



CITY OF WORCESTER, MASSACHUSETTS



Administration & Finance
Purchasing Division
455 Main Street – Room 201
Worcester, MA 01608
(508) 799-1220
www.worcesterma.gov

March 28, 2022

To All Bidders:

Subject: **Bid No. 7781-W2, Banquet Chairs – DCU Center / DPF**

ADDENDUM NO. 1

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the changes/modifications/clarifications to the original bid request.

Please see below questions received and responses from City:

Fabric:

- Is there a fabric / vinyl already specified, or are we to simply offer a few random patterns that meet the quality specs listed (50,000 double rubs, meets CAL 117, meets water based cleaning requirements and are GreenGuard Certified.) There are thousands of fabrics at many different price points that meet those 4 qualifications, so I'm just wondering if you already know what fabric you want so we can quote it more accurately....

Final fabric will be chosen from samples provided by respondent (no vinyl). Minimum specifications should be as follows:

Must Meet or Exceed the following:

Abrasion	100,000 double rubs
Lightfastness	Class 5
Flammability	CAL Bulletin 117-2013 ColorNFPA 260
Cleaning	Water Based
Treatment	Soil & Stain Resistance
Weight	12.5 oz backed

Glides:

- Do you know what type of flooring these chairs will be used on? This will determine the type of glide that we would offer, it can be metal, nylon or plastic.

Chairs will be used on carpeting and hard surface. City requests nylon glides.



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Frame Finish:

- Do you know what color powdercoat you want for the frame? That wouldn't affect the price, just want to make the quote more accurate.

Color will be determined based on final fabric selection.

Arm-Chair arm caps:

- Regarding the chairs with arms, do you know if you want the caps on the arms to be the plastic molded type, or a wood-based upholstered padded arm cap?

Either type of cap listed above would be acceptable. They should be removable.

Shipping:

- Regarding freight, the bid states that the unit price should include material, freight, installation, insurance and training.
 - regarding the installation, can you specify how far into the building from the loading dock do the chairs need to be brought to. **Unloaded at the dock.**
 - are there any stairs or elevators that need to be accessed to bring the chairs to where they need to go? **No**
 - will there be a dumpster / large garbage bin to use for throwing away the boxes / shrink wrap / packaging material, or are we expected to take that all away and discard ourselves? **Venue staff will handle unpack and transport to final location including removal of packing materials.**
 - Can you explain what is meant by "Training"? **Training on stacking chairs, moving on new dollies, removal and reinstallation of arms on chairs, recommendations for repairs if needed.**

Bidders are requested to acknowledge and/or include this addendum with bid. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro
Purchasing Director