

THIS MUST BE POSTED SO AS TO BE EASILY OBSERVED

LICENSE COMMISSION FOR THE CITY OF WORCESTER

RULES AND REGULATIONS

for

Alcoholic Beverages NOT CONSUMED on the Premises

The sale of alcoholic, wine and malt beverages is governed by the provision of Chapter 138, Section 15 of the Act of 1993, as amended, any Rules and Regulations of this Commission now or hereafter in force.

YOU MUST BE FAMILIAR WITH ALL BELOW:

RULE #1

Hours of operation - Monday thru Saturday-8:00 a.m. to 11:00 p.m.-Sunday-10:00 a.m.-11:00 p.m. Off premises Licenses may remain open until 11:30 the day before holidays. Off Premises Licensees may not sell or deliver alcoholic beverages on Thanksgiving Day or Christmas Day. Off Premises Licensees may not sell alcoholic beverages before Noon on Memorial Day.

RULE #2

No license or corporate stock shall be pledged, transferred or surrendered without approval of the Commission.

RULE #3

A license manager may be approved who is either a United States citizen or a "qualified alien under the Immigration and Nationality Act, 8 U.S.C. 1001." If a proposed license manager is not a United States citizen, they must provide documentation from the United States federal government evidencing they are a "qualified alien under the Immigration and Nationality Act § 8 U.S.C. 1001." Acceptable documentation includes but is not limited to a Permanent Resident Card "Green Card" or Employment Authorization Document. Sole Proprietors and Partnerships may apply for retail alcoholic beverages licenses issued pursuant to M.G.L. c. 138 § 15 (off-premises) if all individuals applying are either United States citizens or "qualified alien (s) under the Immigration and Nationality Act 8 U.S.C. 1011." This applies for former series pouring permits issued under pursuant to M.G.L. c. 138, §§ 19 B(n), C(n) and E(o) as well.

RULE #4

All licenses must be posted under glass or equivalent protective surface on the premises specified so that same may be easily observed.

RULE #5

Records of all liquors and beverages purchased and sold must be kept available when called for by members of the License Commission, the Alcoholic Beverages Control Commission, or Liquor Squad Investigators.

RULE #6

Sales or deliveries TO persons under 21 are punishable by fine or imprisonment or both. (Chapter 138, Section 34).

RULE #7

Each Corporate licensee must by directors, officers and stockholders appoint a manager by a properly authorized and executed written document with full authority and control of the premises and satisfactory to the Commission. Immediate notice of appointment must be made to the Commission in writing, also immediate notice of vacancy.

RULE #8

The License premises shall be subject to inspection by the Police, the Alcoholic Beverages Control Commission, the License Commission and their authorized agents to ascertain the manner in which the licensee conducts his/her business.

RULE #9

No person shall store any alcoholic beverage products for sale in any part of the premises not specified on the license.

RULE #10

No alcoholic beverages shall be sold or delivered to a person who is intoxicated. (Chapter 138, Section 69).

RULE #11

Premises shall at all times be kept clean, neat and sanitary and conform to Health and Building Codes.

RULE #12

No alcoholic beverages shall be given away or consumed on the premises except at a wine-tasting approved by the License Commission.

RULE #13

A price list of liquor to be sold shall be available on request.

RULE #14

All liquor shall be sold only in original manufacturers, wholesalers or importers package, which shall be labeled as to price.

RULE #15

There shall be no sales on Memorial Day, Christmas Day or Thanksgiving Day.

RULE #16

No gambling allowed. No sale or use of drugs or narcotics allowed. Any illegality shall be subject to the License Commission action.

RULE #17

All unpaid licenses shall be subject to revocation 14 days after approval.

RULE #18

Package Goods store licenses shall not sell alcoholic beverages other than wine and malt beverages in individual containers of over one gallon capacity.

RULE #19

ALL WARNING SIGNS must be posted according to Chapter 138, Section 34 A and D.

RULE #20

Managers and all persons involved in the service of liquor must complete a server training program approved by the License Commission prior to serving any alcoholic beverages and in all cases, within thirty (30) calendar days of their first day of work. Persons serving alcohol under a one-day special license must be trained prior to service. The manager's training certificate must be filed with the License Commission prior to the commencement of alcohol service at the premises. Copies of each employee or volunteer's server training certificate must be kept on the licensed premises and made available upon request.

RULE #21

Managers of all licensed liquor establishments shall be responsible for all violations or infractions of the law occurring on the premises whether present or not. The licensee is responsible for any disorder, disturbance or illegality of any kind taking place on license premises whether present or not.

RULE #22

In the event that a disturbance or breach of the peace occurs on the licensed premises resulting in physical injury to any person(s), the Licensee or responsible person shall promptly notify the police and shall take all reasonable steps to assist such injured persons and shall cooperate with police in their investigation.

Rule #23

Acceptable forms of Identification

The following identifications may reasonably be relied upon for proof of age:

Massachusetts Driver's License;

Massachusetts Liquor Identification Card;

Massachusetts Identification Card;

Passport issued by the United States or a government that is officially recognized by the United States;

United States Military Identification Card;

Valid Driver's License issued by another state; and

Global Entry Card issued by United States Customers and Border Protection

Reliance on the validity on the above issued forms of identifications listed by must reasonable.

Rule #24

Violation Hearings

(a) Mandatory In-Person Appearance.

Any license holder in receipt of a notice of violation hearing related to an alleged violation of Massachusetts General Laws Chapter 138, or the rules and regulations of the Worcester License Commission, shall be required to appear in-person before the License Commission at the scheduled hearing concerning such violation. An in-person appearance shall include the license holder, or a duly authorized representative with decision-making authority, unless otherwise directed by the Commission.

(b) Failure to Appear.

Failure of a license holder to appear in person upon due notice as required by this Rule may be grounds for the Commission to proceed with the hearing in the license holder's absence and may be considered as an aggravating factor in the Commission's determination of appropriate enforcement action.

(c) Request for Exemption or Reasonable Accommodation.

The License Commission may, in its discretion, grant an exemption from the in-person appearance requirement upon request of the license holder. A license holder seeking such an exemption shall submit a written request to the Commission in advance of the scheduled hearing, setting forth the basis for the request

THE LICENSE IS SUBJECT TO REVOCATION OR SUSPENSION FOR BREACH OF ANY OF ITS CONDITIONS OR ANY LAW OF THE COMMONWEALTH

License Commission

Attest:

Revised: January 22, 2026