



PARKS AND RECREATION COMMISSION MEETING

Thursday February 6, 2025 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

If you choose to use the Microsoft Teams platform:

- 1) Go to www.teams.com
- 2) Enter Meeting ID# 257 178 631 359
- 3) Enter password: v7zX9XQ6

If you choose to attend via phone:

- 1) Call 1-469-998-7682
- 2) Enter Meeting ID#: 284 497 18#

If technological problems interrupt the virtual meeting component, the meeting will continue in-person.

AGENDA

1. **Call to Order**
2. **Attendance (Roll Call)**
3. **Acceptance of the Minutes:**
January 9, 2025 & January 23, 2025 (Roll Call)
4. **Accommodation Request:**
To request a reasonable accommodation or interpretation or submit written comments or questions in advance of the meeting, please contact the Parks, Recreation & Cemetery Division by email at Parks@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting. Para solicitar una interpretacion razonable, o enviar comentarios o preguntas por escrito por favor comuniquese con la oficina de la Division de Parques, Recreo & Cementerio por correo electronico a Parks@worcesterma.gov. Por favor note que las solicitudes de interpretacion deberan ser enviadas 48 horas antes de la reunion.

5. Public Participation:

There will be a two (2) hour time limit for this meeting unless a majority of the Commission Members present vote to extend the allotted time.

- a) Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in person and remote participation at the Parks & Recreation Commission meetings. To partake in the "Public Participation" section of this meeting, you may join us directly within the 50 Officer Manny Familia Way Meeting Room A, follow the information above to join via the Teams application or dial the direct line as indicated. If you would like to raise your hand when in the meeting as a call-in user, you may dial *5.

6. Public Participation on Agenda Items:

A person may speak for no more than three (3) minutes in total on any items appearing on the agenda.

The rules related to the duration of how long someone can speak, standard processes for adding, moving and filing items on the agenda was revised on June 13, 2024.

7. Assistant Commissioners Report (See Report Topics Below)

8. Old Business:

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Request of David F. Webb to speak to the commission regarding the department's practice of posting updated rules, that state "The above Rules and Regulations have been approved by the Parks & Recreation Commission" prior to receiving approval from the Parks & Recreation Commission or providing ANY opportunity for public comment or providing public notice of where the proposed rules were posted
- b) NA

9. New Business:

Agenda items must be submitted (3) three business days before each Commission Meeting with subject line "Agenda Item" to Parks@worcesterma.gov and reply satisfactorily to any required follow-up requests sent by the Parks and Recreation Commission.

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Request Commissioner Stratton to speak to the Commission and provide an update on the work of the Community Preservation Committee, and current anticipated timelines.
- b) Request of David F. Webb to speak to the Commission regarding: As of the date of this request, constituents who would like to participate remotely in a Parks Commission meeting would need to navigate Teams.com and then manually type in a meeting code ID and password. There is not a place to enter the meeting details provided at the web address included in the agenda of the January 23rd, 2025, meeting. This

updated practice would be consistent with how the Worcester city council operates. The Worcester License Commission includes a link that says, "Click here to join the meeting", the Commission on Elder Affairs agenda includes one to "Join the meeting now", the Worcester Historical Commission starts their agenda off a hyperlink that states "Use the following link to join the meeting via computer:", the human rights commission provides a full Teams link, after the label "Virtual meeting link:"

- c) Request of David F. Webb to speak to the Commission regarding: In the interest of transparency and encouraging public participation, requesting a motion to include all attachments and supplementary documents that are provided to parks commissioners in their agenda to be included in the online agenda available to the public For clarity, I am not requesting the commission print out multiple copies of their 30-150 page agendas for people physically attending the meeting; I am requesting that the online agenda that is released 48 hours in advance of meetings include the same attachments and documents that the commissioners have available to them to reference when discussing agenda items. This updated practice would be consistent with how the city council operates.
- d) NA

10. Tabled Items:

To take an item off the table, a motion must be made by a member of the commission, seconded, and approved by a majority vote of the members present. The item can then be discussed at the next meeting.

- a) Request of Commissioner Turner for an update on the request of Nancy Ortiz regarding handball courts in Worcester
- b) Commissioner Turner request that a baseball league have their permit revoked for their CONSISTENT violations. This league has been frying chicken and cooking all day with other violations that should be addressed. I want this league and all of it players banned from operating in Worcester city Parks. There have been a multitude of violations that must be dealt with. Also, I would like to ask that the Commission institute a formal process of handling leagues and any other organization violations within city parks. And leagues should be restricted to 9pm.
- c) NA

11. Tentative Dates of the Next Meetings:

- February 27, 2025 (Event Permit Meeting)
- March 27, 2025 (Revised Date)
- April 10, 2025
- May 8, 2025
- June 12, 2025

12. Meeting Adjourned (Roll Call):

The Parks & Recreation Commission reserves the right to allow and individual /organization /group who has placed an item on the agenda additional time if a motion made by a member of the commission, is seconded, and approved by a majority vote of the members present.



PARKS AND RECREATION COMMISSION MEETING **MINUTES**

Thursday January 9, 2025 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

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- 2) Enter Meeting ID#: 409 124 91#

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AGENDA

1. Called to Order at 6:33 PM
2. Attendance (Roll Call)
 - a) Commissioners Present:
 - i. Nick Chacharone
 - ii. Brian Dardy - Virtual
 - iii. Andrew Serrato
 - iv. Eric Stratton
 - v. Natalie Turner - Virtual
 - vi. Erin Zamarro
 - b) Administration Present:
 - i. Robert C. Antonelli, Jr., Assistant Commissioner
 - ii. Jeffrey Tomaino, Recreation Director
 - iii. Scott Morin, Maintenance Director – (Virtual)
 - iv. Milagros Pacheco, Staff Assistant 3
3. Acceptance of the Minutes:
November 14, 2024 & December 19, 2024 (Roll Call)

Commissioner Stratton made a motion to approve the minutes from November 14, 2024. Seconded by Commissioner Turner. Motion was approved 4 – 0 – 2.

Commissioner Chacharone made a motion to approve the minutes from December 19, 2024. Seconded by Commissioner Stratton. Motion was approved 4 – 0 – 2.

4. Accommodation Request:

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5. Public Participation:

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6. Public Participation on Agenda Items:

A person may speak for no more than three (3) minutes on any item appearing on the agenda.

The rules related to the duration of how long someone can speak, standard processes for adding, moving and filing items on the agenda was revised on June 13, 2024.

- 1) Mr. Webb spoke on behalf of Geoffery Killebrew in reference to the 2025 Concession Recommendations. He voiced his gratitude for the Commission addressing the concerns of the vendors, and he voiced his disappointment on communication and recommendations.
- 2) Mr. Richard Bianculli a long-time vendor of the parks voiced that he doesn't agree that there should be more than one vendor at the park, he stated he bided on 3 parks last year and he had to go from one park to the next and he barely made many sales. He said it should stay the same for only one vendor should be there.
- 3) Mr. Jerimiah Bianculli another long-time vendor of ice cream re-iterated what his brother had said. He also added that he agrees that the length of the season should be expanded until the end of the year.

7. Assistant Commissioners Report (See Report Topics Below)

8. Old Business:

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) NA

9. New Business:

Agenda items must be submitted (3) three business days before each Commission Meeting with subject line "Agenda Item" to Parks@worcesterma.gov and reply satisfactorily to any required follow-up requests sent by the Parks and Recreation Commission.

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Request of David Webb to speak to the commission on setting the record straight in regards to the arbitrary \$25/week fee's charged to Geoff Killebrew during his probationary period in response to complaints made to the parks department, as confirmed by Erin Zamarro citing the place it was written that they could charge those fees if "vendors and concessioners who do not abide, failure to follow all ordinances/regulations may result in fines" However, we have confirmed multiple times that the parks department did not have any rules regarding the vendor prices that were not being followed.
 - i. Mr. Webb spoke on item a) under New Business. There was a discussion with the Parks & Recreation Commission.
 - ii. Commissioner Chacharone made a motion to file Item a) under New Business. Second by Commissioner Turner. All were in favor. Motion was approved 6 – 0.
- b) Request of David Webb to speak to the commission on the matter of public transparency and acting in the interest of public participation rather than discouraging it with prohibitive tactics such as using nonsearchable and nonclickable agenda documents. I believe the Parks Department clerk may be printing and scanning them, rather than uploading them, and feel this is counterproductive to public interest. The Commission, department and Assistant Parks commissioner Jr are familiar with this problem, as the requirement to "respond satisfactorily to any required follow-up requests sent by the Parks and Recreation commission" was added due to them denying a request to speak to them because an attachment was provided in PDF rather than WORD document. This change is especially necessary given the way the 2025 rules were introduced via a web link that was unusable to the public. Please note that as of 1/6/25 the only active Worcester commissions with this problem is 1. Parks and recreation commission 2. Urban Forestry Tree Commission and 3. Hope Cemetery Commission. All other commission agendas are searchable, and their links are clickable. Not a single other active commission or standing committee posts documents in the manor that the Parks and Recreation commission does. This is inaccessible, inequitable, and should change.
 - i. Mr. Webb spoke on Item b) under New Business. There was a discussion with the Parks & Recreation Commission.
 - ii. Commissioner Turner made a motion to file item b). Seconded by Commissioner Chacharone. Motion was approved 5 – 1. (Commissioner Stratton voted Ney)
- c) Request of David Webb to speak to the commission requesting a motion for the parks department to not post documents stating "The above Rules and Regulations have been approved by the Parks & Recreation Commission" prior to the document being voted on by the commission such as done at the December 2024 meeting.

- i. Commissioner Turner made a motion to amend the current document with the proper date it was accepted by the Commission and the date it would start. Seconded by Commissioner Chacharone. All were in favor. Motion was approved 6 - 0.
 - ii. Commissioner Turner made a motion that going forward any preliminary documentation be identified as preliminary and that it is subject to approval by majority of votes of the Parks & Recreation Commission. Approval date will be on the document once approved with vote and date. Seconded by Commissioner Stratton. All were in favor. Motion was approved 6 - 0.
 - iii. Commissioner Stratton made a motion to file item c) under New Business. Seconded by Commissioner Chacharone. All were in favor. Motion was approved 6 - 0.
- d) Request of David Webb to speak to the commission about the Open Meeting Law and City Manager's executive rules and regulations in consideration of the Parks 2025 Rules and regulations being posted to the city's website prior to public participation or being voted on by the commission
- i. Mr. Webb spoke on item d) under New Business, he asked for the Commission to file the item as he had handed an Open Law Complaint he filed against the Parks & Recreation Department.
 - ii. Commissioner Chacharone made a motion to file item d) under new business. Seconded by Commissioner Stratton. All were in favor. Motion was approved 6 - 0.
- e) Request of David Webb to speak to the commission request administration provide a list of violations and fees assessed between 2018 and 2025
- i. Mr. Webb spoke on item e) under new business. The Parks & Recreation Commission had a discussion.
 - ii. Commissioner Dardy made a motion for Assistant Commissioner Antonelli initiate the action to work with public records department on obtaining a list of all fees and violations assessed between 2018 and 2025 and made available for public record for the July 2025 meeting. Seconded by Commissioner Turner. Motion failed 2 - 4.
 - iii. Commissioner Stratton made a motion to file item e) under new business. Seconded by Commissioner Chacharone. All were in favor. Motion was approved 5-1.
- f) Request of David Webb to speak to the commission regarding the department's practice of posting updated rules, that state "The above Rules and Regulations have been approved by the Parks & Recreation Commission" prior to receiving approval from the Parks & Recreation Commission or providing ANY opportunity for public comment or providing public notice of where the proposed rules were posted
- i. Commissioner Stratton made a motion to move item f) to old business for the next meeting. Seconded by Commissioner Dardy. All were in favor. Motion was approved 6 - 0.
- g) NA

10. Tabled Items:

To take an item off the table, a motion must be made by a member of the commission, seconded, and approved by a majority vote of the members present. The item can then be discussed at the next meeting.

- a) Request of Commissioner Turner for an update on the request of Nancy Ortiz regarding handball courts in Worcester
- b) Commissioner Turner request that a baseball league have their permit revoked for their CONSISTENT violations. This league has been frying chicken and cooking all day with other violations that should be addressed. I want this league and all of it players banned from operating in Worcester city Parks. There have been a multitude of violations that must be dealt with. Also, I would like to ask that the Commission institute a formal process of handling leagues and any other organization violations within city parks. And leagues should be restricted to 9pm.
- c) NA

11. Tentative Dates of the Next Meetings:

- February 6, 2025 (Sports Permit Meeting)
- February 27, 2025 (Event Permit Meeting)
- March 27, 2025 (Revised Date)
- April 10, 2025
- May 8, 2025
- June 12, 2025

12. Meeting Adjourned (Roll Call): at 8:34 PM

- a) Commissioner Stratton made a motion to adjourn. Seconded by Commissioner Chacharone. All were in favor. Motion was approved 6 - .0

The Parks & Recreation Commission reserves the right to allow and individual /organization /group who has placed an item on the agenda additional time if a motion made by a member of the commission, is seconded, and approved by a majority vote of the members present.

ASSISTANT COMMISSIONER'S REPORT:

1. General:

- a) Concession Recommendations
Request of Assistant Commissioner to identify the number of vendors at a park?
 - 1) I recommend that a single vendor be awarded for each park
 - 2) I recommend that each awarded vendor be allowed to have one additional vendor at the park they are awarded
 - 3) I recommend that the awarded vendor will be ultimately responsible for the additional vendor, including but not limited to scheduling, safety, certifications, adherence to the City of Worcester rules & regulations and proper operation of the additional vendor
 - 4) I recommend that the awarded vendor shall not charge the additional vendor more than 50% (fifty) of the awarded vendors payment to the City of Worcester. The additional vendor shall pay the awarded vendor.

- 5) I recommend that the additional vendor be required to complete all required paperwork as the awarded vendor
 - i. Assistant Commissioner discussed the above, there was a lengthy discussion with the Parks & Recreation Commission regarding all recommendations. The vendors present gave their opinion they did not want the current guidelines to change, but they did request designated parking for vendors.
 - ii. Commissioner Dardy made a motion to accept the Assistant Commissioner's 2025 recommendations, in reference to the number of vendors allowed in a park as per recommendation and discussion. Seconded by Commissioner Chacharone. All were in favor. Motion was approved 6 - 0.

Request of Assistant Commissioner to identify possible extensions to the existing vending season?

- 1) I recommend that vending be allowed as follows:
 - a. April 1 (or official opening day of Parks) to October 31 (seven days a week)
 - i. Except when a permitted event has been scheduled or other times as necessary including but not limited to construction, maintenance, environmental concerns, weather, weather related aftermaths, unforeseen issues or other items/issues that may occur.
 - b. November & December - Weekends & Holidays
 - i. Except Thanksgiving Day, Christmas Day and when a permitted event has been scheduled or other times as necessary including but not limited to construction, maintenance, environmental concerns, weather, weather related aftermaths, unforeseen issues or other items/issues that may occur.
1. Commissioner Dardy made a motion to approve the recommendation made by the Assistant Commissioner with the following changes: extend the vending season from April 1st until December 31st, and allow vending 7 days a week, except on Thanksgiving and Christmas Day, Seconded by Commissioner Stratton. Motion was approved 5 - 1 (Commissioner Turner voted Ney).

Request of Assistant Commissioner to identify possible extension of vending hours?

- 1) I recommend that vending hours remain at sunset, unless a facility has a sports field lighting system that are active at the facility. In this case the hours would end at sunset or 8:00 PM, whichever is latest.
 - i. Commissioner Turner made a motion to accept the Assistant Commissioner's recommendation on the vending hours. Seconded by Commissioner Chacharone. All were in favor. Motion was approved 6 - 0.

- ii. Commissioner Stratton made a motion for Assistant Commissioner Antonelli to provide a list of facilities with acceptable lighting. Seconded by Commissioner Dardy. All were in favor. Motion was approved 6 - 0.

- b) Grant Applications -
 - 1. Outdoor Recreation Legacy Partnership Grant - Tacoma St Playground - Awarded
 - 2. Land & Water Conservation Fund Grant - University Park - Awarded
 - 3. Land & Water Conservation Fund Grant - Great Brook Valley - Awarded
 - 4. PARC & LAND Grant Program - Sever Street - Awarded
- c) Economic Development Initiatives -
 - 1. NA
- d) Cultural Events -
 - 1. NA
- e) Park Vandalism & Graffiti -
 - 1. NA
- f) Donations -
 - 1. NA
- g) Community Development Block Grant - NA
- h) Art-in-the-Park - Request to keep Artwork in Elm Park - NA
- i) Dog Park, Licensing & Control of Dogs - NA
- j) Rectangular Field Development - NA
- k) Park Monument Review - NA
- l) Aquatic Master Plan - NA
- m) Open Space and Recreation Plan - NA
- n) North Lake Ave Linear Park - NA
- o) Capital Improvement Programs:
 - 1. Apricot Street Playground - NA
 - 2. Ball Property - NA
 - 3. Banis Street Playground - NA
 - 4. Beaver Brook Park - NA
 - 5. Bell Pond - NA
 - 6. Bennett Field - NA
 - 7. Betty Price Playground - NA
 - 8. Blackstone Gateway Park - NA
 - 9. Blithwood Park - NA
 - 10. Boynton Park - NA
 - 11. Burncoat Park - NA
 - 12. Burncoat Playground - NA
 - 13. Cascades Park - NA
 - 14. Castle Park - NA
 - 15. Coal Mine Brook - NA
 - 16. Common - NA
 - 17. Coes Park (Knife) - NA
 - a) Stearns Tavern
 - b) Playground
 - 18. Coes Pond - NA
 - 19. Columbus Park - NA
 - 20. Cookson Park - NA
 - 21. Cristoforo Columbo (East Park) - NA
 - 22. Crompton Park - NA

23. Dodge Park - NA
 24. Elm Park - NA
 - a) Newton Hill - NA
 25. Fairmont Park - NA
 26. Farber Field - NA
 27. Grant Square - NA
 28. Great Brook Valley Playground - NA
 29. Green Hill Park Renovation - NA
 - a) Green Hill Farm
 - b) Community Gardens
 - c) WWI
 30. Greenwood Park - NA
 31. Hadwen Park - NA
 32. Harrington Field - NA
 33. Harry Sherry Field (S. Worcester) - NA
 34. Holland Rink - NA
 35. Holmes Field - NA
 36. Indian Hill Park - NA
 37. Indian Lake Beach - NA
 38. Institute Park - NA
 - a) Walkway - NA
 - b) O'Connell Field - NA
 - c) Salisbury Pond - NA
 39. Kendrick Field - NA
 40. Knights of Columbus - NA
 41. Korean War Memorial - NA
 42. Lake Park - NA
 43. Lake View Playground - NA
 44. Logan Field - NA
 45. Morgan Landing - NA
 46. Mulcahy Field - Update
 47. Oakland Heights Playground - NA
 48. Providence Street Playground - NA
 49. Ramshorn Island - NA
 50. Rockwood Field - NA
 51. Salisbury Park (Bancroft Tower) - NA
 52. Sever Street - NA
 53. Shale Street Playground - NA
 54. Shore Park - NA
 55. Spillane Field - NA
 56. South Worcester Park - NA
 57. Tacoma Street Playground - NA
 58. TY Cobb - NA
 59. University Park - NA
 60. Vernon Hill - NA
 61. Wetherall Estates (Duffy Field) - NA
 62. 149 West Boylston Drive - NA
 63. Winslow & Pleasant - NA
- p) Miscellaneous Items
1. Keep Worcester Clean - NA
 2. City Council Orders - NA
 3. City Council Petitions - NA
 4. Forestry Operations -
 - a) Tree City USA - NA
 - b) ALB (Asian Longhorned Beetle) - NA
 - c) EAB (Emerald Ash Borer) - NA

- d) Arbor Day - April 25, 2025 - Location TBD
 - 5. Budget - Operational & Capital - NA
 - a) Parks, Recreation & Cemetery Division - NA
 - b) Capital Improvement Program - NA
 - c) Community Preservation Act Budget - NA
 - d) City Five Point Financial Plan - NA
 - e) City Auditor Communications - NA
 - 6. Summer Youth Employment Program - NA
 - 7. Aquatics - NA
 - a) Christian's Law - NA
 - 8. Recreation Worcester - NA
 - 9. Holiday Tree - NA
 - 10. Worcester Common Ice-Skating Rink - Open
 - 11. Waterfowl in Park - NA
 - 12. Out-to-Lunch - NA
 - 13. Trash - NA
 - 14. ESCo - NA
 - 15. Park Permits -
 - a) See Above
 - 16. Access/ ADA - NA
 - 17. Mobile Concession/ Food Truck - NA
[Policies & Procedures | City of Worcester, MA](#)
 - 18. ATV - Recreational Vehicle - NA
 - 19. Veterans Memorials - NA
 - 20. Misc. Information -
 - a) NA
- q) Golf Course
- 1. Fees & Policies - NA
 - 2. Golf Course Donations - NA



PARKS AND RECREATION COMMISSION MEETING **MINUTES**

SPECIAL MEETING

Thursday January 23, 2025 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

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AGENDA

1. Called to Order at 6:33 PM
2. Attendance (Roll Call)
 - a) Commissioner's Present:
 - i. Nick Chacharone
 - ii. Andrew Serrato
 - iii. Eric Stratton - Virtual
 - iv. Natalie Turner - Virtual
 - v. Erin Zamarro
 - b) Administration Present:
 - i. Robert C. Antonelli, Jr., Assistant Commissioner
 - ii. Jeffrey Tomaino, Recreation Director
 - iii. Scott Morin, Maintenance Director – (Virtual)
 - iv. Milagros Pacheco, Staff Assistant 3
3. Acceptance of the Minutes: N/A

4. Accommodation Request:

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- Mr. David Webb spoke on the item on the agenda.

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- a) The Commission under c. 30A, section 23(b), to address the open meeting law complaint and delegate the Law Department to respond on its behalf. The Commission may enter an Executive Session to comply with, or act under the authority of, any general or special law or Federal grant-in-aid requirements to discuss the open meeting law complaint.
- i. Commissioner Chacharone made a motion to delegate the open meeting law complaint to the Law Department. Second by Commissioner Serrato. All were in favor. Motion was approved 5 – 0.

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- June 12, 2025

9. Meeting Adjourned (Roll Call): at 6:44 PM

- a) Commissioner Chacharone made a motion to adjourn. Second by Commissioner Turner. All were in favor. Motion was approved 5 - .0

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Parks and Recreation Commission Meeting

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Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

Virtual with Teams

ASSISTANT COMMISSIONER'S REPORT

GENERAL

ASSISTANT COMMISSIONER'S REPORT:

1. General:

- a) Sports Permit Presentation
- b) Review & Approval of the park's fees & charges
- c) Grant Applications –
 - 1. Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground – Awarded
 - 2. Land & Water Conservation Fund Grant – University Park – Awarded
 - 3. Land & Water Conservation Fund Grant – Great Brook Valley – Awarded
 - 4. PARC & LAND Grant Program – Sever Street – Awarded
- d) Economic Development Initiatives –
 - 1. NA
- e) Cultural Events –
 - 1. NA
- f) Park Vandalism & Graffiti –
 - 1. NA
- g) Donations –
 - 1. NA
- h) Community Development Block Grant – NA
- i) Art-in-the-Park – Request to keep Artwork in Elm Park – NA
- j) Dog Park, Licensing & Control of Dogs – NA
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- l) Park Monument Review – NA
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- n) Open Space and Recreation Plan – NA
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 - 19. Columbus Park – NA
 - 20. Cookson Park – NA
 - 21. Cristoforo Columbo (East Park) – NA
 - 22. Crompton Park – NA

23. Dodge Park – NA
 24. Elm Park – NA
 - a) Newton Hill - NA
 25. Fairmont Park – NA
 26. Farber Field – NA
 27. Grant Square – NA
 28. Great Brook Valley Playground – NA
 29. Green Hill Park Renovation – NA
 - a) Green Hill Farm
 - b) Community Gardens
 - c) WWI
 30. Greenwood Park – NA
 31. Hadwen Park – NA
 32. Harrington Field – NA
 33. Harry Sherry Field (S. Worcester) - NA
 34. Holland Rink - NA
 35. Holmes Field - NA
 36. Indian Hill Park – NA
 37. Indian Lake Beach – NA
 38. Institute Park – NA
 - a) Walkway - NA
 - b) O’Connell Field - NA
 - c) Salisbury Pond - NA
 39. Kendrick Field – NA
 40. Knights of Columbus – NA
 41. Korean War Memorial – NA
 42. Lake Park – NA
 43. Lake View Playground – NA
 44. Logan Field – NA
 45. Morgan Landing – NA
 46. Mulcahy Field – Update
 47. Oakland Heights Playground – NA
 48. Providence Street Playground – NA
 49. Ramshorn Island – NA
 50. Rockwood Field – NA
 51. Salisbury Park (Bancroft Tower) – NA
 52. Sever Street - NA
 53. Shale Street Playground – NA
 54. Shore Park – NA
 55. Spillane Field – NA
 56. South Worcester Park - NA
 57. Tacoma Street Playground – NA
 58. TY Cobb – NA
 59. University Park – NA
 60. Vernon Hill – NA
 61. Wetherall Estates (Duffy Field) – NA
 62. 149 West Boylston Drive - NA
 63. Winslow & Pleasant – NA
- q) Miscellaneous Items
1. Keep Worcester Clean – NA
 2. City Council Orders – NA
 3. City Council Petitions – NA
 4. Forestry Operations –
 - a) Tree City USA - NA
 - b) ALB (Asian Longhorned Beetle) - NA

- c) EAB (Emerald Ash Borer) - NA
 - d) Arbor Day – April 25, 2025
 - 5. Budget – Operational & Capital - NA
 - a) Parks, Recreation & Cemetery Division – NA
 - b) Capital Improvement Program – NA
 - c) Community Preservation Act Budget - NA
 - d) City Five Point Financial Plan – NA
 - e) City Auditor Communications - NA
 - 6. Summer Youth Employment Program – Update
 - 7. Aquatics – NA
 - a) Christian’s Law – NA
 - 8. Recreation Worcester - NA
 - 9. Holiday Tree – NA
 - 10. Worcester Common Ice-Skating Rink - Update
 - 11. Waterfowl in Park – NA
 - 12. Out-to-Lunch – NA
 - 13. Trash – NA
 - 14. ESCo – NA
 - 15. Park Permits –
 - a) See Above
 - 16. Access/ ADA – NA
 - 17. Mobile Concession/ Food Truck – NA
 - [Policies & Procedures | City of Worcester, MA](#)
 - 18. ATV – Recreational Vehicle – NA
 - 19. Veterans Memorials - NA
 - 20. Misc. Information –
 - a) NA
- r) Golf Course
- 1. Fees & Policies - NA
 - 2. Golf Course Donations - NA

**PARKS & RECREATION
FEES & CHARGES POLICY 2025**

DRAFT

EVENT PERMITS:

1. Individuals or groups (Parks permits are for specific location, date, & time as requested on application and based on approval.)
2. **\$130.00** deposit is required for City of Worcester Residents, verification must be submitted. **\$260.00** deposit is required for non-residents of the City of Worcester.
3. **\$400.00** trash removal/disposal fee may increase based on the size of the event. This fee does not include facility clean up. This fee is for city staff to pick up trash from an event which is bagged and in a central location. The cost covers the staff, transportation and disposal of trash. ***(There will be NO discounts given for this fee)***
4. **\$260.00** minimum will be charged for one staff (4 hours x \$65.00 per hour). Additional staff fees will apply to events as deemed necessary by the DPW & Parks, Parks, Recreation & Cemetery Division based on the needs requested, impacts on a park, and the length of the event including setup and breakdown times. Each additional staff will be a minimum of 4 hours for \$260.00. ***(There will be NO discounts given for this fee)***
5. **\$260.00** minimum will be charged for one staff (4 hours x \$65.00 per hour) for trash to be picked up throughout the facility depending on event size. Additional staff fees will apply to events as deemed necessary by the DPW & Parks, Parks, Recreation & Cemetery Division based on the needs requested, impacts on a park, and the length of the event including setup and breakdown times. Each additional staff will be a minimum of 4 hours for \$260.00 ***(There will be NO discounts given for this fee)***
6. Additional fees will apply if trash is left in the park, if an applicant specified on the permit, that they were removing trash from the park. ***(There will be NO discounts given for this fee)***
7. **\$260.00** minimum will be charged if the electrician is needed, any additional hours to include setup and/or breakdown times are at \$65 per hour. Electrician will be required for the full event time including setup and breakdown if an electrical setup is required. If the event exceeds the 4 hours, it will be at an additional cost of \$65 per hour. ***(There will be NO discounts given for this fee)***

SPECIAL EVENTS/FUNCTIONS:

Organizations/groups/individuals requesting a permit for events will be charged fees as determined on an individual basis (Including staff, permits by other departments or needs as required/requested).

PORTABLE STAGE FEE:

\$1,040.00 fee for the delivery, setup, breakdown, pickup, and transportation of the portable stage within the City of Worcester. The stage is a metal 24'x24' stage (not ADA accessible). It may be used completely open or with back at 24'x 15'.6" ***(There will be NO discounts given for this fee)***

SPORT PERMITS:

1. Fees will be charged for field use, permits issued to youth groups/organizations that are city residents under the age of 18. These include but are not limited to (softball, baseball, football, soccer, rugby, hockey, basketball, lacrosse, handball, tennis, cricket, field hockey, street hockey or any other sport) This fee can be reduced or waived if the youth league is a 501C3 non-profit and/or completes regular maintenance on their field. (Discounts do not apply to staff costs)
2. Fees will be charged to organizations/leagues that are for profit – ***(There will be NO discounts given for this fee)***
3. There is a two (2) hour minimum for all permits, per day
4. **8:00 AM – 6:00 PM OFF PEAK HOURS** for fields/rinks/courts
5. **6:00 PM – 10:00 PM PEAK HOURS** for fields/rinks/courts (All fields close at 10:00 PM unless approved by the city, if additional hours are approved the fees will be based on peak hour cost.)

SPORT PERMITS FEES:

Non-profit

1. **\$22.50/Hr./Field** for off peak hours prior to 6:00 PM
2. **\$45.00/Hr./Field** for peak hours after 6:00 PM

For-profit

3. **\$45.00/Hr./Field** for off peak hours prior to 6:00 PM
4. **\$90.00/Hr./Field** for peak hours after 6:00 PM

Synthetic Fields

5. All practices and games times need to start on the even hours at these fields **no exceptions.**
3. **\$150.00** per hour with a minimum of two hours. Synthetic fields may require staff at games. ***There will be NO discounts given for this fee***

TOURNAMENT PERMITS:

1. **\$940.00** per field per day non-synthetic fields flat fee (additional fees will be added based on the permit needs. Tournaments may require staff.) ***There will be NO discounts given for this fee***
2. **\$2200.00** per field per day synthetic field fee (additional fees will be added based on permit needs. Tournaments may require staff.) ***There will be NO discounts given for this fee***
3. Synthetic fields may require staff at games. ***There will be NO discounts given for this fee***

Cancellation Policy: A 24-hour written cancellation notice (email acceptable) is required and must be confirmed/approved by the DPW & PARKS DIVISION STAFF to avoid additional fees. All weekend/holiday cancellations must be received by 10:00 AM on the last business day prior to the event and must be confirmed/approved by the DPW & PARKS DIVISION STAFF.

REFUND POLICY: Refunds will NOT be given unless cancelled in writing within the required timeframe noted in the cancellation policy. All cancellation requests must be confirmed and approved by DPW & Parks – Parks & Recreation Division staff. Confirmation/approval is deemed confirmed when the event representative receives a written confirmation/email from the Parks Administration. The full cost will be charged to those who do not cancel on time. An email sent to parks@worcesterma.gov will also be accepted as a written cancellation with a follow up call to 508-799-1190.

FEE STRUCTURE: Filing false information to the City of Worcester DPW & Parks, Parks, Recreation & Cemetery Division could result in loss of permit, the organization, individual/group may be required to attend a Parks & Recreation Commission meeting to justify the alleged filing and would consequently need approval from the Parks & Recreation Commission for future requests.