



April 22, 2025

To All Proposers:

Subject: **RFP #: 8414-W5, IT Services – Azure Commercial Landing Zone / DoIT**

ADDENDUM NO. 2

To Whom It May Concern:

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

• **PLEASE SEE BELOW QUESTIONS RECEIVED AND RESPONSES FROM CITY**

1. What is your current average monthly web traffic (sessions or pageviews)?
Answer: 550,000 Page Views (Google Analytics for CY2024)
2. Do they expect significant traffic spikes during any specific seasons, events, or campaigns?
Answer: No significant spikes are expected.
3. How many unique users (logged-in or anonymous) do you typically serve per month?
Answer: 125,000 Active Users (Google Analytics for CY2024)
4. Is the timeline for delivery firm, or is there some flexibility? Starting on 5/1 seems very aggressive based on defined scope, and many similar projects we've done with our customers are typically 3-6 months, so completing it by the end of June would be a challenge.
Answer: Timeline / schedule is firm.
5. What's the exact acceptance criteria for delivery? There are many things listed in the scope that wouldn't be part of landing zone such as IAC and security and compliance, tagging and cloud cost management.
Answer: The design is a collaborative effort between the vendor and the city. The vendor will build a detailed architecture design document outlining the Azure Landing Zone, including all components specified in section 1. Azure Landing Zone Design as well as a Visio of the design. City will do a final design review of the deliverable verifying all items have been documented and approve the design before implementation.
6. Has any pre work been done on landing zone design, especially from a network design and IAM / IDM perspective?
Answer: No formal plan/design has been completed.



The City of **WORCESTER**

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7. Are the contracts in place with Microsoft to build the landing zone on with root account secured?

Answer: Azure subscription has been setup.

8. Would you be open to extending the response date out for two weeks, to May 9, 2025, so we and other responders can have time to digest the answers to the above questions and put a high quality response together?

Answer: No, we do not wish to extend the due date at this time.

Proposers are requested to acknowledge and/or include this addendum with submission.
All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro
Purchasing Director