Board of Election Commissioners Meeting
Wednesday, September 19th, 2018
6:30 p.m.
Levi Lincoln Chamber, City Hall

Call to Order by the Chairperson
Pledge of Allegiance
Roll Call
Approval of the Minutes of the July 18th Meeting

New Business:
1. Discussion concerning poll worker selection and training for the November 6, 2018 State Election.
2. Discussion concerning the implementation of Early Voting from October 22nd to November 2nd.
3. Discussion concerning the central tabulation of Early Voting ballots.

Next Meeting Date:

Adjournment:
Worcester Board of Election Commissioners Minutes  
Wednesday, July 18, 2018  
6:30 pm  
Esther Howland Chamber, City Hall

Call to Order by Chairperson Perotto

Pledge of Allegiance

Roll Call:  
Commissioner Perotto  
Commissioner Duffy  
Commissioner Octave  
Commissioner VanderSpek  
Commissioner Stewart

Approval of May 16 Minutes

Public Hearing:

1. Concerning Proposed 2018 Early Voting Locations for November 6th State Election  
   - Locations for Precinct 4 EV discussed: Webster Square towers 1050 Main Street, Shaw’s Super Market Webster Plaza and Central Branch YMCA.  
   - Motion to assign EV Shaw’s.  
     - Yes: Perotto, Octave, Duffy, VanderSpek  
     - Abstain: Stewart

2. Concerning relocating Ward 6 precinct 5 polling location to the Emmanuel Lutheran Church, 200 Greenwood Street (current location is Bethlehem Covenant Church, 46 Greenwood Street)  
   - No one from the public appeared  
   - Motion to relocate. Approved by all.

New Business:

3. Discussion concerning 2018 poll worker selection and training for September 4th State Primary.  
   - Wardens and Clerks receive separate training. Dates have been set.

4. Preparations for Sept 4 State Primaries
• Work has started parks, police, website, etc. Working with state to program machines etc. All efforts have begun. Advertising of September Election.
• Week before election, City of Worcester website is changed to help voters find their poll location

5. Clarification on Commissioners adding items to the agenda:
• Pam Callahan, Coordinator of Training an Develop for City of Worcester Human Resources Department.
  o Cannot add items to agenda or bring up topics at a meeting that were not posted for at least 48 hours (not including holidays and weekends) before the meeting.
  o Must be in compliance with MA Open Meeting Law
  o Strict guidelines for Commissioners communicating with each other:
    • Email for scheduling conversations: Commissioners are BCC’d
    • No business can be discussed that the public cannot see and hear
    • To add an item to the agenda, a Commissioner should send the item, in writing, to the staff liaison, Niko Vangjeli, Assistant City Clerk. The Chairperson decides whether the item is put on the agenda.
  o Commissioners cannot discuss any business outside of the meetings. No phone calls, emails, texts, or personal conversations about commission business.

Motion to vote on Early Voting locations:
• Yes: Perotto, Octave, Duffy, VanderSpek
• No: Stewart

Old Business:

6. Update concerning regulations of Early Voting by Mail and associated costs
• Provided communication re: Early Voting by Mail.

7. Update concerning 2018 Student poll worker program
• When students are back in school. Requirements for student poll workers. City of Worcester only hires students for November elections.
• Stewart: Does letter to Binienda state that we would like to have students with disabilities as poll workers? Niko Vangjeli and Susan Ledoux will meet with the superintendent to discuss. They will work with the disabilities office to follow appropriate procedures. All poll-workers, including students, are city employees.

8. Update concerning 2018 Street Listing and Inactive Confirmation mailing.
• After street listing forms were mailed, forms were processed. In May, inactivation began for people who did not return the street listing forms.
- Grand totals: 72,659 active voters, 36,004 inactive voters, 10,900 non-voters (unregistered, minors and non-U.S. citizens)

Next Meeting Date: September 19, 2018 6:30pm

Adjournment
If you are registered to vote in the City of Worcester, you may take advantage of Early Voting Monday, October 22\textsuperscript{nd} through Friday, November 2\textsuperscript{nd} at any of the following locations:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, October 22\textsuperscript{nd}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 1 Unitarian Universalist Church 90 Holden Street</td>
</tr>
<tr>
<td>Tuesday, October 23\textsuperscript{rd}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 2 Worcester Senior Center 128 Providence Street</td>
</tr>
<tr>
<td>Wednesday, October 24\textsuperscript{th}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 3 Worcester Public Library 3 Salem Square</td>
</tr>
<tr>
<td>Thursday, October 25\textsuperscript{th}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 4 Shaw's Supermarket 68 Stafford Street</td>
</tr>
<tr>
<td>Friday, October 26\textsuperscript{th}</td>
<td>8:45am to 7pm</td>
<td>EV 5 Precinct May St Bldg. Worc. State University 280 May Street</td>
</tr>
<tr>
<td>Saturday, October 27\textsuperscript{th}</td>
<td>10:00 am to 6 pm</td>
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<tr>
<td>Sunday, October 28\textsuperscript{th}</td>
<td>10:00 am to 6 pm</td>
<td>EV 1 Unitarian Universalist Church 90 Holden Street EV 4 Shaw's Supermarket 68 Stafford Street</td>
</tr>
<tr>
<td>Monday, October 29\textsuperscript{th}</td>
<td>8:45am to 7pm</td>
<td>EV 2 Worcester Senior Center 128 Providence Street EV 5 May St Bldg. Worc. State University 280 May Street</td>
</tr>
<tr>
<td>Tuesday, October 30\textsuperscript{th}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 1 Unitarian Universalist Church 90 Holden Street</td>
</tr>
<tr>
<td>Wednesday, October 31\textsuperscript{st}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 2 Worcester Senior Center 128 Providence Street</td>
</tr>
<tr>
<td>Thursday, November 1\textsuperscript{st}</td>
<td>8:45am to 7pm</td>
<td>EV Precinct 3 Worcester Public Library 3 Salem Square</td>
</tr>
<tr>
<td>Friday, November 2\textsuperscript{nd}</td>
<td>8:45am to 4:15pm</td>
<td>EV Precinct 5 May St Bldg. Worc. State University 280 May Street</td>
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