

Worcester Jobs Fund Oversight Committee

September 13, 2017

10:00am

IBEW, 242 Mill Street, Worcester, MA 01602

Meeting Minutes

WJF Oversight Committee Attendance: Dania Flores, Tommy Maloney, David Minasian, Karen Pelletier, Frank Kartheiser, John McGovern, Janice Ryan Weekes, & Jeffrey Turgeon.

WJF Program Director: Kelsey Lamoureux

Guest: Howard Lucas & John Piselli

- The meeting was called to order after a quorum was established.

Moment of Silence for Leonard Cooper

- A moment of silence was observed to honor the recent passing of Co-Chair of the Worcester Jobs Fund, Mr. Leonard Cooper.

Approval of August 9, 2017 Meeting Minutes:

- The meeting minutes from August 9, 2017 at 340 Main Street were reviewed and unanimously accepted via a motion by J. Weekes and a second by T. Maloney.

Discussion of TIF Projects:

- No updates on TIF Projects were available.

WJF Financial Update:

- K. Lamoureux presented financial updates on the Worcester Jobs Fund and Washington Square funding, including salaries charged during July 2017.

WJF Director Report & Program Updates:

- K. Lamoureux provided updated information on the post-graduation activities for Worcester Building Pathways, Industrial Food Production, and CDL B. K. Lamoureux noted that preparations for the Workforce Summit on October 16th and outreach for the Equal Opportunity Grant are underway. J. Turgeon suggested reaching out to Mixed Martial Art gyms as potential locations for female participants. K. Lamoureux noted that preparations for the upcoming trainings for Contact Center and CDL are ongoing and bids for the anticipated EKG and Phlebotomy training are due by September 13, 2017. J. Weekes suggested making a presentation to the Recovery to Work participants at the Career Center and K. Lamoureux agreed to present to this group. K. Pelletier requested electronic flyers of all recruitment materials and K. Lamoureux agreed to send the flyers to all Oversight Committee members.

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- J. McGovern shared information about the 3 levels of machinist training available through Worcester Public Schools and distributed flyers.

Review Draft of FY 17 One-Page Report and Discuss FY 19 Funding Request

- K. Lamoureux provided a copy of the one-page report for FY17 outcomes. J. Turgeon suggested including the number of graduates who attained employment in addition to the change in their average wages before and after the program. K. Pelletier noted that the participant story was a good addition to the statistics provided. K. Lamoureux discussed the need to create a FY19 budget proposal as we request funding for the following year. D. Minasian suggested setting up a meeting with the Office of Economic Development to discuss planning for the funding request.

Discussion of Future Projects:

- K. Lamoureux proposed offering an additional cohort of CDL B training in the spring of 2018 as well as a cohort of 3 individuals for CDL A training. The proposal was unanimously accepted.
- H. Lucas and J. Piselli discussed the My Choice urban hydroponics program for individuals with developmental disabilities. K. Pelletier inquired about the employers locally in this industry and H. Lucas stated that My Choice would be the local employer following the training period. D. Flores suggested they reach out to the organizations active on the food hub project. K. Lamoureux offered to send J. Piselli and H. Lucas the Training Provider Application in order to understand more information about the job market and training needs in this industry.

Adjournment:

- A motion to adjourn was made by D. Minasian, was seconded by J. Turgeon, and was unanimously approved.

The next monthly meeting will be held Wednesday October 11, 2017 at 10:00 a.m.

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