



# The City of **WORCESTER**

Administration & Finance – Purchasing Division  
Christopher J. Gagliastro, MCPPO – Purchasing Director  
455 Main Street, Room 201, Worcester, MA 01608  
P | 508-799-1220  
[purchasing@worcesterma.gov](mailto:purchasing@worcesterma.gov)

August 21, 2024

To All Proposers:

Subject: **RFP #: 8227-W5, Software – Laboratory Information Management / DPWP**

## **ADDENDUM NO. 2**

To Whom It May Concern:

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **PLEASE SEE BELOW QUESTIONS RECEIVED AND RESPONSES FROM CITY**
- Will there be demonstrations, if so, when will the date for demonstrations be, and will there be a script? *If requested by the City, any demonstrations will take place in the intervening period between the close of the RFP on Friday, September 6, 2024 and the final evaluation of proposals.*
- What is the anticipated contract award date? *There is no firm award date. The contract will be awarded after all responsive proposals are thoroughly evaluated.*
- How many concurrent users are you asking for? 3 or 5? *The number of concurrent users will be 5.*
- Would a vendor that has hundreds of labs with customers across the United States but does not have references in Massachusetts be excluded? *No, vendor would not be excluded. The Minimum requirement is for at least two referenced from laboratories with a physical presence in one or more New England states and hold MA DEP certifications.*
- Page 4 specifies "Working directly with the City of Worcester IT department to set up any software or apps (if applicable). " Could you provide clarification on which applications or interfaces this refers to? *This is referring to any and all applications supplied by the software vendor that are needed to interface with SaaS system that is being proposed. Examples are applications on a tablet or PC that are need for communication with the LIMS system.*
- Could you provide a list of laboratory instrumentation to be interfaced with the LIMS? *The laboratory equipment we currently have that will need data transfer are: Ion chromatography, ICP/Mass Spec., Total Organic Carbon, GC/Mass Spec. and Spectrophotometers.*
- What billing software is currently in use? *We don't use an electronic laboratory billing system currently.*
- How many total Staff are there? *There will be approximately 10 users of the software (this includes lab staff and samplers)*
- Can you please provide your existing LIMS database size? *The current SQL database is approximately 1.7GB.*

Proposers are requested to acknowledge and/or include this addendum with submission.  
All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro  
Purchasing Director