



The City of **WORCESTER**

Administration & Finance – Purchasing Division
Christopher J. Gagliastro, MCPPO – Purchasing Director
455 Main Street, Room 201, Worcester, MA 01608
P | 508-799-1220
purchasing@worcesterma.gov

May 22, 2023

To All Bidders:

Subject: **RFQ #: DSB-2-W3, Design Services – South Division Firehouse & Emergency Communications Center / DPF**

ADDENDUM NO. 2

To Whom It May Concern:

With reference to our request for qualifications relative to the above subject, please refer to the changes/modifications/clarifications to the original request.

- **PLEASE SEE BELOW QUESTIONS RECEIVED AND RESPONSES FROM CITY**
- It is not typically necessary to include a kitchen consultant for this type of project, should the design team assume that they are not needed? ***Design teams do not need to include a kitchen consultant as part of their submission.***
- The schematic phase lists a geotechnical study (assessment and analysis), however elsewhere the RFQ lists this as a city provided service, we assume the City is providing this service, correct? ***The City has engaged a consultant to perform geotechnical borings and test pits to provide subsurface conditions to the selected design team. The selected design team shall include a geotechnical consultant to facilitate earthwork recommendations and foundation requirements.***
- Should the design team include a geothermal well consultant or will this be added in the future (if a geothermal system is selected)? ***Design teams should include consultants resume and qualifications as part of their proposed team. Scope and fee will be negotiated with the selected design team.***
- The sample contract attached to the RFQ does not appear to address reimbursable expenses, does the City anticipate reimbursing the designer for expenses that involve fees for printing design submissions and bid documents, mailings/deliveries, fees, applications, and fillings made and submitted on the City's behalf? ***The Awarding Authority will negotiate reimbursable expenses with the selected design team.***



- “Applications should be printed double-sided and bound on the long edge, landscape orientation, in order that the pages lie and remain flat when opened.” Could you please clarify what is meant by “landscape orientation”? Binding the document along its long edge seems to suggest a portrait orientation (not landscape). ***Submissions should be bound along the long edge, portrait style not landscape.***
- Will the Communication Center be NFPA 1221 compliant? ***Yes***
- Can the station be any number of stories to fit the site? ***The RFQ describes the design team presenting not less than 3 options during the study phase. Review of those options will need to address any zoning setbacks or building height limitations.***
- Will the City hold itself to its regulatory requirements such as zoning, planning, etc? ***The City will consider regulatory requirements as part of the design study phase in selecting its preferred project approach. This item is not relevant to the submission of Designer qualifications.***
- Does the City have a hard schedule for design and construction? ***The City intends to facilitate the project uninterrupted from schematic design through construction. A formal project schedule will need to be developed with the selected designer as part of the Options reviewed.***
- Will the City require any services for the old fire station? ***This solicitation is for the proposed new facility only. There is no design work anticipated for the existing station.***
- Are there minority participation goals? ***Yes, the City’s goals are 10% MBE and 15% WBE.***
- Is there a technology/av consultant that services their existing 911 call center? ***City vendors will be coordinated with the selected designer. Designer submissions should include Technology partners that have worked on the previous projects with the prime designer.***
- Does the city have standards or preferred consultants we should use? ***No***
- How will the scope of the communication’s tower be determined? Does the city have an existing radio/antenna vendor they will be utilizing? ***The City will independently procure the design, fabrication and erection of the communication tower if needed.***
- Is there an occupancy date? ***No date has been established.***
- At the pre-proposal meeting, it was discussed that Weston & Sampson is performing survey, geotechnical and environmental investigations of the proposed site. Please confirm these tasks are in-process and not part of the required scope. ***Confirmed***
- What were the initial findings by Weston & Sampson for their environmental work scope performed to date? Can their report/findings be shared prior to the bid due date? ***Findings and reports will be made available to the selected firm.***



The City of **WORCESTER**

Administration & Finance – Purchasing Division
Christopher J. Gagliastro, MCPPPO – Purchasing Director
455 Main Street, Room 201, Worcester, MA 01608
P | 508-799-1220
purchasing@worcesterma.gov

- Will the city be performing a geothermal test well for thermal conductivity testing for the new site to deliver a more accurate opinion of probable cost? ***Yes, if the City decides to investigate the use of geothermal for this project.***
- Section F Selection Criteria calls for a Security Consultant to be included in the categories of work. Has the city currently or previously utilized a local security vendor for any of the existing city fire stations? ***The City is interested in the consultants that have worked on similar relevant projects with the designer in the past.***
- It was discussed at the pre-proposal meeting that the provided site plan depicts two (2) separate lots with the Department of Transportation parking lot parcel having direct street access only at Madison Street. It is assumed that the city will secure any property and/or easements necessary to permit street access directly to Southbridge Street; please confirm. ***Confirmed***
It was mentioned at the pre-proposal meeting that the disposition of the existing fire station is not part of the scope of this RFQ; please confirm. ***Confirmed***
- Would you accept an alternative arrangement for binding the landscaped hard copies on the left, short edge rather than the top, long edge? ***Yes, this is acceptable.***
- We understand the apparatus currently housed in the South Division includes (4) apparatus and (4) support vehicles and that there are 14 FF per shift. The RFQ describes the existing station “being stretched beyond its means to accommodate the growth in the response area it services.” Can you confirm that the 30,000 SF program suggested in the RFQ anticipates expanded staffing and the fleet to be accommodated at the new Fire Station? ***The phase 1 services are intended to confirm the requirements and square footage required for both the South Fire House apparatus, staffing, and Emergency Communication Center.***
- Is it the intention for the City to maintain its current delivery of EMS and that the new station is not expected to run ambulance services from the new station? ***Yes***
- ***PLEASE SEE ATTACHED PRE-SUBMISSION CONFERENCE SIGN-IN SHEET.***

Firms are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro
Purchasing Director



Project
Leaders

A Division of Colliers Engineering & Design

Anthony DiLuzio

Associate Director | Project Management

Agawam Office
87 Hunt Street
Suite 119
Agawam, MA 01001

anthony.diluzio@collierseng.com
Main: 413 992 0090
Cell: 774 262 2770
cdiluzio.com



South Division Fire House
City of Worcester
Designer Pre-submission Conference Attendees
11-May-2023

Name	Company	Email
MICHAEL KEYSER	KBA	mmckee@kba-architects.com
KEN GALE	MITCHELL ARCHITECTS	KEN@MITCHELL-ARCHITECTS.COM
MYLES VAUCE	LXC ENGINEERING CONSULTING	MYLES@LXCEG.COM 774-525-0625
PATRICK CUNNINGHAM	PERKINS + WILL	PATRICK.CUNNINGHAM @PERKINSWILL.COM
RYAN KUALDORN	PERKINS + WILL	RYAN.KUALDORN @PERKINSWILL.COM
BOB ROBICSEK	LAVALL BRENNAN	robert.robicsek@ lpa.com
John McGee	Liro Corp	mcgee@liro.com
Mina Abdelmasih	Context Arch	mabdelmasih@contextarch.com
Sean Brennan	LPA/Architects	SBrennan@lpa.com
DAVID CAMPBELL	PTW PINE TREE ARCHITECTS	dcampbell@ptwarch.com daveand whitman

MAIL +1 413 582 0030
FAX +1 413 286 8582

[illegible]