The City *of* Worcester

Assessing Division
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Personal Property Change of Address Form

A. Required Documentation

Read and acknowledge the following information:

A copy of a current, unexpired government-issued photo ID is required from the signer. If the account is held by an individual, photo identification is sufficient. If the account is held by a business or other legal entity, documentation establishing the signer's authority to act on behalf of the account holder must also be provided.

☐ I understand the documentation requirements above.

B. Account Information

Provide the following information:

Business Location

_____

Account Number

_____

Business Owner/Officer 1

_____

Business Owner/Officer 2

_____

Business Owner/Officer 3

_____

C. New Mailing Address

Provide the address where personal property tax bills and assessing correspondence should be mailed.

Street Address

_____

Suite Number

_____

City, State, ZIP Code

_____

D. Contact Information

Provide the following contact information:

Name, Title

_____

Telephone Number

_____

Email Address

_____

E. Account Holder Authorization and Signature(s)

All individual account holders must sign below.

Signature/Date

_____

Signature/Date

_____

Signature/Date

_____