



The City of
WORCESTER

Administration & Finance – Purchasing Division
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June 8, 2023

To All Bidders:

Subject: **CR-8036-M4 Election Ballots/City Clerk**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **Please note that Quotes may NOT be emailed for this bid, as stated on p.9 of the bid document. This is a SEALED BID INVITATION.**
- **Please see additional spreadsheet posted showing additional detail regarding documents requested by type and quantity.**

Proposers are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Maureen McKeon
Assistant Purchasing Director

School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Instructions for marking ballots	Specimen Ballots
Ballot Style 1 (School A and C.C District 1)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS	Instructions for marking ballots	Specimen Ballots
A	1	1	1					English and Spanish	
A	1	1	2						
A	1	1	3						
A	1	1	5						
A	1	1	6						
A	1	2	1						
A	1	2	2						
A	1	2	3						
A	1	2	6						
				10,000	3,000	1,000	3,500	65 English / 65 Spanish	65
Ballot Style 2 (School A and C.C District 2)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
A	2	3	3						
				800	200	100	300	5 each language	5
Ballot Style 3 (School B and C.C District 1)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
B	1	2	4						
B	1	2	5						
B	1	2	6A						
				1500	500	100	800	15 each language	15
Ballot Style 4 (School B and C.C District 2)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
B	2	3	1						
B	2	3	2						
B	2	3	4						
B	2	3	6						
B	2	3	3A						
B	2	3	5A						
B	2	4	2B						
				3500	400	100	7000	35 each language	35
Ballot Style 5 (School B and C.C District 4)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
B	4	10	2						
B	4	10	3						
B	4	10	4A						
				1500	200	100	300	15 each language	15
Ballot Style 6 (School C and C.C District 2)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
C	2	3	5						
C	2	4	2						
C	2	4	3						
C	2	4	4						
C	2	4	5						
C	2	4	6						
C	2	4	2A						
				5000	600	300	1000	35 each language	35
Ballot Style 7 (School C and C.C District 3)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
C	3	5	1						
C	3	5	2						
C	3	5	3						
C	3	5	4						
C	3	5	6						
				5000	800	400	1200	25 each language	25
Ballot Style 8 (School D and C.C District 2)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
D	2	4	1						
				600	50	50	50	5 each language	5
Ballot Style 9 (School D and C.C District 3)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
D	3	6	1						
D	3	6	3						
D	3	6	3						
				1500	200	100	300	15 each language	15
Ballot Style 10 (School D and C.C District 4)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
D	4	8	1						
D	4	8	2						
D	4	8	4						
D	4	8	6						
D	4	10	5						
D	4	10	6						
				4000	300	100	500	30 each language	30
Ballot Style 11 (School E and C.C District 3)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
E	3	5	5						
E	3	6	4						
E	3	6	5						
E	3	6	6						
				4000	400	200	600	20 each language	20
Ballot Style 12 (School E and C.C District 4)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
E	4	8	5						
				600	100	50	100	5 each language	5
Ballot Style 13 (School E and C.C District 5)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
E	5	7	2						
E	5	7	3						
E	5	7	4						
E	5	7	5						
E	5	7	6						
E	5	7	SA						
				5000	800	200	1200	30 each language	30
Ballot Style 14 (School F and C.C District 1)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
F	1	1	4						
				1500	400	200	400	5 each language	5
Ballot Style 15 (School F and C.C District 4)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
F	4	8	3						
F	4	10	1						
F	4	10	4						
				1000	150	100	200	15 each language	15
Ballot Style 16 (School F and C.C District 5)									
School	C.C. District	Ward	Precinct	Election Day	EV & AV IN PERSON BALLOTS	EV & AV BALLOTS INSTRUCTIONS - In person	EV & AV Ballots KITS - Envelope, Inactions, Ballots	Specimen Ballots	Specimen Ballots
F	5	9	1						
F	5	9	2						
F	5	9	3						
F	5	9	4						
F	5	9	5						
F	5	9	6						
				10000	4000	1000	3000	35 each language	35