PURCHASING DIVISION

CITY OF WORCESTER

MASSACHUSETTS 01608-1895
455 MAIN STREET
ROOM 201 - CITY HALL

PHONE (508) 799-1220
FAX (508) 799-1203

REQUEST FOR QUOTATION

BID NO.: 8860-W7
DATE: November 3, 2026
BID DUE: For this bid to be considered, one fully completed copy of this form must be returned to us by: 4:00 PM, November 16, 2026
(EMAIL COPIES ARE ACCEPTABLE) **EMAIL: gagliastroc@worcesterma.gov**
CITY OF WORCESTER **Christopher J. Gagliastro, MCPPO** **Purchasing Agent**
BUYER: Christopher J. Gagliastro

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

Bidders must state and identify the product offered, such as manufacturer's name, trade name, brand name and quality next to each item. **WE MUST KNOW WHAT HAS BEEN OFFERED**. By virtue of the offeror's signature below, proposer certifies that the product (s) or service (s) bid are in compliance with the City's terms, conditions and specifications in all aspects.

BIDDER TO COMPLETE ITEMS BELOW

Item No.	Quantity	DESCRIPTION and/or SPECIFICATIONS	Mfg	Model	Unit Price	Total Price
1	20	**Furnish and Deliver science tables per the attached specifications and requirements of City of Worcester Public Schools.** **Quotes may be emailed to gagliastroc@worcesterma.gov** **Please direct all questions pertaining to this bid to Chris Gagliastro via e-mail at gagliastroc@worcesterma.gov**	**National Public Seating**	**Science Table**	**$_____**	**$_____**

ABOVE ARE FOR (DEPT.) WORCESTER PUBLIC SCHOOLS – DOHERTY MEMORIAL HIGH SCHOOL

DELIVERY TO BE F.O.B. (LOCATION) 299 HIGHLAND STREET, WORCESTER, MA 01602

DELIVERY IS REQUIRED BY: (DATE) WITHIN 30 DAYS AFTER RECEIPT OF ORDER (ARO)

BIDDER TO INDICATE # OF DAYS TO DELIVER : _____

PROMPT PAY DISCOUNT: _____ % 30 DAYS, NET 45 DAYS

BIDDER _____

ADDRESS _____

CITY/TOWN _____

STATE _____ **ZIP** _____

AUTHORIZED SIGNATURE _____

TITLE _____ **TEL.:** _____

DATE: _____ **EMAIL:** _____

CONDITIONS

1. Prompt pay discounts will be considered when determining the low bid except when discounts are for a period of less than 30 days. In this event discounts will not be taken into consideration when determining low bid.

2. Time, in connection with discount offered, will be computed from date of completion and/or delivery and acceptance at destination, or from date correct bill or voucher properly certified by the contractor is received if the latter date is later than the date of completion and acceptance and/or delivery and acceptance.

3. As the City of Worcester is exempt from the payment of Federal Excise Taxes, and Massachusetts Sales Tax, prices quoted herein are not to include these taxes.

4. **All prices are to be firm F.O.B. Delivered Destination, City of Worcester, Massachusetts, unless otherwise indicated by the City.** Time reserved for award is ninety days.

5. In case of error in the extension prices quoted herein, the unit price will govern.

6. It is understood and agreed that should any price reductions occur between the opening of this bid and completion of any delivery of any order, the benefit of all such reductions will be extended to the City.

7. The City of Worcester reserves the right to reject any and all bids, wholly or in part, and to make awards in a manner deemed in the best interest of the City.

8. Awards will be made to the bidder quoting the lowest net price in accordance with specifications.

9. The bidder to who a contract is awarded guarantees to the City of Worcester all equipment, materials and/or workmanship for a period of one (1) year after final inspection and acceptance and shall replace promptly any defective equipment, materials and/or workmanship required without additional cost to the City.

10. It is understood and agreed that in the event of failure on the part of the bidder to indicate date of delivery and/or completion, delivery and/or completion will be made within twelve (12) days from date of purchase.

11. The Bidder must certify that no official or employee of the City of Worcester, Massachusetts is pecuniarily interested in this quotation or in the contract which the bidder offers to execute or in expected profits to arise therefrom, unless there has been compliance with provisions of G.L. C.43 Sec. 27, and that this quotation is made in good faith without fraud or collusion or connection with any other person submitting a quotation.

12. This inquiry implies no obligation on the part of the buyer, City of Worcester, Mass. Quotations will not be considered unless returned on this form. Your proposal should be forwarded to the office of the Purchasing Division, City of Worcester in a sealed envelope, plainly marked: "Quotation on (item requested)" - also, please show Bid Number.

13. It is understood and agreed that it shall be a material breach of any contract resulting from this bid for the Contractor to engage in any practice which shall violate any provisions of Massachusetts General Laws, Chapter 151B, relative to discrimination in hiring, discharge, compensation, or terms, conditions or privileges of employment because of race, color, religious creed, national origin, sex, age or ancestry.

CERTIFICATE OF GOOD FAITH FORM AS REQUIRED BY M.G.L. c. 30B

UNDER MASSACHUSETTS GENERAL LAWS, CHAPTER 30B: SECTION 10, THE FOLLOWING CERTIFICATION MUST BE PROVIDED:

Section 10. A person submitting a bid or a proposal for the procurement or disposal of supplies, or services to any governmental body shall certify in writing, on the bid or proposal, as follows:

" The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals."

(Please Print) _____
Name of Person Signing Bid

_____
Signature of Person Signing Bid

_____
Company

No award will be made without vendor certification of the above.

SPECIFICATIONS – FURNITURE, SCIENCE TABLES (NPS) / WPS
Bid #: 8860-W7

The City of Worcester, on behalf of Worcester Public Schools, is seeking bids for the furnishing and delivery of science laboratory tables to Doherty Memorial High School. Tables must meet the following specifications, no exceptions allowed.

Quantity: Twenty (20)

Manufacturer/Model: National Public Seating (NPS) Science Table

Minimum Specifications:

- Dimensions: 24" Deep x 72" Wide x 36" High
- Work Surface: Black epoxy resin top
- Frame/Apron: Solid maple apron and frame construction
- Designed for science laboratory/classroom use
- **Proprietary Specification Notice:** Due to the need to match existing science tables currently in use at Doherty Memorial High School, **approved equals and substitutions will not be accepted**. Bidders shall provide the exact manufacturer and model specified.

Delivery Requirements

All tables shall be delivered to:

Doherty Memorial High School
299 Highland Street
Worcester, MA 01602

Delivery shall be made to the school's loading dock. Inside delivery, assembly, and installation are **not** required.

Lead Time

Bidders shall indicate their estimated delivery lead time from receipt of purchase order. Delivery of all items is required no later than thirty (30) days after receipt of order.

Pricing

Bid pricing shall include all costs associated with furnishing, packaging, transportation, and delivery of the specified items to the designated delivery location. No additional freight or delivery charges will be accepted.