



# POLICY AND PROCEDURE

**NO.462**

## Red Cross Emergency Fire Plan

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All fires that involve dwelling houses or apartments where people live must be reported by us to the Red Cross in all situations where persons have to leave their home, whether they stay with relatives, neighbors or other places. In order that the Red Cross can offer financial help, etc., to these people in the event they request aid at a later date because of the fire loss or damage, it is imperative that the Red Cross determine the damage to the building and to personal effects as soon as possible.

Accordingly the Red Cross must be notified immediately at:

756-5711 between 8:30 A.M. - 5:00 P.M.  
756-5795 on nights and holidays

As soon as it is determined that an abode containing people is on fire and that the possibility exists they may have to be relocated.

Per:

*Edward P. Gardella*  
Chief of Police

EG:fl