Meeting Minutes

NOVEMBER 10, 2016  5:30PM

TYPE OF MEETING | Monthly Meeting – November
FACILITATOR      | Kelly Momberger
NOTE TAKER       | Samantha Fiakofi
ATTENDEES        | Kelly Momberger, Thomas Conroy, Samantha Fiakofi, Hansani Archibald, Jacob Poplaski, Hank Von Hellion, Meaghan Hardy Lavoie, Lindiana Flores (Staff)
LATE GUESTS      | Laura Barker (Clark University Student), Avery Smith (Clark University Student)

Agenda topics

APPROVAL OF MINUTES

CONCLUSION

Meaghan moves to approve minutes. Jacob seconded the motion.

TREASURER REPORT

CONCLUSION

Tom moves to approve Treasurer Report. Kelly seconded the motion. (Still pending Arts Worcester donation)

GRANT REIMBURSEMENT REQUESTS

REIMBURSEMENTS

<table>
<thead>
<tr>
<th>APP#</th>
<th>Individual / Organization</th>
<th>Amount</th>
<th>Decision</th>
<th>Status</th>
<th>Notes</th>
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<tbody>
<tr>
<td>O-405</td>
<td>Ascentra Community Services Inc</td>
<td>$1,890.40</td>
<td>Approved</td>
<td>Being held by Budget</td>
<td>Approved 10/13/2016</td>
</tr>
<tr>
<td>I-306</td>
<td>Kevin Burns</td>
<td>$1,590.00</td>
<td>Approved</td>
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<td>O-416</td>
<td>Massachusetts Symphony Orchestra</td>
<td>$1,865.00</td>
<td>Approved</td>
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GRANT AMENDMENT REQUESTS

REQUESTS

<table>
<thead>
<tr>
<th>APP#</th>
<th>Individual / Organization</th>
<th>Request</th>
<th>Decision</th>
<th>Notes</th>
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<tbody>
<tr>
<td>I-318</td>
<td>Pam Farren</td>
<td>6 month extension</td>
<td>Approved</td>
<td>Unanimous vote</td>
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<tr>
<td>None</td>
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PEING DEOBLIGATIONS

REQUESTS

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<td>None</td>
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OTHER BUSINESS

DISCUSSION
Budget
- Council unanimously voted to use 5% of our allocation for administrative expenses
- Kelly would like to purchase name tags for new council members

MCC Event
- Tom spoke about the MCC focus group he attended. He had a chance to connect with other councilors and discuss the concerns of each council.

Make Music Day
- Kelly to move forward with her make music day action items and keep the council up to date
- Hansani and Jose are still working on the budget

Social Media and Committees
- Big thank you from Kelly to those who posted to social media
- Jacob drafted social media best practices, please review and send any comments/updates

Miscellaneous
- The 2016 grant reception video is posted to the city YouTube account. The social media committee will work to get the video posted to the WAC account.
- Lindiana to confirm when the Central Mass Film festival will be held.