



The City of **WORCESTER**

Administration & Finance – Purchasing Division
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May 7, 2024

To All Bidders:

Subject: **Bid No. CR-8185-M4, Print & Mailing Services / Treasury**

ADDENDUM NO. 2

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

Questions received by this office and answers from the City:

Q: The #10 envelope has a poly patch, but does the #9? I have seen it both ways. I see that there is type printed on the inside of the envelope through the diecut window that says, "IMPORTANT-PLEASE BE SURE THE REMITTANCE ADDRESS ON YOUR STATEMENT APPEARS IN THIS WINDOW". Please advise if this diecut window on this #9 has a poly patch or not, as it affects the pricing.

A: **Yes, the #9 envelope should also have a poly patch.**

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Stephen R. McDonald
Assistant Purchasing Director