



PARKS AND RECREATION COMMISSION MEETING

Thursday December 19, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

If you choose to use the Microsoft Teams platform:

- 1) Go to www.teams.com
- 2) Enter Meeting ID# 235 715 298 249
- 3) Enter password: NpDCzR

If you choose to attend via phone:

- 1) Call 1-469-998-7682
- 2) Enter Meeting ID#: 425 777 693#

If technological problems interrupt the virtual meeting component, the meeting will continue in-person.

AGENDA

1. **Call to Order**
2. **Attendance (Roll Call)**
3. **Acceptance of the Minutes:**
November 14, 2024 & November 21, 2024 (Roll Call)

4. **Accommodation Request:**
To request a reasonable accommodation or interpretation or submit written comments or questions in advance of the meeting, please contact the Parks, Recreation & Cemetery Division by email at Parks@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting. Para solicitar una interpretacion razonable, o enviar comentarios o preguntas por escrito por favor comuniquese con la oficina de la Division de Parques, Recreo & Cementerio por correo electronico a Parks@worcesterma.gov. Por favor note que las solicitudes de interpretacion deberan ser enviadas 48 horas antes de la reunion.

5. Public Participation:

There will be a two (2) hour time limit for this meeting unless a majority of the Commission Members present vote to extend the allotted time.

- a) Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in person and remote participation at the Parks & Recreation Commission meetings. To partake in the "Public Participation" section of this meeting, you may join us directly within the 50 Officer Manny Familia Way Meeting Room A, follow the information above to join via the Teams application or dial the direct line as indicated. If you would like to raise your hand when in the meeting as a call-in user, you may dial *5.

6. Public Participation on Agenda Items:

A person may speak for no more than three (3) minutes on any item appearing on the agenda.

The rules related to the duration of how long someone can speak, standard processes for adding, moving and filing items on the agenda was revised on June 13, 2024.

7. Assistant Commissioners Report (See Report Topics Below)

8. Old Business:

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) NA

9. New Business:

Agenda items must be submitted (3) three business days before each Commission Meeting with subject line "Agenda Item" to Parks@worcesterma.gov and reply satisfactorily to any required follow-up requests sent by the Parks and Recreation Commission.

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Update on appointments to the Parks & Recreation Commission
b) Request of Commissioner Stratton for an update on trash cleanup at University Park
c) Request of Geoffrey Killebrew through Commissioner Dardy to discuss the following items:

Vending in the park (# of vendors and duration)

- i. Request the commission to have the number of vendors in the park be increased from 1 to 8. (4 Novelty/Merch/Service) (4 Concession/Food)
ii. Requesting the commission to extend the vending season from April 1st 2025 to March 31st 2026.
iii. Requesting the commission to extend the vending ending hours from the currently permitted hours to 9PM and discuss concerns relating to lighting and safety in parks.
iv. Requesting the commission amend the rule requiring seasonal permitted vendors to obtain permission from special event

organizers to operate during their events. *(Event organizers should be informed of the vendor's presence, required to reach out to them and offer for them to stay, not as part of their event, but because the vendor is paying for the season. Alternate spots for stationary vendors should be presented to and approved by Parks Commission prior to vendor starting their operation. Permitted vendors should only be restricted if their designated spot or park amenities essential to their operation (e.g., water, pavilion, high pedestrian area, electricity) are required by the organizer for event purposes. If the organizer demonstrates the necessity of exclusive use and collaboration is not feasible, and in a way that doesn't require the vendor to give their offerings away for free, they should compensate the vendor with a pro-rated fee for park use that day. F.A.M. Jam! is willing to offer a free 1-hour consultation to facilitate collaboration between organizers and vendors.*

Agreement information request

- v. Request the commission to provide us with a copy of the collective bargaining agreement and details that outline the fees and payments that correlate to vendor vehicles being in the park, who negotiates it, when it is up for renewal.
- vi. **Violations, Fines, Fee's**
- vii. Request the commission to revise their fine/fee schedule to include a section specifically for any prohibited activities related to vendors, and to ensure this is clearly posted in the parks rules and regulations.
- viii. Requesting the commission add the fines and fees to all vendor documents.
- ix. Requesting the commission to provide a list of past violations and fees that have been administered between 2019-2024.
- x. Requesting the commission to develop and post a conflict resolution process for vendor complaints, prior to the vendor having to appear before the board, face probation, fees or suspension of license. (e.g. document complaint, inform vendor within 24hrs to clarify complaint, offer solutions, give opportunity to vendor to resolve)

General questions relating to Violations, Fines, Fee's

- xi. Are there variable probationary fees associated with levels of complaint, or is it \$50 regardless of the complaint type?
- xii. Are there variable probationary periods based on the level of complaint?
- xiii. What is a vendor required to do if someone complains about pricing?
- xiv. Are there particular criteria or rubrics vendors must meet in customer satisfaction?
 - 1. 13a. What would they be?

General question

- xv. What is the difference in park ordinances between a vendor truck, push cart or stand?
 - 1. 14a. This would be very important for vendors who have tents or a stand, but need to drive into set up their stand to an area of the park with high foot traffic. An ideal location within the park may not be close to the street. The rule about vehicles for vendors needs to be modified. Certain parks could be activated more if a vendor or performer were there, however if access is restricted for

them to set up, that park may never see more visitors because no one is drawn there. Park Vendors and Buskers who create public space activation should be celebrated by the Parks Department as a feature to the community and tourists, not as a nuisance.

d) NA

10. Tabled Items:

To take an item off the table, a motion must be made by a member of the commission, seconded, and approved by a majority vote of the members present. The item can then be discussed at the next meeting.

- a) Request of Commissioner Turner for an update on the request of Nancy Ortiz regarding handball courts in Worcester
- b) Commissioner Turner request that a baseball league have their permit revoked for their CONSISTENT violations. This league has been frying chicken and cooking all day with other violations that should be addressed. I want this league and all of it players banned from operating in Worcester city Parks. There have been a multitude of violations that must be dealt with. Also, I would like to ask that the Commission institute a formal process of handling leagues and any other organization violations within city parks. And leagues should be restricted to 9pm.
- c) NA

11. Tentative Dates of the Next Meetings:

- January 9, 2025
- February 6, 2025 (Sports Permit Meeting)
- February 27, 2025 (Event Permit Meeting)
- March 27, 2025 (Revised Date)
- April 10, 2025
- May 8, 2025
- June 12, 2025

12. Meeting Adjourned (Roll Call):

The Parks & Recreation Commission reserves the right to allow and individual /organization /group who has placed an item on the agenda additional time if a motion made by a member of the commission, is seconded, and approved by a majority vote of the members present.



PARKS AND RECREATION COMMISSION MEETING **MINUTES**

Special Meeting

Thursday November 14, 2024 – 6:00 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

If you choose to use the Microsoft Teams platform:

- 1) Go to www.teams.com
- 2) Enter Meeting ID# 225 038 247 741
- 3) Enter password: 8awzfg

If you choose to attend via phone:

- 1) Call 1-469-998-7682
Enter Meeting ID#: 651 601 530#

If technological problems interrupt the virtual meeting component, the meeting will continue in-person.

AGENDA

1. Called to Order at 6:13 PM
2. Attendance (Roll Call)
 - a) The following Commissioners were present:
 - i. Brian Dardy
 - ii. Eric Stratton
 - iii. Natalie Turner
 - iv. Erin Zamarro
 - b) Administration Present:
 - i. Robert C. Antonelli, Jr., Assistant Commissioner
 - ii. Jeffrey Tomaino, Recreation Director
 - iii. Scott Morin, Maintenance Director (Virtual)
 - iv. John Grant, General Foreman (Virtual)
 - v. Milagros Pacheco, Staff Assistant 3
3. Acceptance of the Minutes: October 10, 2024

- a) Commissioner Stratton made a motion to accept the minutes from October 10, 2024. Second by Commissioner Dardy. All were in favor. Motion was approved 4-0.

4. Accommodation Request:

To request a reasonable accommodation or interpretation or submit written comments or questions in advance of the meeting, please contact the Parks, Recreation & Cemetery Division by email at Parks@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting. Para solicitar una interpretacion razonable, o enviar comentarios o preguntas por escrito por favor comuniquese con la oficina de la Division de Parques, Recreo & Cementerio por correo electronico a Parks@worcesterma.gov. Por favor note que las solicitudes de interpretacion deberan ser enviadas 48 horas antes de la reunion.

5. Public Participation:

There will be a two (2) hour time limit for this meeting unless a majority of the Commission Members present vote to extend the allotted time.

- a) Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in person and remote participation at the Parks & Recreation Commission meetings. To partake in the "Public Participation" section of this meeting, you may join us directly within the 50 Officer Manny Familia Way Meeting Room A, follow the information above to join via the Teams application or dial the direct line as indicated. If you would like to raise your hand when in the meeting as a call-in user you may dial *5.

6. Assistant Commissioners Report (See Report Topics Below)

7. Public Participation on Agenda Items:

A person may speak for no more than three (3) minutes on any item appearing on the agenda.

8. Old Business:

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Request of Geoffrey Killebrew to speak to the Commission on:
 1. To discuss past and present rules and regulations regarding vending and busking in city parks?"
 2. Mr. Killebrew asked to file this item to move on to new business to address his questions and requests.
 3. Commissioner Turner made a motion to File Item A under old Business. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.

9. New Business:

Agenda items must be submitted (3) three business days before each Commission Meeting with subject line "Agenda Item" to Parks@worcesterma.gov and reply satisfactorily to any required follow-up requests sent by the Parks and Recreation Commission.

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Request of Commissioner Stratton to discuss questions submitted to the Parks & Recreation Commission by Geoffrey Killebrew on October 10, 2024.
- b) After discussions between the Parks & Recreation Commission and Mr. Killebrew the following motions were made:
 - i. Commissioner Dardy made a motion to File request #1 for the Parks Division to collaborate with the Worcester Renaissance Project. Second by Commissioner Stratton. All were in favor motion was approved 4 – 0.
 - ii. Commissioner Dardy made a motion to File request #2 for the Parks Division to enter into an agreement with F.A.M. Jam. Second by Commissioner Stratton. All were in favor motion was approved 4 – 0.
 - iii. Commissioner Turner made a motion to File all questions pertaining to busking, considering the Parks & Recreation doesn't have purview over busking. The questions were #3, #120 thru 127. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.
 - iv. Commissioner Stratton made a motion to File request #4 and to continue the current bid process for vendors/concessions. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
 - v. Commissioner Stratton made a motion to File request #5 and to continue with the current process to staff parks as necessary while vendors drive in the park for loading and unloading. Second by Commissioner Turner. Motion was approved 4 – 0.
 - vi. Commissioner Dardy made a motion to File request #6 to provide a list of violations & fines, and to keep the current process. Second by Commissioner Stratton. Motion was approved 4 – 0.
 - vii. Commissioner Dardy made a motion to add request #7 to amend current practice to allow vendor to keep their seasonal sports during special events, be added to **Old Business** to discuss later. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.
 - viii. Commissioner Stratton made a motion to File request #8 regarding the practice to allow subcontracting. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
 - ix. Commissioner Dardy made a motion to File request #9 the request to allow vendors to have sound permits. Second by Commissioner Turner. All were in favor. Motion was approved 4 – 0.
 - x. Commissioner Dardy made a motion to File request #10 regarding amending the current practice to allow novelty vendor and various vendor types outside of concessions. Second by Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.
 - xi. Commissioner Dardy made a motion to File request #11 regarding the request to amend the current practice to designate additional parks for vending. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.

- xii. Commissioner Turner made a motion to File request #31 & 32 pertaining to Festival Grants. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
- xiii. Commissioner Turner made a motion to File questions # 64 & 65 pertaining to vendor permit dates, hours and shortened hours. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
- xiv. Commissioner Turner made a motion to File question # 73 pertaining to what the process was for the previous vendor to name his truck after the park. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
- xv. Commissioner Turner made a motion to File question #107 – 115 pertaining to business structure and employees. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
- xvi. Commissioner Turner made a motion to File #128, 1 – 19, pertaining to questions previously answered. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.
- xvii. Commissioner Stratton made a motion to move to **Old Business** all remaining items not discussed from the list of questions and requests from Mr. Killebrew provided at the October 10, 2024, meeting, to be discussed as the last item on the November 21, 2024, meeting. Second by Commissioner Turner. All were in favor. Motion was approved 4 – 0.

10. Tabled Items:

To take an item off the table, a motion must be made by a member of the commission, seconded, and approved by a majority vote of the members present. The item can then be discussed at the next meeting.

- a) NA

11. Date of Next Meeting:

- November 21, 2024
- December 19, 2024
- January 9, 2025 (Parks Concession Meeting)
- February 6, 2025 (Sports Permit Meeting)
- February 27, 2025 (Event Permit Meeting)
- March 20, 2025
- April 10, 2025
- May 8, 2025
- June 12, 2025

12. Meeting Adjourned at 7:36 PM

- a) Commissioner Turner made a motion to adjourn. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.

The Parks & Recreation Commission reserves the right to allow and individual /organization /group who has placed an item on the agenda additional time if a motion made by a member of the commission, is seconded, and approved by a majority vote of the members present.

1. General:

- a) NA
- b) Grant Applications –
 - 1. Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground – Awarded
 - 2. Land & Water Conservation Fund Grant – University Park – Awarded
 - 3. Land & Water Conservation Fund Grant – Great Brook Valley – Awarded
 - 4. PARC & LAND Grant Program – Sever Street – Awarded
- c) Economic Development Initiatives –
 - 1. NA
- d) Cultural Events –
 - 1. NA
- e) Park Vandalism & Graffiti –
 - 1. NA
- f) Donations –
 - 1. NA
- g) Community Development Block Grant – NA
- h) Art-in-the-Park – Request to keep Artwork in Elm Park – NA
- i) Dog Park, Licensing & Control of Dogs – NA
- j) Rectangular Field Development – NA
- k) Park Monument Review – NA
- l) Aquatic Master Plan – NA
- m) Open Space and Recreation Plan – NA
- n) North Lake Ave Linear Park – NA
- o) Capital Improvement Programs:
 - 1. Apricot Street Playground - NA
 - 2. Ball Property - NA
 - 3. Banis Street Playground - NA
 - 4. Beaver Brook Park - NA
 - 5. Bell Pond – NA
 - 6. Bennett Field – NA
 - 7. Betty Price Playground – NA
 - 8. Blackstone Gateway Park – NA
 - 9. Blithwood Park – NA
 - 10. Boynton Park – NA
 - 11. Burncoat Park – NA
 - 12. Burncoat Playground – NA
 - 13. Cascades Park – NA
 - 14. Castle Park – NA
 - 15. Coal Mine Brook – NA
 - 16. Common – NA
 - 17. Coes Park (Knife) – NA
 - a) Stearns Tavern
 - b) Playground
 - 18. Coes Pond – NA
 - 19. Columbus Park – NA
 - 20. Cookson Park – NA
 - 21. Cristoforo Columbo (East Park) – NA
 - 22. Crompton Park – NA
 - 23. Dodge Park – NA
 - 24. Elm Park – NA

- a) Newton Hill - NA
- 25. Fairmont Park – NA
- 26. Farber Field – NA
- 27. Grant Square – NA
- 28. Great Brook Valley Playground – NA
- 29. Green Hill Park Renovation – NA
 - a) Green Hill Farm
 - b) Community Gardens
 - c) WWI
- 30. Greenwood Park – NA
- 31. Hadwen Park – NA
- 32. Harrington Field – NA
- 33. Harry Sherry Field (S. Worcester) - NA
- 34. Holland Rink - NA
- 35. Holmes Field - NA
- 36. Indian Hill Park – NA
- 37. Indian Lake Beach – NA
- 38. Institute Park – NA
 - a) Walkway - NA
 - b) O’Connell Field - NA
 - c) Salisbury Pond - NA
- 39. Kendrick Field – NA
- 40. Knights of Columbus – NA
- 41. Korean War Memorial – NA
- 42. Lake Park – NA
- 43. Lake View Playground – NA
- 44. Logan Field – NA
- 45. Morgan Landing – NA
- 46. Mulcahy Field – Update
- 47. Oakland Heights Playground – NA
- 48. Providence Street Playground – NA
- 49. Ramshorn Island – NA
- 50. Rockwood Field – NA
- 51. Salisbury Park (Bancroft Tower) – NA
- 52. Sever Street - NA
- 53. Shale Street Playground – NA
- 54. Shore Park – NA
- 55. Spillane Field – NA
- 56. South Worcester Park - NA
- 57. Tacoma Street Playground – NA
- 58. TY Cobb – NA
- 59. University Park – NA
- 60. Vernon Hill – NA
- 61. Wetherall Estates (Duffy Field) – NA
- 62. 149 West Boylston Drive - NA
- 63. Winslow & Pleasant – NA
- p) Miscellaneous Items
 - 1. Keep Worcester Clean – NA
 - 2. City Council Orders – NA
 - 3. City Council Petitions – NA
 - 4. Forestry Operations –
 - a) Tree City USA - NA
 - b) ALB (Asian Longhorned Beetle) - NA
 - c) EAB (Emerald Ash Borer) - NA
 - d) Arbor Day – April 25, 2025

5. Budget – Operational & Capital - NA
 - a) Parks, Recreation & Cemetery Division – NA
 - b) Capital Improvement Program – NA
 - c) Community Preservation Act Budget - NA
 - d) City Five Point Financial Plan – NA
 - e) City Auditor Communications - NA
6. Summer Youth Employment Program – NA
7. Aquatics – NA
 - a) Christian’s Law – NA
8. Recreation Worcester - NA
9. Holiday Tree – December 6, 2024 - NA
10. Worcester Common Ice-Skating Rink - NA
11. Waterfowl in Park – NA
12. Out-to-Lunch – NA
13. Trash – NA
14. EScO – NA
15. Park Permits –
 - a) See Above
16. Access/ ADA – NA
17. Mobile Concession/ Food Truck – NA
- [Policies & Procedures | City of Worcester, MA
\(worcesterma.gov\)](https://www.worcesterma.gov/policies-procedures)
18. ATV – Recreational Vehicle – NA
19. Veterans Memorials - NA
20. Misc. Information –
 - a) NA

- q) Golf Course
 1. Fees & Policies - NA
 2. Golf Course Donations - NA



PARKS AND RECREATION COMMISSION MEETING **MINUTES**

Thursday November 21, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

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AGENDA

1. Called to Order at 6:33 PM
2. Attendance (Roll Call)

a) Commissioners Present:

- i. Nick Chacharone
- ii. Brian Dardy
- iii. Eric Stratton
- iv. Erin Zamarro

b) Administration Present:

- i. Robert C. Antonelli, Jr., Assistant Commissioner
- ii. Jeffrey Tomaino, Recreation Coordinator
- iii. Scott Morin, Maintenance Director (Virtual)
- iv. Matthew Moison, Golf Professional (Virtual)
- v. Milagros Pacheco, Staff Assistant 3

3. Acceptance of the Minutes:

November 14, 2024 (Roll Call)

Commissioner Dardy a made a motion to accept the minutes. Second by Commissioner Stratton. Motion Failed 3 – 0 – 1.

4. Accommodation Request:

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5. Public Participation:

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6. Assistant Commissioners Report (See Report Topics Below)

- a) After discussions of items on the Assistant Commissioners Report. Commissioner Stratton made a motion to suspend the rules to allow for Item A under new business to be discussed out of order. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.

7. Public Participation on Agenda Items:

A person may speak for no more than three (3) minutes on any item appearing on the agenda.

The rules related to the duration of how long someone can speak, standard processes for adding, moving and filing items on the agenda was revised on June 13, 2024. These rules will be reviewed at the November 21, 2024, meeting.

There was a discussion with the Parks & Recreation Commission regarding this Public Participation on Agenda items.

Commissioner Straton made a motion to maintain the portion of when the rules were revised and remove "These rules will be reviewed at the November 21, 2024, meeting". Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.

8. Old Business:

The individual /organization /group who has placed an item on the agenda may speak for no more than five (5) minutes in total on the item they have submitted.

- a) Request of David Webb to speak on a request for an update from the Parks Department on creating an email list to notify the public of the parks agenda when commissioners receive it.
 - 1. Assistant Commissioner Antonelli said they are looking to start this process in January, will use the agenda listing or an email to the Parks account to have someone request to log in, it will be an opt in.
 - 2. There was a discussion with Mr. Webb. He was pleased with the answers to his questions.
 - 3. Commissioner Stratton made a motion to file this item. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.

- b) Commissioner Turner request that a baseball league have their permit revoked for their CONSISTENT violations. This league has been frying chicken and cooking all day with other violations that should be addressed. I want this league and all of it players banned from operating in Worcester city Parks. There have been a multitude of violations that must be dealt with. Also, I would like to ask that the Commission institute a formal process of handling leagues and any other organization violations within city parks. And leagues should be restricted to 9pm.
 - 1. Commissioner Turner was not present at this meeting but people from the league were present, therefore they were allowed to speak. Mr. Manuel Tejada explained they are trying to do the best they can at controlling the spectators, that sometimes it gets out of their control, and they've had to call parks security and Worcester Police to help them handle the public. He added that they did great this year and that they only day that it got mostly out of hand was the last day. They are willing to work with the Parks Department to try to move to a different location if available, but while they are at Beaver Brook they want the neighbors to understand that it's not the league, it's spectators and sometimes they come from other towns. He said that when they have leagues coming from other towns, they advise them ahead of time that there can't be any music, cooking or alcoholic beverages. They also added that they want to do whatever they can to alleviate the situation and to work with security and Worcester Police to control this situation.
 - 2. The Commission had a discussion with the league members. Administration stated that the league has worked with administration in the past to alleviate the situation. There was a suggestion of possibly having them swap with another league to a different location.
 - 3. Commissioner Chacharone made a motion to table item b to give Commissioner Turner a chance to bring it back to discuss if necessary. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.

- c) Commissioner Stratton made a motion to move to **Old Business** all remaining items not discussed from the list of questions and requests from Mr. Killebrew provided at the October 10, 2024, meeting, to be discussed as the last item on the November 21, 2024, meeting agenda.
1. Mr. Killebrew spoke on this item, his list of questions and requests.
 2. Assistant Commissioner stated that items 12 – 16, 17 – 20, 21 – 23, 24 – 30, 33 – 35, 46 – 61 & 62 – 63, from Mr. Killebrew's list had already been discussed at the special meeting that was held to address his questions and requests. However, he went ahead and answered his question.
 3. Commissioner Zamarro stated that out of the 13-page document most items were discussed at the special meeting held specifically to go over the list of questions and requests. She said page 1 was actionable requests, and all those were answered at the special meeting. The other items on the list are mostly related to each other. She asked Commissioner Stratton how he wanted to approach this as he had made the request to put it on the agenda for this meeting, but many of the questions were already addressed.
 4. Commissioner Stratton suggested discussing the questions that were not addressed before.
 5. Commissioner Zamarro said there were only 8 minutes left of the meeting and wanted to address some questions on page 9 having to do with Administrative vs. Board vs. Commission, she asked Assistant Commissioner Antonelli to address questions 116 – 119.
 6. Assistant Commissioner Antonelli answered questions 116 – 119.
 7. Mr. Killebrew went on to speak about vending and busking.
 8. There were discussions between the Parks Commission and Mr. Killebrew in reference to the list of. It was suggested for Mr. Killebrew to submit specific requests for changes on rules and regulations, he should submit them for the December agenda. Commissioner Stratton asked Mr. Killebrew if he was ok with filing the list of questions and requests, and he would be able to meet with him to talk about what he wants to add to the December agenda. Mr. Killebrew agreed.
 9. Commissioner Stratton made a motion to file all items not addressed on the 13-page list of questions and requests. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.

9. New Business:

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- a) Request of Paul Bellin a Boy Scout Eagle Candidate in Troop 37, Worcester to speak to the Commission on a planned project at Newton Hill
- i. Paul Bellin spoke about his request to install two benches at Newton Hill as part of a pollinator garden site, he submitted written proposals to the Commission. He stated he is working with Friends of Newton Hill.
 - ii. The Commission had discussions and some questions; Mr. Bellin answered all questions. Mr. Rick Miller spoke to say that Friends of Newton Hill endorses the project and recommended the Commission to support the project.
 - iii. Commissioner Chacharone made a motion to approved with final details to be worked out with administration. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.
- b) Request of David Webb seeking an answer from the administration if there is a plan to address the trash in university park.
- i. Mr. Webb spoke on this item.
 - ii. Assistant Commissioner Antonelli explained that the Parks Division is there every day cleaning out the trash around the park and around the pond. He added that he had to have some conversations with the Conservation Commission since it's part of a wet land area, to go in the pond to remove items. He added the work is scheduled for December.
 - iii. Commissioner Stratton made a motion to file this item. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.
 - iv. Commissioner Stratton made another motion to add an Update on this item to New Business for next meeting. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.
- c) Request of David Webb for the Parks Department to work with the Clerk's office in the interest of transparency and honesty to ensure that the monthly Parks commission meeting is on the city calendar in advance, like other city meetings, rather than being made visible to the public a week ahead of time.
- i. Mr. Webb spoke on this item.
 - ii. Assistant Commissioner Antonelli explained that on some occasions he has to wait to confirm he has a quorum before he posts the agenda. However, he added that the posting has always met Mass Public Law. He said he would continue to meet those guidelines and will try to do the best to get the agendas out there once confirmed.
 - iii. The Parks & Recreation Commissioners discussed posting the meetings on the city calendar. A couple of the commissioners suggested posting the meetings as tentative and a couple of commissioners were ok with the way they are currently being advertised.
 - iv. Commissioner Stratton made a motion to add the tentative meeting dates to the online city calendar. Second by Commissioner Dardy. All were in favor. Motion was approved 4 – 0.

- v. Commissioner Stratton made a motion to file this item. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.

- d) Request of David Webb to speak to the commission on an update from the Parks Department regarding any improvement to public communication regards for improving public participation, such as creating an email list or other options discussed in previous meetings.
 - i. Mr. Webb spoke about this item, which was related to item c. He agreed to file this item.
 - ii. Commissioner Chacharone made a motion to file. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.

- e) Request of David Webb for the commission to motion for the parks department to comply with public records law, such as in the instance of W059536-101124 filed October 11th 2024 seeking the past 60 days of "Daily log for park security officers from the past sixty days as discussed at the 10-10-2024 Parks Commission meeting" in a manner similar to the Worcester City Council voting to ask the city manager to instruct the public records department to comply with Chapter 66, Massachusetts public records laws, as they unanimously did at the November 12th 2024 city council meeting.
 - i. Mr. Webb discussed the time frame in which it took from his request, until receiving the public records he requested.
 - ii. Assistant Commissioner Antonelli, asked to file this item as the Parks Commission has no jurisdiction over receiving, reviewing or resubmitting the requested items to the individual who originally requested it.
 - iii. There was a discussion between the Parks Commission with Assistant Commissioner Antonelli, he said he could forward this to the Law Department.
 - iv. Commissioner Stratton made a motion to refer this item to the Law Department to confirm that this is outside of the Parks & Recreation Commission purview. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.

10. Tabled Items:

To take an item off the table, a motion must be made by a member of the commission, seconded, and approved by a majority vote of the members present. The item can then be discussed at the next meeting.

- a) Request of Commissioner Turner for an update on the request of Nancy Ortiz regarding handball courts in Worcester
- b) NA

11. Tentative Dates of the Next Meetings:

- December 19, 2024
- January 9, 2025
- February 6, 2025 (Sports Permit Meeting)
- February 27, 2025 (Event Permit Meeting)
- March 27, 2025 (Revised Date)
- April 10, 2025
- May 8, 2025
- June 12, 2025

12. Meeting Adjourned (Roll Call):

- a) Commissioner Stratton made a motion to adjourn the meeting. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0. Meeting adjourned at 8:38 PM.

The Parks & Recreation Commission reserves the right to allow an individual /organization /group who has placed an item on the agenda additional time if a motion made by a member of the commission, is seconded, and approved by a majority vote of the members present.

ASSISTANT COMMISSIONER’S REPORT:

1. General:

- a) Update - Request of Sean Rose, Mayor Joseph M. Petty, and District 1 Councilor Jenny Pacillo to rename Indian Hill Park to the “Jeff Camusso Sports Complex at Indian Hill Park”. A hearing on this naming will be set for Thursday November 21, 2024.
 1. Sean Rose, Ray Legacy, Chris Weber, and another gentleman that was present that didn’t give his name all spoke fondly of Jeff Camusso some reminiscing on the countless hours of volunteering and the times Jeff Camusso took on projects and helped people that needed it, no questions asked. They all shared the same sentiment that nobody deserves this honor more than Jeff Camusso.
 - a) Commissioner Chacharone made a motion to approve the naming of Indian Hill Park to “Jeff Camusso Sports Complex at Indian Hill Park”. Second by Commissioner Stratton. Motion was approved 4 – 0.
- b) Request of the City of Worcester Cultural Affairs to serve alcohol on Worcester Common as part of the 2024 Festival of Lights Event
 1. Yaffa Fain (Virtually) was the representative for the event, she gave a description of the annual event at the Worcester Common, the request is to serve alcohol at the Common, they have two vendors.
 2. Commissioner Chacharone made a motion to approve contingent on the event holder to complete the application and obtain all necessary permits. Second by Commissioner Stratton. All were in favor. Motion was approved 4 – 0.
- c) Rules, Regulations and Fees – Will be made available for review @ 5:00 PM on Tuesday December 10, 2025, at [Permits & Licensing | City of Worcester, MA](#)
- d) Grant Applications –
 1. Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground – Awarded
 2. Land & Water Conservation Fund Grant – University Park – Awarded
 3. Land & Water Conservation Fund Grant – Great Brook Valley – Awarded
 4. PARC & LAND Grant Program – Sever Street – Awarded

- e) Economic Development Initiatives –
 - 1. NA
- f) Cultural Events –
 - 1. NA
- g) Park Vandalism & Graffiti –
 - 1. NA
- h) Donations –
 - 1. NA
- i) Community Development Block Grant – NA
- j) Art-in-the-Park – Request to keep Artwork in Elm Park – NA
- k) Dog Park, Licensing & Control of Dogs – NA
- l) Rectangular Field Development – NA
- m) Park Monument Review – NA
- n) Aquatic Master Plan – NA
- o) Open Space and Recreation Plan – NA
- p) North Lake Ave Linear Park – NA
- q) Capital Improvement Programs:
 - 1. Apricot Street Playground - NA
 - 2. Ball Property - NA
 - 3. Banis Street Playground - NA
 - 4. Beaver Brook Park - NA
 - 5. Bell Pond – NA
 - 6. Bennett Field – NA
 - 7. Betty Price Playground – NA
 - 8. Blackstone Gateway Park – NA
 - 9. Blithwood Park – NA
 - 10. Boynton Park – NA
 - 11. Burncoat Park – NA
 - 12. Burncoat Playground – NA
 - 13. Cascades Park – NA
 - 14. Castle Park – NA
 - 15. Coal Mine Brook – NA
 - 16. Common – NA
 - 17. Coes Park (Knife) – NA
 - a) Stearns Tavern
 - b) Playground
 - 18. Coes Pond – NA
 - 19. Columbus Park – NA
 - 20. Cookson Park – NA
 - 21. Cristoforo Columbo (East Park) – NA
 - 22. Crompton Park – NA
 - 23. Dodge Park – NA
 - 24. Elm Park – NA
 - a) Newton Hill - NA
 - 25. Fairmont Park – NA
 - 26. Farber Field – NA
 - 27. Grant Square – NA
 - 28. Great Brook Valley Playground – NA
 - 29. Green Hill Park Renovation – NA
 - a) Green Hill Farm
 - b) Community Gardens
 - c) WWI
 - 30. Greenwood Park – NA
 - 31. Hadwen Park – NA
 - 32. Harrington Field – NA

33. Harry Sherry Field (S. Worcester) - NA
 34. Holland Rink - NA
 35. Holmes Field - NA
 36. Indian Hill Park – NA
 37. Indian Lake Beach – NA
 38. Institute Park – NA
 - a) Walkway - NA
 - b) O’Connell Field - NA
 - c) Salisbury Pond - NA
 39. Kendrick Field – NA
 40. Knights of Columbus – NA
 41. Korean War Memorial – NA
 42. Lake Park – NA
 43. Lake View Playground – NA
 44. Logan Field – NA
 45. Morgan Landing – NA
 46. Mulcahy Field – Update
 47. Oakland Heights Playground – NA
 48. Providence Street Playground – NA
 49. Ramshorn Island – NA
 50. Rockwood Field – NA
 51. Salisbury Park (Bancroft Tower) – NA
 52. Sever Street - NA
 53. Shale Street Playground – NA
 54. Shore Park – NA
 55. Spillane Field – NA
 56. South Worcester Park - NA
 57. Tacoma Street Playground – NA
 58. TY Cobb – NA
 59. University Park – NA
 60. Vernon Hill – NA
 61. Wetherall Estates (Duffy Field) – NA
 62. 149 West Boylston Drive - NA
 63. Winslow & Pleasant – NA
- r) Miscellaneous Items
1. Keep Worcester Clean – NA
 2. City Council Orders – NA
 3. City Council Petitions – NA
 4. Forestry Operations –
 - a) Tree City USA - NA
 - b) ALB (Asian Longhorned Beetle) - NA
 - c) EAB (Emerald Ash Borer) - NA
 - d) Arbor Day – April 25, 2025
 5. Budget – Operational & Capital - NA
 - a) Parks, Recreation & Cemetery Division – NA
 - b) Capital Improvement Program – NA
 - c) Community Preservation Act Budget - NA
 - d) City Five Point Financial Plan – NA
 - e) City Auditor Communications - NA
 6. Summer Youth Employment Program – NA
 7. Aquatics – NA
 - a) Christian’s Law – NA
 8. Recreation Worcester - NA
 9. Holiday Tree – December 6, 2024
 10. Worcester Common Ice-Skating Rink - NA

11. Waterfowl in Park – NA
12. Out-to-Lunch – NA
13. Trash – NA
14. ESCo – NA
15. Park Permits –
 - a) See Above
16. Access/ ADA – NA
17. Mobile Concession/ Food Truck – NA
[Policies & Procedures | City of Worcester, MA \(worcesterma.gov\)](https://www.worcesterma.gov)
18. ATV – Recreational Vehicle – NA
19. Veterans Memorials - NA
20. Misc. Information –
 - a) NA

s) Golf Course

1. Fees & Policies –
 - The proposal was to increase the standard pass cost by \$200.00 for each membership category. Eliminate the weekend golf access for Juniors, week only. Increase golf cart rate, increase the morning special offered during the week. Also, to allow the Golf Pro to continue to recommend specials and marketing ideas to the Assistant Commissioner as needed.
 - Assistant Commissioner Antonelli explained that there hasn't been an increase in category fees since 2021.
 - Matthew Moison, Head Pro explained that the overall numbers are steady, the season pass were down but the Green Fees are up, he said he thought it was an indication of some people that maybe opted to not get the pass this year, opted to play more on.
 - There were a couple of questions.
 - Commissioner Stratton made a motion to add to Old Business to discuss in the December meeting. Second by Commissioner Chacharone. All were in favor. Motion was approved 4 – 0.
2. Golf Course Donations - NA

Eric D. Batista
City Manager



City of Worcester

December 10, 2024

Attachment for Item#12.1 A

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

In accordance with Part II, Article 5 of the Revised Ordinances of 2015, Section 15, as amended, I wish to notify your Honorable Body that I have appointed the following individual to the Parks and Recreation Commission:

APPOINTMENT

District 5 SERRATO, Andrew
(term to expire April 30, 2027)

WORCESTER RESIDENT

Respectfully submitted,

Eric D. Batista
City Manager

PARKS AND RECREATION COMMISSION

Effective 12-10-24

FUNCTION: The Commission is responsible for supervising the maintenance of the 1200 acres of municipally owned park land, operation of the City-owned golf course, provision of athletic facilities, tennis courts, and basketball courts. Promulgate regulations for these facilities.

CLASSIFICATION: Executive

CREATED BY: M.G.L. Chapter 45, Section 5 and Revised Ordinances of 1996, Part II, Article 29, as amended

MEMBERSHIP: Seven (7) members, appointed by the City Manager

TERM: Three (3) years; expires April 30th

SPECIAL REQUIREMENTS: None

ROSTER

Erin Zamarro	Original Appointment:	2-2-21
	Reappointment Date:	5-23-23
	Expiration Date:	4-30-26
	District:	1
Eric Sratton	Original Appointment:	7-19-22
	Reappointment Date:	
	Expiration Date:	4-30-25
	District:	1
Eric Goldstein	Original Appointment:	5-29-18
	Reappointment Date:	4-27-21
	Expiration Date:	4-30-24
	District:	5
Natalie Turner	Original Appointment:	1-5-20
	Reappointment Date:	7-18-23
	Expiration Date:	4-30-26
	District:	5
Brian Dardy	Original Appointment:	12-13-22
	Reappointment Date:	
	Expiration Date:	4-30-25
	District:	2
Nick Chacharone	Original Appointment:	7-19-22
	Reappointment Date:	
	Expiration Date:	4-30-25
	District:	1
Kevin Githiari	Original Appointment:	8-22-23
	Reappointment Date:	
	Expiration Date:	4-30-26
	District:	2

Andrew Serrato	Original Appointment	12-10-24
	Reappointment Date:	
	Expiration Date:	4-30-27
	District:	5

Parks and Recreation Commission Meeting

Thursday December 19, 2024 – 6:30 P.M.

Parks, Recreation & Cemetery Administrative Office

Meeting Room A

50 Officer Manny Familia Way Worcester, MA 01605

Or

Virtual with Teams

ASSISTANT COMMISSIONER'S REPORT

GENERAL

ASSISTANT COMMISSIONER'S REPORT:

1. General:

- a) Review of the Parks Rules & Regulations
Permits & Licensing | City of Worcester, MA
- b) Grant Applications –
 - 1. Outdoor Recreation Legacy Partnership Grant – Tacoma St Playground – Awarded
 - 2. Land & Water Conservation Fund Grant – University Park – Awarded
 - 3. Land & Water Conservation Fund Grant – Great Brook Valley – Awarded
 - 4. PARC & LAND Grant Program – Sever Street – Awarded
- c) Economic Development Initiatives –
 - 1. NA
- d) Cultural Events –
 - 1. NA
- e) Park Vandalism & Graffiti –
 - 1. NA
- f) Donations –
 - 1. NA
- g) Community Development Block Grant – NA
- h) Art-in-the-Park – Request to keep Artwork in Elm Park – NA
- i) Dog Park, Licensing & Control of Dogs – NA
- j) Rectangular Field Development – NA
- k) Park Monument Review – NA
- l) Aquatic Master Plan – NA
- m) Open Space and Recreation Plan – NA
- n) North Lake Ave Linear Park – NA
- o) Capital Improvement Programs:
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 63. Winslow & Pleasant – NA
- p) Miscellaneous Items
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 2. City Council Orders – NA
 3. City Council Petitions – NA
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 - a) Tree City USA - NA
 - b) ALB (Asian Longhorned Beetle) - NA

- c) EAB (Emerald Ash Borer) - NA
 - d) Arbor Day – April 25, 2025
 - 5. Budget – Operational & Capital - NA
 - a) Parks, Recreation & Cemetery Division – NA
 - b) Capital Improvement Program – NA
 - c) Community Preservation Act Budget - NA
 - d) City Five Point Financial Plan – NA
 - e) City Auditor Communications - NA
 - 6. Summer Youth Employment Program – NA
 - 7. Aquatics – NA
 - a) Christian’s Law – NA
 - 8. Recreation Worcester - NA
 - 9. Holiday Tree – NA
 - 10. Worcester Common Ice-Skating Rink - Update
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 - 12. Out-to-Lunch – NA
 - 13. Trash – NA
 - 14. ESCo – NA
 - 15. Park Permits –
 - a) See Above
 - 16. Access/ ADA – NA
 - 17. Mobile Concession/ Food Truck – NA
 - [Policies & Procedures | City of Worcester, MA](https://www.worcesterma.gov/policies-procedures)
[\(worcesterma.gov\)](https://www.worcesterma.gov)
 - 18. ATV – Recreational Vehicle – NA
 - 19. Veterans Memorials - NA
 - 20. Misc. Information –
 - a) NA
- q) Golf Course
- 1. Fees & Policies - Update
 - 2. Golf Course Donations - NA



2025 Fee and Policy Recommendations

- 1) Increase season permit rates by \$200 across all categories with the exception of the Junior passes.

In a recent review of area golf courses GHGC continues to be on the lower half of fees for season permits. The volume of golf played by season permit holders played is annually between 20% and 25% percent of rounds played. Season permits revenues account for approximately 13% of annual revenues.

- 2) Eliminate Weekend golf access for Junior passes.
Currently juniors have 7-day access as part of their season permit. With the substantial discount to this pass category, the use of this pass for primetime tee times is not warranted. Junior green fees would remain available on weekends.

- 3) Increase golf cart rate from \$22 to \$25 for 18-hole regular carts and senior carts from \$19 to \$21. (Corresponding increase of \$1 for 9-hole carts.)

This increase is in line with many area courses. More importantly the course will have a new and expanded golf cart fleet in 2025. New GPS technology is being added to the fleet along with additional cart amenities.

- 4) Increase morning special from \$45 to \$48.

Reflective mostly of increase in cart rate of \$2.00

- 5) Continue to allow the Director of Golf to recommend specials and marketing ideas to the Assistant Commissioner for approval as needed.

Data from 2023:

Membership Category	Count
Resident Junior	64
Resident U 30	53
Resident Veterans 5 Day	5
Non-Resident Unlimited	18
Resident Senior 5 Day	34
Resident Unlimited	33
Non-Resident Senior 5 Day	13
Resident Veterans 7 Day	8
Non-Resident U 30	20
Non-Resident Veterans 5 Day	1
Non-Resident Veterans 7 Day	2
Resident Weekday	11
Non-Resident Junior	31
Non-Resident Weekday	1
	294

Rounds	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Junior 9		21	4	106	37	80	72	168	20	43	8		559
Junior 18		9	57	30	16	43	60	124	5	96	2		442
Member		118	140	1140	1085	1003	985	1130	932	744	422	227	7926
Fr/Sa/Sun 9			174	593	719	581	673	327	378	278	101	53	3877
Fr/Sa/Su 18			109	884	1167	1398	1194	1149	1081	474	314	225	7995
Special				149	217	247	200	285	167	217	82	56	1620
Weekday 9		384	285	550	649	738	250	371	243	257	104	53	3884
Weekday 18			70	269	372	367	537	114	125	230	106	118	2308
Senior 9		3	55	292	439	415	465	337	280	161	111	37	2595
Senior 18		271	20	83	113	202	172	86	258	138	13	8	1364
Outings												100	100
High School				150					700				850
Leagues				542	1084	1084	1084	1084					4878
Club Event					52			72					
	0	806	914	4788	5950	6158	5692	5247	4189	2638	1263	877	38522

	Unlimited Pass	5 Day Pass	18 Hole Weekday	18 Hole Weekend	Cart 18	Year
Packachog (9 Holes)	\$ 895.00		\$ 30.00	\$ 32.00	\$ 22.00	2024
Leicester CC	\$ 900.00	\$ 800.00	\$ 24.00	\$ 30.00	\$ 20.00	2024
Indian Meadows (9 Holes)	\$ 995.00	\$ 775.00	\$ 30.00	\$ 37.00	\$ 20.00	2024
Gardner Golf Course	\$ 1,100.00	\$ 775.00	\$ 37.00	\$ 42.00	\$ 22.00	2024
GREEN HILL GC	\$ 1,450.00	\$ 1,050.00	\$ 40.00	\$ 49.00	\$ 22.00	2024
Heritage Golf Course	\$ 1,599.00		\$ 40.00	\$ 50.00	\$ 20.00	2024
Stowe Acres	\$ 2,400.00	\$ 1,700.00	\$ 49.00	\$ 69.00	\$ 20.00	2024
Kettlebrook	\$ 3,000.00	\$ 2,300.00	\$ 50.00	\$ 85.00	\$ 20.00	2024
Shining Rock	\$ 3,300.00	\$ 1,600.00	\$ 75.00	\$ 95.00		2024
Blackstone	\$ 3,410.00	\$ 2,640.00	\$ 57.00	\$ 109.00	\$ 22.00	2024
Highfields	\$ 4,350.00	\$ 3,275.00	\$ 75.00	\$ 85.00	\$ 18.00	2024
Holden Hills			\$ 55.00	\$ 62.00	\$ 22.00	2024
Juniper Hills			\$ 51.00	\$ 81.00	\$ 25.00	2024
Wachusett	\$ 4,795.00	\$ 3,395.00	\$ 55.00	\$ 95.00	\$ 25.00	2024

Red includes mandatory carts

