Present:  District 1, Martin Shanahan, Chairperson  
District 4, Jesse Gibson, Vice Chairperson  
District 1, Gerardo Schiano  
District 2, Raymond Smith, II  
District 2, Rachel Brown  
District 3, Ken Asafo-Adjei  
District 4, Benetta Kuffour  
District 5, Carol Stovall  
At-Large, Elle Parker

Absent:  District 3, Davis Asare  
District 5, Abigail Favreault

Guest:  Sandy Amoakohene, Staff Liaison, CDAC

Staff:  Pamela Callahan, Human Resources Department  
Jeannie Michelson, City Manager’s Office

1. Marty called the meeting to order at 6:30pm.
2. Marty asked if anyone had questions or comments about the minutes from 10/21/19.
3. Rachel motioned to accept the minutes from 10/21/19 and Raymond 2nd the motion. All were in favor. Minutes of 10/21/19 were approved.
4. All members introduced themselves
5. Sandy spoke about the duties of the members of the Community Development Advisory Committee and expressed the current need on the CDAC for applicants in districts 1, 3 or 4.
6. SMART Goals:
   a. Letters
      i. College Letter: Vote to approve letter and mail to list of colleges.  
         1. VOTE: 9 - 0
      ii. Letter to Religious Organizations: Vote to approve letter.  
         1. VOTE: 8 – 1
a. Address list is being amended so it is more comprehensive.

7. 2020 Meeting Dates:
   VOTE: 9 – 0 to accept dates below:

<table>
<thead>
<tr>
<th>DATE</th>
<th>DAY</th>
<th>TYPE</th>
<th>TIME</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 22, 2020</td>
<td>Wednesday</td>
<td>Training/Business</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>February 27, 2020</td>
<td>Thursday</td>
<td>Selection</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>March 25, 2020</td>
<td>Wednesday</td>
<td>Business</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>April 28, 2020</td>
<td>Tuesday</td>
<td>Selection</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>May 20, 2020</td>
<td>Wednesday</td>
<td>Business</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>June 23, 2020</td>
<td>Tuesday</td>
<td>Selection</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>September 24, 2020</td>
<td>Thursday</td>
<td>Business</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>October 27, 2020</td>
<td>Tuesday</td>
<td>Selection</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>November 19, 2020</td>
<td>Thursday</td>
<td>Business</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
<tr>
<td>December 16, 2020</td>
<td>Wednesday</td>
<td>Selection</td>
<td>6:30pm</td>
<td>Levi Lincoln</td>
</tr>
</tbody>
</table>

8. Applicant Interviews:
   a. Philippe Berry: Human Rights: 9-0
   c. Emmanuel Carboo: Worcester Arts Council: No Show
   e. Evan Corrigan: Historical Commission: 9 – 0 | Elder: 6 – 3
   f. Christopher Faucher: Hope Cemetery Commission: 9 – 0
   g. Sarah French: Conservation Commission: 9 – 0
   h. Elyzabeth Frontaan: Diversity and Inclusion: No Show
   i. Erika Helnarski: Historical Commission: 9 – 0
   j. Facely Henriquez: Disabilities: 5 – 4 | Elder Affairs: 8 – 1 | CDAC: 9 – 0
   k. Ethan Lutz: Elder Affairs: 9 – 0
   l. Hang Nguyen-Vuong: Elder Affairs: 9 – 0
   m. Jennifer Riley: Arts: 9-0 | Historical: 8 - 1
   n. Michelle Santana: Worcester Arts Council: No Show
9. Motion was made to adjourn. Motion was 2nd and meeting was adjourned at 8:35 pm

10. The next meeting is a training/business meeting on **Wednesday, January 22, 2020 at 6:30 pm** in the Levi Lincoln Jr. Chambers, 3rd Floor, City Hall.

/jmm

Minutes approved: 7/23/20 (8 – 0)