

**MassHire Central Region Workforce Board  
Executive Committee  
November 15, 2024; 8:30 AM  
Conducted via MS Teams**

**Meeting Minutes**

Attendees: Paul Gilbody, Libis Bueno; Robin Hooper  
Staff: Jeff Turgeon

- P. Gilbody welcomed attendees and after no notifications of conflicts of interest, a motion was made to accept the August 16, 2024 meeting minutes. The motion was seconded and passed unanimously.
- J. Turgeon then updated the attendees about Board activities, including the ongoing work to revise the regional WIOA partner Memorandum of Understanding (MOU) that is required by the federal WIOA law and state policy, and the preparation beginning for the state Board monitoring and the Board's annual career center monitoring that will happen in early March. He also highlighted several programs, including the year-round YouthWorks program that is anticipated to serve approximately 90 youth beginning late winter, as well as the school to career Connecting Activities program (funded at nearly \$100,000.00 less this year than last year due to a change in how the state leadership at the MA Department of Elementary and Secondary Education are looking for the program to operate in regards to subcontracting with partner entities. He also highlighted several ongoing industry track projects such as the Healthcare Hub grant and the CDL program, along with the efforts of the Worcester Jobs Fund and new grants being developed to serve emergency shelter residents.
- J. Turgeon also discussed career center happenings, such as their ongoing research of potential new Artificial Intelligence (AI) based tools. L Bueno reminder him that he is available to assist in this work, given his expertise in this area and expressed his surprise that we have not already sought out his feedback. J. Turgeon noted this was an oversight but welcomed it and will follow up after the meeting to schedule a time to meet about this. He then noted upcoming career center events and job fairs, as well as available job training programs. He also discussed the upcoming all-staff training on December 13<sup>th</sup> at the School Yahd in West Boylston.
- The committee then discussed potential full board meeting agenda items for the January meeting along with the annual election of Board Chair, and P. Gilbody suggested discussion of the new Trump administration's agenda. J. Turgeon will identify potential guest speaker(s) on this topic.
- The executive committee meeting will next meet on Friday, December 20, 2024 at 8:30am via MS Teams.
- Hearing no other business, the meeting was adjourned.

*Respectfully submitted by: J. Turgeon*