

Meeting Minutes

MARCH 14, 2019

06:20PM

ESTHER HOWLAND ROOM, CITY HALL

TYPE OF MEETING	Monthly Meeting – March
FACILITATOR	Samantha Fiakofi
NOTE TAKER	Stephanie Mireku
ATTENDEES	Samantha Fiakofi, Thomas Conroy, Amanda Kidd Schall, Stephanie Mireku, Yasmin Goris
LATE	Gabriel Rollins
GUESTS	2

Agenda topics

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APPROVAL OF MINUTES

SAMANTHA FIAKOFI

CONCLUSION	
Thomas moves to approve minutes with an amendment to the attendance. Stephanie seconded the motion.	

TREASURER REPORT

CONCLUSION	
No corrections were made.	

GRANT REIMBURSEMENT REQUESTS

SAMANTHA FIAKOFI

REIMBURSEMENTS					
APP#	Individual / Organization	Amount	Decision	Status	Notes
O-14832-18	Worcester Youth Center	824.69	Approved	Full	
25347	Worcester Chamber Music Society	4000.00	Approved	Full	
F-408-19	Scott Boilard	5000.00	Approved	Full	



DISCUSSION

IV. Grant Reception

- Amanda gave a summary of developments and details
- All members are available for reception
- Events subcommittee will meet next week to review details, sample menu, and make final decisions to then share with Council

V. Grant Guidelines for FY20—Sample Grants

- Document review will be tabled for next meeting when all assigned tasks are present
- Deadline of March 1 determined as internal and extension granted for sample material tasks
- All members asked to review Community Input Survey summary document by next meeting

VI. Make Music Day 2019

- Info Session planned for March 24 at 2pm at Nu Kitchen (may have remote option for those interested, TBA)
- Information packet disseminated and roles reviewed
- Brief discussion around supplemental promotional opportunities such as Ralph's event, Save the Date, as well as MMD promo video along with signup sheet shown at grant reception
- Tutorial TBA on matchmaking and project planning software

VII. WAC Calendar

- Sam will resend link to Team Up calendar
- WAC members are asked to review events and hold dates for attendance at upcoming grantee events

VIII. Other

- Tabling WAC social meetup and general council greet until post MMD

Meeting end at 7:14pm

MONTHLY MEETING ADJOURN AT 7:14 PM