



Agenda
Cable Television Advisory Committee
DPW&P Building, 50 Familia Way, formerly Skyline Dr Worcester, MA
September 7, 2022 – 6:00pm

The meeting will be held in person, but you may choose to participate remotely. Remote participation is through WebEx:

To join meeting online using WebEx platform:

- ❖ go to www.webex.com
- ❖ click the "join" button on the top right side of the screen
- ❖ enter the meeting ID, 160 794 8474

To attend via phone:

- ❖ call 1-415-655-0001
- ❖ enter the access code: 160 794 8474

1. Call meeting to order
2. Roll Call
3. Approval of minutes from August 3, 2022
4. ETC – Survey Consultant – Survey Update and Next Steps (Esther Campbell, ETC)
5. School Channel's Preliminary Needs Report
6. Plan of Action for Ascertainment
 - a. Review Ascertainment Consultant Status (Warren)
 - b. Status/Review/Modify Updated Timeline (Levering)
7. Contract Comparison Review Update (Keough)
8. Spectrum Franchise Fee Increase, History (Warren)
9. Next Meeting – October 5, 6:00pm
10. Adjournment

Attachments

- CAC Meeting Planner

Cable Advisory Comm. 2022 Meeting Planner



As of: September 7, 2022

All dates and subject matter priorities subject to change, updates provided according to meeting schedule (currently monthly)

CAC Meeting Planner – 2022

As of: September 7, 2022

March

- Survey Consultant RFP, Review and Approve
- CAC Meeting Planner Review

April

- NO MEETING DUE TO LACK OF QUORUM
- ~~• Public Hearing re: Spectrum Television Services~~
- ~~• Ascertainment Consultant RFP, Review and Approve~~
- ~~• CAC Meeting Planner Review~~

May

- Survey Consultant Meeting, Approval to Proceed
- Ascertainment Consultant RFP, Review and Approve
- CCATV Preliminary Needs Report review

June

- Public Hearing re: Spectrum Television Services
- ~~• Ascertainment Consultant Meeting, Approval to Proceed (tent. June 15th)~~
- ~~• Survey Consultant First meeting (tent. June 15th)~~

July

- Survey Contract Update
- ~~• Ascertainment RFP Update~~
- Contract Review Update
- Government Channel Preliminary Needs Report review

August

- Survey Consultant (ETC) Kickoff Meeting
- Ascertainment Consultant Update
- Contract Review Update
- Spectrum Franchise Increase Review

September	October	November	December
<ul style="list-style-type: none"> • Survey Update • Ascertainment Consultant RFP Review? • Draft Spectrum Contract Shortfall Review • Schools Channel Preliminary Needs Report review 	<ul style="list-style-type: none"> • Survey Update • Ascertainment Consultant? 	<ul style="list-style-type: none"> • Public Hearing re: Spectrum Television Services • Consultant: Survey Results Review • PEG Channels Final Report Due 	<ul style="list-style-type: none"> • Consultant: Ascertainment Results Review • Spectrum Rep Attends - Contract Shortfall Review, Survey Results

All dates and subject matter priorities subject to change

CAC Meeting Planner – 2023

As of: September 7, 2022

January	February	March	April	May
<ul style="list-style-type: none">Develop, Review key Ascertainment Findings	<ul style="list-style-type: none">Draft Ascertainment Report Review	<ul style="list-style-type: none">Final Ascertainment Report Review and Approve	<ul style="list-style-type: none">TBD	<ul style="list-style-type: none">TBD
June	July	August	September	October
<ul style="list-style-type: none">TBD	<ul style="list-style-type: none">TBD	<ul style="list-style-type: none">TBD	<ul style="list-style-type: none">TBD	<ul style="list-style-type: none">TBD

All dates and subject matter priorities subject to change