City of Worcester for Worcester Public Schools
Invitation to Bid
Millbury Head Start Abatement in Gym and Cleaning Throughout Building and Dumpster in Relation to a Fiber Release
FY2027

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The City of Worcester is soliciting proposals from experienced and qualified contractors to perform asbestos abatement of the remaining pipe insulation in the Gymnasium, as well as provide decontamination cleaning throughout the building and dumpster at Millbury Head Start located at 389 Millbury Street, Worcester, MA 01610. The selected contractor will be responsible for ensuring that all work is carried out in strict compliance with federal, state, and local regulations, including those established by the Massachusetts Department of Environmental Protection (MassDEP), the Occupational Safety and Health Administration (OSHA), and the Environmental Protection Agency (EPA).

The scope of work includes, but is not limited to, the safe removal and disposal of asbestos-containing materials, the implementation of appropriate containment and abatement procedures, and the thorough cleaning and clearance testing of the affected areas. Contractors must demonstrate a proven track record of successfully completing similar projects, possess all necessary certifications, and employ properly trained and licensed personnel.

Additionally, the contractor must follow best practices for worker safety and environmental protection, ensuring that the project minimizes exposure risks to both personnel and the surrounding community. All remediation activities must align with industry standards and regulatory requirements to safeguard public health and maintain the integrity of the property.

The City of Worcester reserves the right to evaluate all submissions and select the contractor who best meets the project's requirements while adhering to all legal and environmental safety standards.

DESCRIPTION OF SERVICES

The City of Worcester is seeking an Awardee to complete abatement of the remaining pipe insulation in the Gymnasium, as well as provide decontamination cleaning throughout the building and dumpster at Millbury Head Start located at 389 Millbury Street, Worcester, MA 01610.

- This work is expected to take place as soon as the contract is approved by the City Purchasing Department. Since the school is currently shut down, the work will occur on first and second shift (7:00 AM - 3:00 PM, 3:00 PM - 10:00 PM).

- The Awardee is responsible for staffing appropriately to complete the abatement work in an efficient and timely manner.

- Worcester Public Schools (WPS) staff will be responsible for re-insulating the pipe in the Gymnasium.

- Due to the nature of this cleaning, some porous materials and extremely small toys (ex: LEGOs) may be determined that they need to be discarded. <u>If any items are discarded, it is the responsibility of the Awardee to record the following information so the District can re-purchase these supplies.</u>
    - Room number
    - Material (ex: Rug, box of LEGOs, bin of stuffed animals)
    - Picture of the material BEFORE it is discarded

- The Awardee must follow all specifications outlined in these bid documents.

- The Non-Traditional Asbestos Abatement Work Practice approval number is CNT26049

- The Emergency Waiver Number that has been assigned to this project and can be used on the asbestos notification form (ANF-001) so that the abatement can commence without waiting the otherwise required 10 working day advance notification period is **C-AW-26-10-545**.

- To receive payment, the following forms must be submitted to Brittany Helgerson at 115 Northeast Cutoff, Worcester, MA 01606 within 30 days of project completion:
    - Sign in logs from Asbestos Contractor for each day of the project (names & license numbers of workers)
    - Daily logs from project monitor and asbestos contractor
    - Notification form (ANF-001 form)
    - Waste shipment record
    - Name & license number of the asbestos contractor

- All Bid Evaluation Procedures must be received.

REQUIRED BIDDER INFORMATION

All proposals should clearly state/include the following information. The Evaluation Summary will list for following requirements in a checklist in Bid Evaluation:

ORGANIZATION INFORMATION

Company Name: _____

Address: _____

_____

Telephone #(s): _____

Fax #(s): _____

Owner/President's Name: _____

Year Company Started: _____

MINIMUM – 5 YEARS

Local Branch Name *(if applicable)* :

Address: _____

_____

Telephone #(s): _____

Fax #(s): _____

Owner/President's Name: _____

Year Company Started: _____

MINIMUM – 5 YEARS

CONTACT INFORMATION

For work performed on site, Monday through Friday, between 7 a.m. and 4 p.m., exclusive of holidays, the contact person will be (also provide a secondary contact):

PRIMARY CONTACT:

Name: _____

Title/position: _____

Telephone Number: _____

SECONDARY CONTACT:

Name: _____

Title/position: _____

Telephone Number: _____

WORK HISTORY

Please provide the names of the three most recent General Contracting Firm that your company was a subcontractor for.

CONTRACT #1

Company Name: _____
Address: _____
_____

Telephone #(s): _____
Contact Person: _____

Contract Job (brief description) _____
_____
_____
_____
_____

Contract Address: _____

Contract Amount: _____
Start/End Dates: _____

CONTRACT #2

Company Name: _____
Address: _____
_____

Telephone #(s): _____
Contact Person: _____

Contract Job (brief description) _____
_____
_____
_____
_____

Contract Address: _____

Contract Amount: _____
Start/End Dates: _____

CONTRACT #3

Company Name: _____
Address: _____
_____

Telephone #(s): _____
Contact Person: _____

Contract Job (brief description) _____
_____
_____
_____
_____

Contract Address: _____

Contract Amount: _____
Start/End Dates: _____

SUBCONTRACTED WORK(ERS)/NON-SPECIFIED WORKER(S)

NO WORK may be subcontracted for any reason without explicit permission of the City of Worcester. If any tradesman from any other company or a non-specified worker from the contracted company is found on City of Worcester property without permission that person will be asked to leave the premises. If any tradesman from another company is found on the City of Worcester property without permission and this person was sent by the company with which the City of Worcester has a contract with this will be absolute grounds for cancellation of this contract.

WORCESTER SCHOOL DEPARTMENT SECURITY POLICY

ANY WORKER THAT GOES TO ANY WORCESTER PUBLIC SCHOOL BUILDING MUST IMMEDIATELY REPORT TO THE SCHOOL'S MAIN OFFICE. HE WILL BE REQUIRED TO GIVE HIS NAME, HIS COMPANY'S NAME AND THE PURPOSE OF HIS PRESENCE IN THE BUILDING. THE WORKER WILL REQUEST THAT THE CUSTODIAN BE CONTACTED. THE WORKER MUST AT ALL TIMES BE ESCORTED THROUGH THE BUILDING WITH THE CUSTODIAN OR SCHOOL DEPARTMENT PERSONNEL AT HIS SIDE. AFTER THE WORK HAS BEEN COMPLETED THE WORKER MUST THEN REPORT TO THE OFFICE TO NOTIFY THE PRINCIPAL THAT HE IS LEAVING THE BUILDING. THIS SECTION HAS THE UTMOST IMPORTANCE DUE TO THE FACT OF SCHOOL SECURITY. IF THIS REQUIREMENT IS NOT MET IN FULL IT WILL BE GROUNDS FOR IMMEDIATE CANCELLATION OF THIS CONTRACT.

I have read these specifications and I understand them fully. I understand what will be required of my company and I agree to the conditions as they are presented in these specifications.

Signature: _____

(Print): _____

Title: _____

Date: _____

In no way shall the contractor take advantage of any mistake in these specifications. Any mistakes will be corrected by the City of Worcester as soon as they are pointed out.

BID EVALUATION PROCEDURES

The Bidder must provide the following information in the Bid Submission:

- □ ***The Bidder must provide organizational information:***
    - □ A resume with pertinent qualifications and experiences of the Bidder's Project Manager, including experience on similar projects.
- □ ***The Bidder must provide contact information:***
    - □ A primary and secondary contact who will be involved in working with the district.
    - □ Foreman information with licensure, title, years of experience and their resume.
- □ ***The Bidder must provide a list of three similar jobs the company has completed.***
    - □ A brief description of the job, company, contracted amount, and timeframe.