



The City of
WORCESTER

Administration & Finance – Purchasing Division
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June 15, 2026

To All Bidders:

Subject: **Bid No. CR-8733-W7, Landscape Maintenance Services - DPRC**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **PLEASE SEE ATTACHED ADDITIONAL MAINTENANCE SERVICES FOR TREE PITS AND GRASS STRIPS TO BE INCLUDED AS PART OF THIS CONTRACT.**

BIDDERS ARE INSTRUCTED TO INCLUDE THE PRICING SHEET INCLUDED WITH THIS ADDENDUM WITH BID SUBMISSION

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions, and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro
Purchasing Director

CR-8733-W7 - ADDENDUM # 1 - Additional Services

TECHNICAL SPECIFICATIONS

TREE PITS AND GRASS STRIPS ADDENDUM

- Mowing/ Trimming – Tree Pits:
 - Provide mowing to a height of 2.5” in height and trimming of a tree pit with an approximate size of 6’ x 6’ (36 Square Feet) to **include edging (above and around curb) & tree wells** as per schedule approved by the city. If there are questions regarding the mowing and trimming, the Contractor must ask for a review of the area by the Owner before any and all work is completed.
 - Mowing/ Trimming shall be as needed and/or on a schedule as approved by owner
 - Prior to performing any mowing or trimming contractor will need to remove any litter or debris that may be cut up and then spread throughout the area or thrown into the roadway. An example of this would be the removal of a coffee cup that could be cut up in the mower the discharged to cause this trash to spread throughout the mowing area.
 - All sidewalks must be blown clear of debris after each mowing or trimming
 - All adjacent areas that are mowed and trimmed must be cleared of debris from said work
 - Mowing/ Trimming maintenance must be performed in a way to ensure that all users are protected. All machines and blowers must be idle when users are encountered.
 - Contractor must supply a calendar of specific dates work will be performed
- Mowing/ Trimming – Grass Strips:
 - Provide mowing to a height of 2.5” to 3.0 “ in height and trimming of a grass strip to **include edging (above and around curb) & tree wells** of each grass strip curb per schedule approved by the city. If there are questions regarding the mowing and trimming, the Contractor must ask for a review of the area by the Owner before any and all work is completed.
 - Mowing/ Trimming shall be as needed and/or on a schedule as approved by owner
 - Prior to performing any mowing or trimming contractor will need to remove any litter or debris that may be cut up and then spread throughout the area or thrown into the roadway. An example of this would be the removal of a coffee cup that could be cut up in the mower the discharged to cause this trash to spread throughout the mowing area.
 - All sidewalks must be blown clear of debris after each mowing
 - All adjacent areas that are mowed and trimmed must be cleared of debris from said work
 - Mowing/ Trimming maintenance must be performed in a way to ensure that all users are protected. All machines and blowers must be idle when users are encountered.
 - Contractor must supply a calendar of specific dates work will be performed
- Trash/Litter Removal -Tree Pit:
 - Trash/ Litter removal from a single tree pit with an approximate size of 6’ x 6’ (36 Square Feet).
 - Trash/ Litter removal shall be as needed and/or on a schedule as approved by owner
 - Contractor shall assure a complete and through removal of all trash, debris and litter. Trash/Litter removal includes, but not limited to, the removal of all visible trash from area.
 - All trash/debris shall be removed from each site and disposed of at the Contractors expense

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- Trash/ Litter removal maintenance must be performed in a way to ensure that all users are protected. All machines and blowers must be idle when users are encountered.
- Blowing/ clearing of pathway/bikeway/sidewalks shall be completed at each scheduled maintenance
- Contractor must supply a calendar of specific dates work will be performed

- Trash/Litter Removal – Grass Strip:
 - Trash/ Litter removal from islands, medians, squares, street gutters & side of roads.
 - Trash/ Litter removal shall be as needed and/or on a schedule as approved by owner
 - Contractor shall assure a complete and thorough removal of all trash, debris and litter. Trash/Litter removal includes, but not limited to, the removal of all visible trash from area.
 - All trash/debris shall be removed from each site and disposed of at the Contractors expense
 - Trash/ Litter removal maintenance must be performed in a way to ensure that all users are protected. All machines and blowers must be idle when users are encountered.
 - Blowing/ clearing of pathway/bikeway/sidewalks shall be completed at each scheduled maintenance
 - Contractor must supply a calendar of specific dates work will be performed

- Mulching - Tree Pit
 - Contractor shall install mulch within existing tree pit with an approximate size of 6' x 6' (36 Square Feet)
 - Mulch materials shall be approved by Parks personnel prior to placement
 - Contractor shall install mulch at a depth of two (2) inches
 - Contractor shall install mulch around trees as per the standard identified by the Arbor Day Foundation and International Society of Arboriculture.
 - Prior to performing any mulching contractor shall weed each tree pit and remove all trash, debris and litter.
 - Mulch installation must be performed in a way to ensure that all users are protected. All machines and blowers must be idle when users are encountered.
 - Contractor must supply a calendar of specific dates work will be performed

- Landscaping/Cleanup - Tree Pit
 - Contractor shall clean up and remove weeds within existing tree pit
 - Contractor shall remove all trash, debris and litter while performing any cleanup and weed removal.
 - Cleanup and weed removal must be performed in a way to ensure that all users are protected. All machines and blowers must be idle when users are encountered.
 - Contractor must supply a calendar of specific dates work will be performed

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Pricing Page - Addendum # 1, Tree Pits & Grass Strip Services

Service	Cost	Unit of Measure		Est Qty		Total
1 - Mowing/ Trimming – Tree Pits:	\$ _____	Per Tree Pit	x	500	=	\$ _____
2 - Mowing/ Trimming – Grass Strips:	\$ _____	Per Sq Ft	x	5000	=	\$ _____
3 - Trash/Litter Removal -Tree Pit:	\$ _____	Per Tree Pit	x	500	=	\$ _____
4 - Trash/Litter Removal – Grass Strip:	\$ _____	Per Sq Ft	x	500	=	\$ _____
5 - Mulching - Tree Pit	\$ _____	Per Tree Pit	x	500	=	\$ _____
6 - Landscaping/Cleanup - Tree Pit	\$ _____	Per Tree Pit	x	500	=	\$ _____
TOTAL ALL ITEMS – ADDENDUM # 1						= \$ _____ *

*to be added to total of original / base bid for overall total bid price

BID #: CR-8733-W7 - ADDENDUM # 1

TREE PIT & GRASS STRIP LOCATION EXAMPLES









