MEETING MINUTES

September 12, 2019 06:06PM | ESTHER HOWLAND CHAMBERS, CITY HALL

<table>
<thead>
<tr>
<th>TYPE OF MEETING</th>
<th>Monthly Meeting – September</th>
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<tr>
<td>FACILITATOR</td>
<td>Samantha Fiakofi</td>
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<td>NOTE TAKER</td>
<td>Lisa Malo</td>
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<td>ATTENDEES</td>
<td>Yasmin Goris, Mitchell Perry, Tom Conroy, Amanda Kidd-Schall, Nikki Erskine</td>
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<td>LATE</td>
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<td>GUESTS</td>
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AGENDA TOPICS

I. OFFICERS
   a. Council members to consider whether they would like to take on an officer role or switch to a different officer role; for further discussion at next WAC meeting

II. APPROVAL OF MINUTES
   CONCLUSION Approved
   Samantha moved to approve minutes from July meeting; Mitchell seconded the motion.

III. BUDGET REPORT
   CONCLUSION
   Samantha motioned to hold the budget report until October meeting; Lisa seconded the motion.

IV. COUNCIL LED PROJECT
   a. Worcester Literary Festival – April 2020 (LitFest)... Proposal for WAC 2020
   b. Nikki asked whether Council could vote on it at this meeting; Samantha says we cannot vote note and should give members more detail to consider for actual vote
   c. Mitchell requests more detail on length, details, etc. – Nikki notes that part of the idea is to get the Council to help share the event
   d. Tom requests overall dollar ask – budget; public money, uncomfortable with public money going to something not fully detailed
   e. What will the WAC involvement be specifically? (Yasmin) Are we just allocating money, or are we as a group being asked to work side by side; Nikki notes it would be more of a partnership, working together; room to contribute to shaping the event
f. Tom notes event is close to Make Music Day; although MMD will not be a Council funded event, supporting LitFest may impact Council members’ ability to contribute to and participate in both

V. WAC STAFFING AND TASKS
   a. Scott Boilard at Worcester Popup on Friday the 13th
   b. Anne Revicki Mural Ribbon Cutting; Nikki to send details
   c. Nikki has been talking up WAC member open spots
   d. Tomorrow (9/13) MCC final report is due

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<th>VI. REIMBURSEMENTS</th>
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VII. GRANT RUBRIC
   a. Council to review and discuss at next WAC meeting

VIII. GRANT WORKSHOPS
   a. Grant Workshop will be held of 9/26 at the Worcester PopUp
   b. Promotion of the Event –
      i. Press Release being finalized; Nikki to distribute; Mitchell to create Facebook Event
ii. Ongoing social posts – types of programs we’ve funded in the past; some kinds of tips and tricks; Mitch to create list of topics he will post about now through 9/15

iii. Social feature on WAC council members – “meet the member” kind of posts; create a comfort level with the process; Need photos and bio of Council members; Yasmin to send followup note to entire Council to start soliciting the info/assets

MEETING ADJOURNED AT 6:27PM