



The City of **WORCESTER**

Administration & Finance – Purchasing Division
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September 16, 2025

To All Bidders:

Subject: **Bid No. CR-8542-M6, Wreaths & Tree Lighting / DPRC**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Questions Received by this Office & Answers from The City:

1. The bid states there are 230 wreaths that the city has available to be hung, however based on our inventory count for this past year there are only 160 wreaths available. Were there more wreaths made to fulfill the request of 230 wreaths, or is the count still 160?

a) The current count is 160, but the City expects additional wreaths within the timeframe of this contract.
2. The wreath portion of the bid also requires the installation of cool white lights wrapped around 230 light poles, which was removed from the 2022 bid as requested by the city. I want to confirm the city wishes to have them done this year and should the count be 160 to match the count of wreaths?

a) This is removed from the bid.
3. The lighting of the trees in the Worcester Common is different than the trees we have been lighting for the past 6 years. I have attached a map of the trees we have been lighting (minus the 2 trees we suggested to be removed due to their declining health). I want to confirm if the Worcester Common has been re-designed or if the city wishes to mimic the design as it has been for the last 6 years?

a) This has been redesigned to remove and add trees for coverage.



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4. The lighting of the trees at the DCU Center is also slightly different than we have done for the last three years (See map attached). The difference is the trees that are along Foster St. We have been doing every other tree for the last 6 years and this bid calls for all trees to be lit. Is the re-designing of this group of trees correct?

a) This is a redesign

5. Lastly, the bid calls for the trees in front of the Hanover Theatre to be lit, however we have not done this area for the last 6+ years due to the construction and re-design of the area. Are we supposed to be adding this area back into the bid this time since the construction has been completed?

a) Yes, these trees are in the scope of the bid..

Very truly yours,

Stephen R. McDonald
Assistant Purchasing Director