



## CITY OF WORCESTER, MASSACHUSETTS



Administration & Finance  
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November 3, 2021

To All Proposers:

Subject: **RFP No. CR-7691-1-W2, Fitness Center Management Services - Senior Center / EA**

### **ADDENDUM NO. 1**

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

#### **Please see below questions received and clarifications from City**

- Are there fees to join the fitness center or is it included in the senior center membership? If so, will the provider be collecting/managing fees?  
**Answer:** This has yet to be determined, however if there are fees, they will be nominal for seniors, higher for employees, and the process for collecting/managing fees will be determined at a later date. If provider will be responsible for collecting fees, that process will be negotiated with the provider. Note that we expect that the senior center, the city's human resource dept. and the fitness manager will coordinate closely on such matters. There is also no overall fee for membership at the Senior Center.
- Will you consider opening the fitness center to employees during the lunch hour?  
**Answer:** No, not at the start of this service agreement. This is a new operation for the City that is expected to evolve over time.
- Are you interesting in having fee-based services such as personal training?  
**Answer:** Yes, this is a value added service.
- Are your current instructors interested in continuing to teach as provider employees?  
**Answer:** Our instructors will continue teaching at the senior center in other rooms and some might be interested in being employed by the Fitness Center managing company.
- With this being a public bid, can we redact confidential/proprietary information?  
**Answer:** Unless there is a non-disclosure agreement, proposal submissions are considered public records.

Proposers are requested to acknowledge and/or include this addendum with proposal submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro  
Purchasing Director