



Board of Commissioners

Monthly Meeting Agenda

January 19, 2023 – 1:00 PM – 630A Plantation Street
Call in number (657) 220-3242 Access Code: 184-148-855

Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.

1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from December 15, 2022, Regular Meeting

2. **CORRESPONDENCE**

- a. Notifying the Board of the approval for the Worcester Housing Authority's (WHA) Annual Plan Submission for the Fiscal Year beginning April 1, 2022, from the Department of Housing and Urban Development (HUD).
- b. Notifying the Board of the award of \$50,000 for the Resident Service Coordinator (RSC) from the Department of Housing & Community Development (DHCD).
- c. Notifying the Board of the award of \$40,000 for the Food Matters program from the Point32Health Foundation Plan.
- d. Notifying the Board of the Public Housing Innovations 2 (PHI2) capital award to the WHA of \$5,000,000 from DHCD.
- e. Notifying the Board of the award for the Formula Funding FY2026 of \$577,368 from DHCD.
- f. Notifying the Board of the grant award from HUD for the Family Self Sufficiency (FSS) program in the amount of \$435,600.

3. **FINANCE**

- a. Financial Statements through November 30, 2022
- b. *Approval Request:* December 2022 Accounts Receivable Federal and State tenant write-offs
- c. *Approval Request:* To file the Audit and Agreed upon Procedures (AUP) report for fiscal year end March 31, 2022.

4. ADMINISTRATION

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources

5. MAINTENANCE, MODERNIZATION, and DEVELOPMENT

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. Status Report: Results from the online public auction for WHA's surplus of supplies and materials through the services of Auctions International.
- e. *Approval Request:* To award the construction contract for the Basement Dehumidifiers project at MA 12-1 Great Brook Valley Gardens.
- f. *Approval Request:* To award the recommendation relative to contracting for the maintenance and repairs of all WHA owned elevators.
- g. *Approval Request:* For the award of sixty one (61) project based vouchers to the Curtis Innovations Phase I Project
- h. *Approval Request:* For Addendum No. 1 to the A/E contract with BLW Engineers, Inc. for the 2022-01 Indefinite Quantity Contract (IQC) for Architectural Design Construction Administration Services for all Federal sites
- i. *Approval Request:* For the revision to Capital Fund Five-Year Action Plan 2022-2026

6. TENANT PARTICIPATION / EMPLOYEE RECOGNITION**7. ADJOURNMENT**