



January 7, 2026

To All Bidders:

Subject: **RFP No. CR-8622-W6, Consultant – Pharmacy Benefits Management / HR**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **PLEASE SEE BELOW QUESTIONS RECEIVE AND RESPONSES FROM CITY**
- Who is the City's current Consultant for Pharmacy Benefit Management Services?
Answer: Brown & Brown is the current consultant.
- What is the total annual compensation received by the City's consultant from all sources (City, PBM, etc.) for the requested scope of services?
Answer: The City is not disclosing budget information during the RFP process.
- In the analysis of the proposals, will potential cost savings be factored into the cost evaluation. For example, if one vendor proposes a \$100,000 fee, but can save the City \$500,000 and another vendor proposes \$75,000 with no savings proposed, would the City factor in the proposed cost savings, or would the lower annual fee quote be more advantageous, based on the City's evaluation criteria?
Answer: No, the lowest annual lump sum fee will be considered more advantageous to the City while also factoring in all comparative criteria
- Is the City also conducting an RFP process for its medical plan administrator for 7/1/26? If not, when does the current contract (medical claims administration) expire?
Answer: There is no RFP process for the current medical plan administrator since the City recently renewed agreement with benefits consultant.

Proposers are requested to acknowledge and/or include this addendum with submission. All other terms, conditions, and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro - Purchasing Director