Meeting Minutes

MARCH 14, 2019 06:20PM

ESTHER HOWLAND ROOM, CITY HALL

<table>
<thead>
<tr>
<th>TYPE OF MEETING</th>
<th>Monthly Meeting – March</th>
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</thead>
<tbody>
<tr>
<td>FACILITATOR</td>
<td>Samantha Fiakofi</td>
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<tr>
<td>NOTE TAKER</td>
<td>Stephanie Mireku</td>
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<tr>
<td>ATTENDEES</td>
<td>Samantha Fiakofi, Thomas Conroy, Amanda Kidd Schall, Stephanie Mireku, Yasmin Goris</td>
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<tr>
<td>LATE</td>
<td>Gabriel Rollins</td>
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<td>GUESTS</td>
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Agenda topics

**APPROVAL OF MINUTES**

**CONCLUSION**

Thomas moves to approve minutes with an amendment to the attendance. Stephanie seconded the motion.

**TREASURER REPORT**

**CONCLUSION**

No corrections were made.

**GRANT REIMBURSEMENT REQUESTS**

<table>
<thead>
<tr>
<th>APP#</th>
<th>Individual / Organization</th>
<th>Amount</th>
<th>Decision</th>
<th>Status</th>
<th>Notes</th>
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<tbody>
<tr>
<td>O-14832-18</td>
<td>Worcester Youth Center</td>
<td>824.69</td>
<td>Approved</td>
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<td>25347</td>
<td>Worcester Chamber Music Society</td>
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<td>F-408-19</td>
<td>Scott Boilard</td>
<td>5000.00</td>
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IV. Grant Reception

- Amanda gave a summary of developments and details
- All members are available for reception
- Events subcommittee will meet next week to review details, sample menu, and make final decisions to then share with Council

V. Grant Guidelines for FY20—Sample Grants

- Document review will be tabled for next meeting when all assigned tasks are present
- Deadline of March 1 determined as internal and extension granted for sample material tasks
- All members asked to review Community Input Survey summary document by next meeting

VI. Make Music Day 2019

- Info Session planned for March 24 at 2pm at Nu Kitchen (may have remote option for those interested, TBA)
- Information packet disseminated and roles reviewed
- Brief discussion around supplemental promotional opportunities such as Ralph’s event, Save the Date, as well as MMD promo video along with signup sheet shown at grant reception
- Tutorial TBA on matchmaking and project planning software

VII. WAC Calendar

- Sam will resend link to Team Up calendar
- WAC members are asked to review events and hold dates for attendance at upcoming grantee events

VIII. Other

- Tabling WAC social meetup and general council greet until post MMD

Meeting end at 7:14pm