

Worcester Jobs Fund Oversight Committee

January 10, 2018

10:00am

IBEW, 242 Mill Street, Worcester, MA 01602

Meeting Minutes

WJF Oversight Committee Attendance: David Minasian, John McGovern, Janice Weekes, Jeffrey Turgeon, Frank Kartheiser, and Dave Martinelli.

WJF Program Director: Kelsey Lamoureux

Guests: Christi-an Austin

- The meeting was called to order after a quorum was established.

Welcome and Introductions

- All attendees introduced themselves, their positions and their organizations.

Approval of December 13, 2017 Meeting Minutes:

- The meeting minutes from December 13, 2017 at 242 Mill Street were reviewed and unanimously accepted via a motion by F. Kartheiser and a second by J. Weekes.

WJF Financial Update:

- K. Lamoureux presented financial updates on the Worcester Jobs Fund and Washington Square funding as well as updates on the overall FY 18 budget. D. Minasian requested an update on the FY 19 City of Worcester funding. K. Lamoureux stated that the City of Worcester FY 19 budget will not be decided until late spring 2018.

WJF Director Report & Program Updates:

- K. Lamoureux highlighted that two graduates have recently earned their CDL B licenses and are actively looking for employment. D. Minasian asked if the graduates have registered for the Civil Service List for the City of Worcester's Department of Public Works positions. K. Lamoureux stated that both graduates are on the Civil Service List and are also searching for other positions locally. K. Lamoureux noted that an application for Community Development Block Grant funding and a proposal to present at the Commonwealth Workforce Coalition Conference on Equity were both submitted during the first week of January. K. Lamoureux provided updates on current participants in CDL training and EKG & Phlebotomy training as well as updates on recruitment activities for Building Pathways and the Contact Center Training. J. Turgeon stated that the Contact Center training has not had a great amount of interest from job seekers and that the recruitment effort for this project is being revised to highlight the customer service elements of the training. J. Turgeon offered to post recruitment flyers on the CMWIB's website and to

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share the flyer with community partners of the CMWIB. D. Minasian highlighted an Op-Ed article recently in the newspaper that supports apprenticeship as strong career pathways.

Discussion of Future Projects:

- J. Turgeon explained that the CMWIB has received a planning grant from the Commonwealth Corporation for the Learn to Earn project. This grant will cover the planning costs necessary with developing a pre-apprenticeship program locally for pharmacy technicians. The training will be aligned with CVS's Registered Apprenticeship Program and Quinsigamond Community College has offered to be a partner in developing the curriculum as well. Eligible participants for the program must be receiving some public benefits and following placement, changes to their public benefits due to their increased earnings will be tracked. There is an opportunity for the Jobs Fund to have a role in the project, if desired. K. Lamoureux offered to provide the Committee with an update on more specifics about the training program and potential career opportunities for pharmacy technicians at next month's meeting.

Adjournment:

- A motion to adjourn was made by J. Turgeon, was seconded by D. Minasian, and was unanimously approved.

The next monthly meeting will be held Wednesday February 14, 2018 at 10:00 a.m.

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