Cable Television Advisory Committee

Meeting Agenda

50 Skyline Drive, Meeting Room A, Worcester

July 13, 2022 @ 6:00 P.M.

This meeting will have remote participation via WebEx. To join meeting online using WebEx platform:

❖ go to www.webex.com
❖ click the "join" button on the top right side of the screen
❖ enter the meeting ID, 160 794 8474

To attend via phone:

❖ call 1-415-655-0001
❖ enter the access code: 160 794 8474

1. Call meeting to order
2. Roll Call
3. Approval of minutes from June 1, 2022
4. Membership update (Warren)
5. Plan of Action for Ascertainment
   a. Review Survey Consultant Status (Levering, Warren)
   b. Review Ascertainment Consultant Status (Levering, Warren)
   c. Status/Review/Modify Updated Timeline (Levering)
6. Contract Comparison Review Update (Keough)
7. Next Meeting (Tentative) – July 27, 7:00pm, Location: TBD
8. Adjournment

Attachments

❖ CAC Meeting Planner
Cable Advisory Comm.
2022 Meeting Planner

As of: July 13, 2022

All dates and subject matter priorities subject to change, updates provided according to meeting schedule (currently monthly)
CAC Meeting Planner – 2022
As of: July 13, 2022

March
- Survey Consultant RFP, Review and Approve
- CAC Meeting Planner Review
- NO MEETING DUE TO LACK OF QUORUM
- Public Hearing re: Spectrum Television Services
- Ascertainment Consultant RFP, Review and Approve
- CAC Meeting Planner Review

April
- Survey Consultant Meeting, Approval to Proceed
- Ascertainment Consultant RFP, Review and Approve
- CCATV Preliminary Needs Report review
- NO MEETING DUE TO LACK OF QUOROM
- Public Hearing re: Spectrum Television Services
- Ascertainment Consultant Meeting, Approval to Proceed (tent. June 15th)
- Survey Consultant First meeting (tent. June 15th)

May
- Survey Consultant Meeting, Approval to Proceed
- Ascertainment Consultant RFP, Review and Approve
- CCATV Preliminary Needs Report review
- Public Hearing re: Spectrum Television Services
- Ascertainment Consultant Meeting, Approval to Proceed (tent. June 15th)
- Survey Consultant First meeting (tent. June 15th)

June
- Survey Contract Update
- Ascertainment RFP Update
- Contract Review Update
- Government Channel Preliminary Needs Report review

July
- Survey Contract Update
- Ascertainment RFP Update
- Contract Review Update
- Government Channel Preliminary Needs Report review

August
- Summer Recess (Preliminary)
- Consultant Updates
- Survey Update
- Ascertainment Consultant First Meeting
- Draft Spectrum Contract Shortfall Review
- Schools Channel Preliminary Needs Report review

September
- Consultant Updates
- Survey Result Due
- Ascertainment Consultant Update
- Spectrum Rep Attends - Contract Shortfall Review
- Consultant: Survey Results Review
- Ascertainment Consultant Update
- Ascertainment Report Due
- PEG Channels Final Report Due

October
- Consultant Updates
- Survey Result Due
- Ascertainment Consultant Update
- Spectrum Rep Attends - Contract Shortfall Review
- Consultant: Ascertainment Services
- Consultant: Survey Results Review
- Ascertainment Consultant Update
- Ascertainment Report Due
- PEG Channels Final Report Due

November
- Public Hearing re: Spectrum Television Services
- Consultant: Survey Results Review
- Ascertainment Consultant Update
- Ascertainment Report Due
- PEG Channels Final Report Due

December
- Consultant: Ascertainment Results Review

All dates and subject matter priorities subject to change
### CAC Meeting Planner – 2023
As of: July 13, 2022

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<td>• Develop, Review key Ascertainment Findings</td>
<td>• Draft Ascertainment Report Review</td>
<td>• Final Ascertainment Report Review and Approve</td>
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