



# The City of **WORCESTER**

Administration & Finance – Purchasing Division  
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October 25, 2022

To All Bidders:

Subject: **RFP #: CR-7915-W3, Mental Health Counseling Services / WPS**

## **ADDENDUM NO. 1**

To Whom It May Concern:

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **PLEASE SEE QUESTIONS BELOW AND CLARIFICATION FROM WPS:**

1. On the pricing page (pg. 16), it is estimated that 15 schools would be looking for counseling services. However, there are only 4 schools highlighted on the list of schools (on pages 17 and 18). Can you please confirm how many schools are being identified for counseling services?  
**Answer: Estimate of 10 – 15 schools.**
2. The RFP outlines that a mental health clinician would be provided for each identified school for a minimum of 20 hours/week. Does this mean 20 hours of billable direct therapeutic services or that the clinician would be physically in a school for a minimum of 20 hours? Our clinicians are often fully embedded in the schools we partner with, so sometimes 20 hours of direct service might be delivered over a 30-35 hour school week.  
**Answer: 20 direct billable service hours.**

Proposers are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro  
Purchasing Director