



# Board of Commissioners

## Monthly Meeting Agenda

February 15, 2024 – 1:00 PM – 630A Plantation Street  
Call in number (657) 220-3242 Access Code: 184-148-855

*Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.*

### 1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from January 12, 2024 Special Meeting
- d. *Approval Request:* Approval of the Minutes from January 18, 2024, Regular Meeting
- e. *Approval Request:* Approval of the Minutes from February 1, 2024, Special Meeting

### 2. **CORRESPONDENCE**

- a. Notification to the Board of the Public Housing Notice 2024-01 for the Public Comment Period for Promulgation of Amendments to 760 CMR 6.00.
- b. Notification to the Board of the Public Housing Notice 2024-02 for the Requirement to consult residents when entering into Management Agreements.

### 3. **FINANCE**

- a. Financial Statements through December 31, 2023.
- b. Notifying the Board of the quarterly write-offs related to tenants' accounts receivable for the 9 months ended December 31, 2023.
- c. *Approval Request:* For the Federal and State Tenant Accounts Receivable Write-offs.

### 4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* For super priority preference for the Lakeside relocation project.

**5. MAINTENANCE, MODERNIZATION, and DEVELOPMENT**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For the award recommendation regarding contracting on-call carpentry services.
- e. *Approval Request:* For the award recommendation regarding contracting for fire alarm and inspection testing.
- f. *Approval Request:* For the commitment of HUD Housing Choice Vouchers in relation to the submittal of Massachusetts Housing One-Stop application for the Curtis Apartments Phase 2 Redevelopment Project.
- g. *Approval Request:* For the execution of Financial Closing Documents related to the Curtis Innovations II – Phase 1 Redevelopment Project.
- h. *Approval Request:* For Change Order No. 6 to our contract with Thielsch Engineering, Inc., General Contractor for the project, relative to 2021-05 Boiler Room Improvements Project at MA 12-8 Lincoln Park Tower.
- i. *Approval Request:* For Change Order No. 3 to our contract with D.M.H. Electric Inc., the General Contractor for the 2023-10 Fire Alarm Upgrades project at MA 12-18 Elm Park Tower.
- j. *Approval Request:* For Change Order No. 2 to our contract with RCE Co., Inc. DBA Ray Croteau Electric for the 2022-06 Electrical Upgrades at MA 12-1 Great Brook Valley, MA 12-11 Hooper St. & MA 12-16 Providence, North, Sigourney.

**6. CHIEF EXECUTIVE OFFICER**

- a. Construction Development Progress Report

**7. TENANT PARTICIPATION / EMPLOYEE RECOGNITION****8. ADJOURNMENT**