



CITY OF WORCESTER
CITIZEN ADVISORY COUNCIL
MINUTES
CITIZEN ADVISORY COUNCIL MEETING

Thursday, April 14, 2016 6:00 PM

Worcester City Hall, Levi Lincoln Jr. Chambers

Present: District 1, Coreen Gaffney, Chairperson
District 5, Douglas Hannam, Vice Chairperson
District 1, Martin Shanahan
District 2, Ken Asafo-Adjei
District 3, Etel Capacchione
District 4, Jesse Gibson
District 4, Theodore Kostas
At-Large, Talena Ngo

Excused: District 2, Benito Vega
District 5, Domenic Warren

Absent: District 3, Carol Claros

Staff: Jeannie Michelson, City Manager's Office
Pam Callahan, Human Resources Department

1. Coreen called the meeting to order at 6:09pm.
2. Coreen asked if anyone had any questions/comments about the minutes from March 16, 2016.
3. Motioned was made to accept the minutes. Motion was 2nd and all in favor. Minutes approved.
4. SMART Goals:
 - a. Pam presented using a powerpoint.
 - b. All CAC members agreed to submit ideas to Jeannie on or before Friday, June 3, 2016. She stressed the need to think big, global, "out of the box"
 - i. Coreen used an example she had been thinking about – developing canned questions for specific boards that are asked of everyone applying for each specific board.
 - ii. Ideas can be anything that involves recruitment: people or groups of people to see, places to visit, applications, CAC interview process....anything that the CAC is charged with can be addressed with an idea of how to improve recruitment.
 - iii. All ideas will be grouped by category and presented at the June 9th business meeting.

- iv. Each CAC member will be given 3 dots to stick onto the group of ideas they feel are the most important. (3 dots on one idea, one dot on 3 ideas...in the end, the group of ideas with the most dots wins)
 - v. Ideas will be formed into tasks with CAC members volunteering to take on various tasks. (The previous task list is attached)
5. Discussion about the DPW Fairs scheduled for April 27th and 30th at the Voke School. (flyer attached)
6. The next meeting is a selection meeting on Thursday, May 16, 2016 at 6pm in the Saxe Room of the Worcester Public Library.
7. Meeting was adjourned at 6:53pm.

/jmm

Attachments:

- Task List from 2013
- DPW Opportunities Fairs announcement
- Updated list of Board and Commission openings

Reminders:

- Next Meeting is a selection meeting on Thursday May 16th at 6pm in the Saxe Room of the Library
- Recruitment ideas due to Jeannie by Friday, June 9th via email or phone

Approved: 6/9/16 CAC