



The City of **WORCESTER**

Administration & Finance – Purchasing Division
Christopher J. Gagliastro, MCPPO – Purchasing Director
455 Main Street, Room 201, Worcester, MA 01608
P | 508-799-1220
purchasing@worcesterma.gov

March 15, 2024

To All Proposers:

Subject: **RFP #: 8146-W4, Consultant – Water-Sewer Rate Study / DPWP**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- **PLEASE SEE BELOW QUESTIONS RECEIVED AND RESPONSES FROM CITY:**

1. Based on RFP, it identified the criteria with completion date for the report by or about May 1st and selection criteria of either May 1st (Highly Advantageous), June 1st (Advantageous) ,or after June 1st (Not Advantageous). With the RFP submittal date being March 20th and possibly an interview period, followed by contract execution and data collection which could take months, I don't see how it would be feasible to complete a report by that time frame. Please confirm time and selection criteria associated with that item.

Answer: Comparative Criteria # 6 is revised as follows:

Highly Advantageous – Schedule shows report will be completed by June 1, 2024

Advantageous – Schedule shows report will be completed by July 1, 2024

Non-Advantageous – Schedule shows report will be completed after July 1, 2024 but before September 1, 2024

2. Is the City looking for a Revenue Requirement or Cost of Service study? Each require a different level of effort related to a rate study.

Answer: We are looking for a comprehensive rate study to include revenue requirements and cost of service, resulting in a rate structure options and recommendations.

Proposers are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro
Purchasing Director