CITY OF WORCESTER
CITIZEN ADVISORY COUNCIL
MINUTES
CITIZEN ADVISORY COUNCIL BUSINESS MEETING
Monday, September 13, 2021 6:30 PM
WebEx Virtual Meeting – ID 160 184 4534
Call in number: 1-415-655-0001 - Access code: 160 184 4534

Present: District 1, Gerardo Schiano, Chairperson
District 2, Rachel Brown
District 2, Alan Larrivee
District 4, Janny Nivar De Reyes
District 5, Carol Stovall
At-Large, Elle Parker

Absent: District 4, Benetta Kuffour
District 3, Ken Asafo-Adjei

Staff: Jeannie Michelson, City Manager’s Office

1. Gerardo called the meeting to order at 6:33pm.
2. Rachel made a motion to accept the minutes from 6/28/21. Carol 2nd the motion. Minutes of 6/28/21 were approved.
3. Discussion/Vote regarding board description fliers:
   a. Rachel asked if the fonts and colors used on the fliers could be reviewed by the Accessibility Office to make sure they are in compliance.
      i. Jeannie to contact Jayna Turck, Director of Human Rights and Accessibility to ask her to review.
      ii. If fonts and colors are approved, the fliers will be considered approved by the CAC and available to use for any/all recruitment.
         1. VOTE: 6 – 0 in favor
4. Current Vacancy List discussion about attracting applicants:
   a. Social media.
   b. Tabling the debates being held at Mechanics Hall.
   c. Neighborhood watch meetings
   d. Listening sessions re: Federal funding
   e. Send information to Parent Information Center
   f. Jeannie will gather a list of events, including City events, neighborhood watch groups (larger ones), Mechanic Hall debates, etc. The list will be emailed to the CAC so that members (max 2 per event) can sign up to table the events.
5. Voting/Quorum: Discussion/Vote:
   a. Clarification from the Law Department about the rules for being able to move an item forward as it relates to quorum and number of votes needed.
      i. The CAC is an 11 member council
      ii. The number of members necessary to hold a meeting (quorum) is 6
      iii. The number of votes necessary in order to move an item forward is a majority of the members present at the meeting, so long as at least a quorum are present
   b. Gerardo suggested that this change in past practice be voted on by the CAC.
   c. Rachel made a motion to hold a vote at the current meeting rather than wait any longer. Al 2nd the motion
   d. VOTE: 6 – 0 in favor of adopting the opinion from the Law Department as it relates to the number of votes necessary to move an item forward.
6. The next meeting is a selection meeting scheduled for Monday, October 18, 2021 at 6:30pm.
7. Elle made a motion to adjourn. Carol 2nd the motion to adjourn. Meeting was adjourned at 7:05pm.

/jmm

Approved: 10/18/21 6 – 0 approved