Meeting Minutes

MARCH 16, 2017 06:00PM

<table>
<thead>
<tr>
<th>TYPE OF MEETING</th>
<th>Monthly Meeting – February</th>
</tr>
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<tbody>
<tr>
<td>FACILITATOR</td>
<td>Kelly Momberger</td>
</tr>
<tr>
<td>NOTE TAKER</td>
<td>Meaghan Hardy-Lavoie</td>
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<tr>
<td>ATTENDEES</td>
<td>Kelly Momberger, Thomas Conroy, Samantha Fiakofi, Meaghan Hardy Lavoie, Jake Poplaski, Lindiana Flores (Staff)</td>
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<tr>
<td>LATE GUESTS</td>
<td>Angela Knapton (MMD Coordinator) &amp; Kate (potential WAC applicant)</td>
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Agenda topics

**APPROVAL OF MINUTES**

**CONCLUSION**

Samantha moves to approve minutes. Jake seconded the motion.

**TREASURER REPORT**

**CONCLUSION**

Meaghan moves to approve this month’s minutes. Samantha seconded the motion.

**GRANT REIMBURSEMENT REQUESTS**

<table>
<thead>
<tr>
<th>APP#</th>
<th>Individual / Organization</th>
<th>Amount</th>
<th>Decision</th>
<th>Status</th>
<th>Notes</th>
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<tbody>
<tr>
<td></td>
<td>Seven Hills Foundation</td>
<td>$2,350.61</td>
<td>Approve</td>
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<td>Need App #</td>
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<td></td>
<td>Bach Festival</td>
<td>$2,700.00</td>
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<td></td>
<td>Greg Hamilton</td>
<td>$1,565.51</td>
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<td></td>
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<td>From 2016 project</td>
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**GRANT AMENDMENT REQUESTS**

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<th>Individual / Organization</th>
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<tbody>
<tr>
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**PENDING DEOBLIGATIONS**

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<tr>
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<tbody>
<tr>
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<td>NONE</td>
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DISCUSSION

Grant Reception
- Reception will be held at Bull Mansion on March 23rd 2017 from 5:30p-7:30p. (must be out by 8pm)
- Set up will be completed by 5pm – can meet to help set up around 4pm
- Jose confirmed his student’s participation.
- MCC fellow will be in attendance.
- We will play Mark’s video. Jill Watts needs to be reached out to for slides of her work.
- Kelly will draft a copy of the program.
- There will be a table available for organizations to leave their information.

Make Music Day

Fundraising & Budget
- Jake will begin tracking the expenses and donations and create a media budget.
- Costs as of right now will include Banners, T-Shirts, & various Media.
- Samantha has been reaching out to businesses – Target can donate gift cards (they need a letter of intent), looking to get buckets from Home Depot, Ukuleles from guitar center.

Media
- Hank was able to reach out to Worcester Magazine regarding a Media Partnership. They agreed to provide free advertising and we will go through them with “breaking” information prior to other outlets.
- Angela is putting together the flyer and website in time for the grant reception.
- MMD info meeting will be held at Brew on the Grid on 4/5/17.
- Angela will also make a flyer for the info meeting.
- Media Blast will take place on 3/24/17

Misc
- Need to reach out to stART to see if we can borrow tents.
- Angela will ask her church to borrow tables and chairs.

Updates and Upcoming Events
- Volunteer Recognition Event will be on 4/25/17 at 6pm in the Levi Lincoln Chambers. RSVP for 4/20/17
- Next meeting of the Citizens Advisory Council will not take place until May
- MMD Conference call on Sunday – Kelly will send revised agenda for the call.
- 3/24/17 – Worcester Chorus will perform at Mechanics Hall
- 4/7/17 – Lit Mix at the Sprinkler factory
- 4/19/17 – The Armenian Film Festival
- 4/8/17 – Ron Rosenstock’s Sunday Night Photo Group at the Sprinkler Factory

MONTHLY MEETING ADJOURN AT 7:15 PM