



The City of **WORCESTER**

Administration & Finance – Purchasing Division
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August 14, 2024

To All Bidders:

Subject: **Bid No. 8260-W5, Cafeteria Tables / WPS**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **PLEASE SEE BELOW QUESTIONS RECEIVED AND CLARIFICATIONS FROM CITY:**

- 1) When would Worcester Technical High School like these tables to be installed by? I see it states within 30 days of purchase order, so if you know the expected purchase order date, that would be helpful.

We would like tables installed as soon as possible. Purchase order expected to be issued within a week of bid close.

- 2) If we would like to submit alternates that are not listed, should these be approved prior to bid submission?

No, we are not approving any other products other than those listed with bid. Any approved equivalents would be reviewed by City post bid close.

- 3) Is there a table color that the school has in mind?

Tables are to have grey tops, black frames/edging and blue seats.

- 4) I was curious if you could tell me if Worcester Technical HS has a raised loading up that a 53' trailer could back into? Also if it does, how far is the cafeteria from the dock?
Lastly, if it doesn't have a dock, how far is the cafeteria from the door that the truck would drop the tables? And would there be any steps?

The tables will be delivered to a ground floor location that has access to a loading dock that could fit a 40' long truck. The loading dock is not lifted though, so it will require a lift gate on the truck. A 53' trailer may fit in the space but would be very challenging to back a trailer of that size down to the dock. There is a full size elevator that could be used from the first floor to the ground floor if needed.

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours -

Christopher J. Gagliastro
Purchasing Director