City of Worcester, Massachusetts

City of Worcester
Community Development Advisory Committee
City Hall, Room 402
Monday, February 25, 2013
5:30 PM

MEETING MINUTES

1) Call To Order

Chairperson Amy Mosher opened the meeting at 5:35.

2) Approval of Meeting Minutes – 2/11/13

Minutes were approved by unanimous vote

3) New Business
   a) Make-up Proposal Presentations of three (3) CDBG applicants

   Worcester Community Action Council (EITC Coordination), Community Legal Aid
   (Tenant discrimination) and Central MA Housing Alliance (Elder Home Repair)
   competed 3 minute presentations with a short question and answer period
   following each presentation

   b) Format of allocation process & timetable

   After a short discussion, CDAC members voted to cancel scheduled meetings on
   March 11 and 25, add another meeting April 1st. This would allow sufficient time
   to review and discuss all proposals. The group will focus on Affordable Housing
   applications at the next meeting on March 4th with Public Services discussed on
   March 18th.

   c) Application review & recommendation process

   The role of CDAC in developing recommendations was discussed. Staff
   suggested that CDAC develop a level of general ranking such as fund totally,
   fund partially or don’t fund for each proposal, rather than attach a specific dollar
   amount for programs. Members also had the score sheets to rank programs. A
   suggestion was made to initially group ranking of applications in a way where
   consensus would emerge and begin to separate the strong proposals from the
   weaker ones. Differences of opinions would be discussed. The following rating
   system was adopted: A – yes, B – no, C – 2nd tier priority and D - 3rd tier priority.

The meeting was adjoined at 7:35