



**October 25, 2024**

To All Proposers:

Subject: **RFP #: 8296-W5, Waste Characterization Study / DSR**

**ADDENDUM NO. 1**

To Whom It May Concern:

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

• **PLEASE SEE BELOW QUESTIONS RECEIVED AND RESPONSES FROM CITY**

1. Q: With regards to the Waste Characterization Study Tasks Item 1 (1-6 unit residential dwellings) – How many routes are there per day?

*A: Please replace:*

*There are 8 routes (e.g. trash trucks) per day, 5 days a week.*

2. Q: With regards to the illegal dumpsite sampling, will the contractor be responsible for collecting and transporting the illegal dumpsite material, or will the city or hauler arrange for collection and transportation to the sorting site? May this characterization be done visually or will the City require a hand sort and weighing of individual items? Does the City have specific illegal dumping hotspot locations in mind already?

*A: The contractor will not be responsible for collecting and transporting the illegal dumpsite material. The City has a list of dumpsites in mind for this task.*

*The characterization may be done visually for all the bulk items (which appear to comprise most of the trash), but we ask that 20% of the trash bags are opened to visually characterize the contents. The trash will need to be re-bagged after that for later pickup by the City.*

3. Q: Similarly to how a number of bags to sample per route are specified for the residential dwellings is there a particular sample size for school, commercial, municipal building samples? Will these samples be based on the number of bags as well, or weight based?

*A: The samples taken from selected schools, commercial, and municipal buildings should consist of a minimum of 10 random trash bags or a similar volume.*



4. Q: Can the City provide some examples of municipal building type and size (department number of floors etc.)?

*A: Some examples of municipal buildings include City Hall (455 Main St, 4 floors), Department of Inspectional Services (25 Meade Street 3 floors) and DPW&P (20 E Worcester Street, 4 floors).*

5. How detailed does the City anticipate needing the material sorting category list to be?

*A: There should be a minimum of ten categories for the material sorting.*

6. Q: What timeline does the City have in mind for this project?

*A: The project is expected to be completed within 5 months from the execution of the contract. The assessments should avoid the weeks around holidays, so as not to skew the results.*

Proposers are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro  
Purchasing Director