

Worcester Jobs Fund Oversight Committee
October 11, 2017
10:00am
CMWIB, 340 Main Street, Worcester, MA 01608

Meeting Minutes

WJF Oversight Committee Attendance: Dania Flores, David Minasian, Stuart Loosemore, John McGovern, & Jeffrey Turgeon.

WJF Program Director: Kelsey Lamoureux

- The meeting was called to order after a quorum was established.

Approval of September 13, 2017 Meeting Minutes:

- The meeting minutes from September 13, 2017 at 242 Mill Street were reviewed and unanimously accepted via a motion by J. Turgeon and a second by D. Flores.

Discussion of TIF Projects:

- No updates on TIF Projects were available.

WJF Financial Update:

- K. Lamoureux presented financial updates on the Worcester Jobs Fund and Washington Square funding, including salaries charged during August 2017.
- K. Lamoureux reviewed the current budget for Fiscal Year 2018 and noted that 38 clients are projected to be served this year in comparison to the 65 that were served during the previous fiscal year. D. Minasian detailed that this year's training programs are more in-depth and are predicted to offer graduates higher earning potential.
- K. Lamoureux noted that the grant through the Department of Transportation is still in a pending status and that efforts are currently underway to work with the funder to modify the proposal as necessary. J. Turgeon and D. Minasian offered to be involved in discussions with the Department of Transportation regarding the revised proposal.

WJF Director Report & Program Updates:

- K. Lamoureux reported updates on 6 graduates who have recently begun working in new positions and 4 graduates who recently earned their Commercial Driver's Licenses.
- K. Lamoureux discussed the Workforce Summit event scheduled for October 16th and noted that many individuals have expressed interest, but not many RSVPs have been received. J. Turgeon specified that this event will have several local elected officials and strong attendance will be important for future funding. J. Turgeon offered to send out the flyer to several groups through the CMWIB and suggested that other Oversight Committee members send the flyer throughout their networks as well.

The City of Worcester does not discriminate on the basis of disability, The CMWIB will provide auxiliary aids and service, written materials in alternative formats, and reasonable modifications in policies and procedures to persons with disabilities upon advance request. Please contact Jeff Turgeon at turgeonj@worcesterma.gov or 508-799-1590, or the ADA Coordinator at disabilities@worcesterma.gov.

- K. Lamoureux summarized preparation activities being conducted for the Equal Opportunity Train the Trainers events, as well as the upcoming CDL, EKG & Phlebotomy, and Call Center training courses. K. Lamoureux specified that the Fieldstone School has been selected as the training provider for the EKG & Phlebotomy training program.
- K. Lamoureux announced that the Worcester Jobs Fund has been nominated as a finalist for the Workforce Solutions Group's 2017 Training Partnership of the Year Award.

Discussion of FY 19 Funding Request:

- K. Lamoureux provided a copy of the Fiscal Year 2019 projected budget. D. Minasian opened a discussion around strategies for continued funding. J. Turgeon suggested that requesting a commitment for multiple years will allow for program continuity and K. Lamoureux noted that continued flexibility will allow the fund to be responsive to ongoing needs of employers. D. Flores suggested finding comparable data from other programs to show how the Jobs Fund effort is distinct. K. Lamoureux noted that comparing our outcomes to other community based organizations or municipal efforts may challenge some of our partnerships with other training programs in the area. D. Minasian detailed that a meeting has been set up between some members of the Jobs Fund and the Office of Economic Development to discuss how to request funding for next year.

Discussion of Future Projects:

- J. Turgeon summarized a proposal that has been submitted to the Commonwealth Corporation for their Learn to Earn opportunity. The proposal includes establishing a pre-apprenticeship and apprenticeship program in Worcester for pharmacy technician positions, with CVS as the apprenticeship sponsor. J. Turgeon noted that the funding will be competitive and decisions will be made by December 2017.

Adjournment:

- A motion to adjourn was made by D. Minasian, was seconded by D. Flores, and was unanimously approved.

The next monthly meeting will be held Wednesday November 8, 2017 at 10:00 a.m.

The City of Worcester does not discriminate on the basis of disability, The CMWIB will provide auxiliary aids and service, written materials in alternative formats, and reasonable modifications in policies and procedures to persons with disabilities upon advance request. Please contact Jeff Turgeon at turgeonj@worcesterma.gov or 508-799-1590, or the ADA Coordinator at disabilities@worcesterma.gov.