

**Masshire Central Region Workforce Board
Youth Council
June 17, 2019
2:30 pm
The Fieldstone School, 90 Madison Street, Worcester, MA**

Members Present: Doug Daigle, Robin Hooper, Isidore Nosike, Kelly Penrod, Desiree Sanchez

Staff Present: Ed Gagne

Guest: Anh Antunes, Jim Chabot

Meeting Minutes

Welcome & Introductions: The meeting was called to order at 2:35 p.m.

Note of Potential Conflicts of Interest: None were noted

Approval of the April 11, 2019 Minutes: meeting minutes were unanimously approved upon a motion and second by members.

Presentation:

Anh Antunes, *Career Advisor*, MassHire Worcester Career Center

Jim Chabot, *Grants Manager*, MassHire Worcester Career Center

Anh and Jim reviewed the Individual Training Account service eligibility guidelines and documentation for adults 18+. Content covered proof of age, employment authorization, residency, service delivery area, economic guidelines, steps in the career planning process, letter to request training funds, training research worksheet, and the approved ITA list.

MassHire Career Center is located at 340 Main Street, 4th Floor, Worcester, MA.

Telephone: 508-799-1600. Website: <https://masshirecentralcc.com/>

Program Updates:

E. Gagne discussed the Regional Scorecard Measures. Current measures presented at Youth Council meetings were reviewed and compared to the measures on the current scorecard. The group decided to highlight the Commonwealth's Quarterly Measures in the following categories: Youth Entered Employment/Education Rate in the 2nd and 4th Quarter, Youth Credential Attainment, and the Youth Measureable Skills Gain.

R. Hooper mentioned there were delays in the YouthWorks program that affected enrollment start-up.

Announcements:

It was announced that Carolyn Gordon retired. It was mentioned Carolyn has been a significant contributor to the Council, and she will be missed. We wish her the best.

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Next Meeting:

- a. **August 8th , 340 Main Street, Suite 400, Worcester, MA**
2. **Adjourn:** The meeting adjourned upon a motion, seconded, and approved unanimously at 3:40 p.m.

*Respectfully submitted by,
Ed Gagne*