

# City of Worcester, Massachusetts

Edward M. Augustus, Jr.  
City Manager



Michael E. Traynor, Esq.  
Chief Development Officer  
Executive Office of Economic Development

Gregory J. Baker  
Director  
Neighborhood Development Division

**Community Development Advisory Committee**  
**City Hall, Room 401**  
**455 Main Street**  
**Worcester, MA**  
**Wednesday, June 1, 2016**  
**6:00 PM**

## **MEETING MINUTES**

CDAC present: Edward Moynihan (Chair), Nicola D'Andrea, Ariel Lim, Dana Strong, Paula Stuart, Daniel Whalen

CDAC absent: Martha Assefa, Tracey Pakstis, Matthew Yalouris

City Staff: Greg Baker, Miguel Rivera, Steve Hill, Anthony Miloski

### **1) Call to Order**

The meeting was called to order by Chairman Ed Moynihan at 6:09 P.M.

### **2) Review and Approval of 3/9/16 minutes**

There were no changes suggested to the 3/9/16 CDAC meeting minutes, and a motion was seconded and passed to vote their approval. The CDAC voted 6-0 for their approval.

### **3) Bi-annual Housing Development Division Director Briefing on City of Worcester CDBG-Funding Housing Projects**

Housing Development Division Director, Miguel Rivera, distributed an informational sheet that provided an update on the status of affordable housing development projects in the Union Hill neighborhood. Mr. Rivera described the various projects underway, as well as proposed projects. Mr. Rivera also talked about the newly relaunched and restructured home buyer program and highlighted a recently completed Habitat for Humanity project that had been assisted through CDBG. CDAC members expressed interest in taking a guided tour of some of the affordable housing development projects, although it was discussed that such a tour would not constitute an official CDAC meeting, but could be arranged as an informational for members.

#### **4) CDAC Member Questions and General Discussion**

Going forward, it was noted that the terms of some CDAC members would expire and that it was important that memberships be renewed. As he had indicated at the last CDAC meeting, Mark Borenstein, CDAC Vice Chair, submitted his letter of resignation owing to conflict of interests on behalf of his new work with several area non-profits. The continuation of Martha Assefa was also uncertain, given that she had indicated that she would not likely renew her membership due to her new job. City staff would work to quickly expedite the replacement of CDAC vacancies.

There was interest in starting the overall community outreach/funding recommendation process earlier in the Fall in order to allow more time for the meetings and review and rating of applications by CDAC members, but also so staff could start the process of finalizing the Action Plan for submittal to HUD. CDAC members concurred with the City's proposal to start the process about three weeks earlier than normal, with RFPs being released in early November and due by mid-December.

CDAC tentatively scheduled their next meeting for Wednesday, October, 19, 2016 at 6 PM.

#### **5) Adjournment**

As there were no more items for discussion, the meeting was adjourned at 7:10 PM.