



The City of
WORCESTER

City Clerk Department

Nikolin Vangjeli, City Clerk

Stephen A.J. Pottle, Deputy City Clerk I

Clare M. Robbins, Deputy City Clerk II

BUSINESS CERTIFICATE

Sole Proprietor or Partnership

(Complete this form in BLACK IN ONLY)

In conformity with the provisions of Chapter One Hundred and Ten, Section Five of the General Laws, as amended, the undersigned hereby declares that a business is conducted under the title of:

Name of Business:

...and is conducted at:

Address of Business (P.O. Box not permitted; Include City, State and Zip Code):

By the following Sole Proprietor or Partnership:

Sole Proprietor or Partnership Name(s)*:

Sole Proprietor or Partnership Residence(s):

Signature(s)*:

* Write name legibly. Individuals **MUST** then have their signatures notarized on the back of this form prior to filing in the City Clerk's Office. **DO NOT** sign the form until you personally appear before the notary.

Certificate Number: _____ (For City Clerk's Office Use Only)

This certificate expires on: _____ (For City Clerk's Office Use Only)

Room 206, City Hall ■ 455 Main Street ■ Worcester, Massachusetts 01608-1889

Telephone (508) 799-1121 ■ Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov



Notarization Acknowledgement
(Complete this form in BLACK IN ONLY)

On this ____ day of _____, 20____, before me, the undersigned Notary Public,
personally appeared: _____,

who proved to me through satisfactory evidence of identification, which was/were

to be the person who signed the preceding or attached document in my presence and who swore
or affirmed to me that the contents of this document are truthful and accurate to the best of their
knowledge and belief.

Signature: _____

Name: _____

Place Notary Seal/Stamp Here

My Commission Expires: ____ / ____ / _____

Under the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of the Mass. General Laws, business certificates shall be in effect for four years from the date of issue and shall be renewed each four years thereafter. A statement under oath must be filed with the City Clerk upon discontinuance or withdrawing from such business or partnership.

Copies of such certificates shall be available at the address such business is conducted and shall be furnished upon request during regular business hours to any person who has purchased goods or services from such business.

Violations are subject to a fine of not more than three hundred dollars, (\$300.00) for each month during which such violation occurs.

BUSINESS CERTIFICATE FILING FEES:

- CERTIFICATE FILING FEE IS \$50
- CERTIFIED COPY OF COMPLETED FILING \$14

BUSINESS CONTACT INFORMATION

Name of Business as it Appears on this Certificate: _____

Email Address: _____

Phone Number: _____

New Business? Yes No

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