



The City of
WORCESTER

Administration & Finance – Purchasing Division
Christopher J. Gagliastro, MCPPO – Purchasing Director
455 Main Street, Room 201, Worcester, MA 01608
P | 508-799-1220
purchasing@worcesterma.gov

September 29, 2025

To All Bidders:

Subject: **Bid No. CR-8557-J6 – Drain Cleaning Services / WPS**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

General Bid Clarification

- Please see the attached for the revised specifications and pricing pages to be provided with your bid submission.

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Jerry Kucera
Buyer

Drain Cleaning Services / WPS - Bid #: CR-8557-J6 – Specifications

A. Contractor Qualifications & Service Requirements:

1. The contractor must provide evidence of expertise of not less than five years as a drain cleaning firm. This evidence must include proof of a permanent facility including the address and the number of employees with the ability to perform this function.
2. The experienced operator should be familiar with freeing blocked or restricted drains. The contractor shall report to the School Dept. Coordinator of Building and Grounds or designee at specified location within the city of Worcester within two to twenty-four hours notification, **however emergency service shall require the contractor to respond to the school location within two hours of notification.** Emergency telephone numbers and vendor contact personnel shall also be provided. A statement specifying the vendor's ability to provide such service requirements will be required by the Worcester Public Schools prior to award.
3. The contractor may be required to have their drain cleaning equipment inspected by School Dept. staff.
4. In addition to WPS, all other City departments may use this contract at the unit prices listed.

B. Performance requirements

1. The contractor will be required to show to the satisfaction of the School Dept. that the drain cleaning is effective and completed in a timely manner. A performance period of sixty consecutive days from the day the contract is signed will be used to verify performance.
2. Periodic evaluations will be conducted by the School Dept. to assist in determining contractor performance and adequacy.
3. Should the contractor fail to maintain an effective level of performance, the City reserves the right to terminate the contract upon 30 days written notice to the contractor; such termination shall be without penalty to the City of Worcester.

C. Invoicing requirements

1. Invoices are to be emailed to wpsacctspayable@worcesterschools.net.
2. Service slips must be signed by the Coordinator of Buildings and Grounds or designee and left at the site building. A copy of the slip must be emailed:
 - a. peloquink@worcesterschools.net
 - b. koukakisa@worcesterschools.net
3. When requested, job estimates must be provided to Coordinator of Buildings and Grounds or designee **within 24 hours**.

Drain Cleaning Services / WPS - Bid #: CR-8557-J6 – Pricing Page

NAME OF BIDDER _____

Item number	Estimated Annual Quantity	Description	Unit price	Total Amount
1	100 hours	Drain cleaning services with up to 24 hours notification (M-F) 7:30 AM-4:00 PM	\$ _____ Hour	\$ _____ Total
2	20 hours	Drain cleaning services with up to 24 hours notification (M-F) 4:00 PM-7:30 AM	\$ _____ Hour	\$ _____ Total
3	10 hours	On Call drain cleaning services within two hours notification Saturday, Sunday, Holiday (24 hour)	\$ _____ Hour	\$ _____ Total
			<u>Grand Total All Items*</u>	\$ _____ *

*** Award to be based on grand total. Bidders must bid all items***

- In an effort to ensure service coverage remains available to the School Dept. at all times, multiple awards may be made by the City with a primary and secondary vendor selected.
- Estimated Annual Quantities are for bidding purposes only. Actual quantities (hours) may be more or less than estimated.
- All City / School Departments may utilize this contract at the stated unit prices.