



The City of
WORCESTER

Administration & Finance – Purchasing Division
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April 30, 2024

To All Bidders:

Subject: **Bid No. 8196-M4 – Promotional Products / ED**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- Regarding questions received as to specifications of types of products, we have revised the pricing page to include notes/specs where possible. Please see attached revised pricing sheet.

In the event of no notes/specs for an items, a vendor is encouraged to include informational materials for the item they are bidding. The City will also consider similar items.

Bidders are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Stephen R. McDonald
Assistant Purchasing Director

PRICING SHEET

ITEM	DESCRIPTION	NOTES/SPECS*	BRANDING	QUANTITY	SET-UP CHARGE	UNIT PRICE	TOTAL PRICE
1	Phone Wallet	Double pocket	City Seal & Name	250			
2	Push Bubble Game		I (Heart Emoji) Worcester	200			
3	Bubbles	2oz.	I (Heart Emoji) Worcester	250			
4	Water Bottle	24oz.	City Seal & Name	300			
5	Spinner Key Chain		I (Heart Emoji) Worcester	250			
6	Sharpie Pen		I (Heart Emoji) Worcester	250			
7	Lanyard		I (Heart Emoji) Worcester	250			
8	Frisbee	9", Glow in Dark	City Seal & Name	150			
9	Compact Mirror		City Seal & Name	200			
10	Shadow Pencils		I (Heart Emoji) Worcester	500			
11	Elite Cap		I (Heart Emoji) Worcester (embroidered)	150			
12	Magnet Clip	4", translucent	I (Heart Emoji) Worcester	500			
13	Notebook w/ Pen	Afton Notebook w/ pen	City Seal & Name	300			
14	Tote Bag (yellow)	15"x13"	City Seal & Name	100			
15	Tote Bag (purple)	15"x13"	City Seal & Name	100			
16	Tote Bag (red)	15"x13"	City Seal & Name	100			
17	Tote Bag (blue)	15"x13"	City Seal & Name	100			
18	Sunglasses (lime green)		I (Heart Emoji) Worcester (on side/temple)	100			
19	Sunglasses (blue)		I (Heart Emoji) Worcester (on side/temple)	100			
20	Buttons	Round, 2.25"	I (Heart Emoji) Worcester	500			

Samples may be requested from low bidder