

**Central Massachusetts Workforce Investment Board
Career Center Committee
340 Main Street Suite 400 Worcester, MA
March 8, 2016
3:00 p.m.**

Meeting Minutes

Members in attendance: T. Bauer, J. Mello, J. Froimson, B. Metayer

Staff in attendance: K. Crowley, E. Brown

T. Bauer welcomed everyone and brought the meeting to order. No conflicts of interest were noted.

T. Bauer noted the meeting did not have a quorum as there were not enough members present.

T. Bauer a motion was made and seconded to approve the March 8, 2016 Career Center Committee meeting minutes. The vote passed unanimously.

E. Brown provided updates on the Scorecard. The Scorecard has been updated based on additional state data. The committee noted improvements in Youth Placement and Dislocated Worker Six Month Average Wage. Qualitative Feedback had a small decrease, but is expected to increase by the next quarter.

E. Brown provided updates on the Career Center Redesign. Suggestions from committee were presented and implemented by the Redesign Taskforce. Staffing cuts from the state will have a significant effect on staff training for the redesign and will be monitored by career center leadership.

E. Brown the WIOA procurement (competitive bid) process has still not been finalized.

E. Brown confirmed that Worcester Public Schools has submitted a planning grant to increase its evening training programs such as Worcester Nightlife. The committee would like to reach to John Trainor, the Executive Director of Worcester Nightlife to continue the conversation about supporting this program.

E. Brown provided updates on 2 youth-oriented programs. He confirmed 380 youth will be put to work as a part of the YouthWorks Summer program. Youth will work throughout the city of Worcester as well as Webster and Southbridge. The 4th round of AMP it up! has been awarded. QCC will be the lead agency. Funding will support manufacturing related activity for youth within the Worcester Public Schools and high schools and middle schools in the Blackstone Valley.

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It has been confirmed DUA is laying off 250 workers state wide. The state will be offering early retirement to some, but the career center staff may be bumped by DUA workers with seniority. In addition, there will be a 20% cut to the Federal budget that could affect additional career center staff. CMWIB and Career Center leadership will continue to monitor the situation and provide updates.

Agenda item 7C, Checking the Pulse of the Career Center, will be postponed to the next meeting. T. Bauer. would like to have more committee members present for the discussion.

E. Brown presented the Training Project Update Chart. The Chart summarizes all the programs that are currently active. The chart is a tool to foster discussion about how best to align and connect the various programs. Action steps will be taken based on recommendations provided by the committee.

ACTION: E. Brown will update the Career Center Committee Member list.

ACTION: E. Brown will contact John Trainor regarding support for the Worcester Nightlife program.

ACTION: E. Brown will present recommendations provided by the committee to CMWIB and Career Center leadership regarding the alignment of training projects.

T. Bauer announced the next committee meeting is, Tuesday, July 12, 2016 at 3pm.

T. Bauer stated with no further business, a motion was made, seconded, and approved to adjourn the meeting.

Respectfully submitted by: E. Brown

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