



The City of
WORCESTER

Administration & Finance – Purchasing Division
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April 22, 2024

To All Bidders:

Subject: **Bid No. CR-8185-M4, Print & Mailing Services / Treasury**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

Questions received by this office and answers from the City:

Q: Which items have a perforation and which items have color?

A: **All bills have perforation - the remittance portion of the bill should be detachable at the perforation for payment submission. The only bills that contain color would be the word DEMAND on the demand notices, everything else is black and white.**

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Stephen R. McDonald
Assistant Purchasing Director