MANUAL

FOR THE

CITY COUNCIL

OF THE

City of Worcester, Mass.

2016 – 2017

City Council 2016 – 2017

Mayor
Joseph M. Petty ..... 2 Groves Heights Drive

Chief Secretary to the Mayor
Daniel J. Racicot

Assistant Secretary to the Mayor
Mary E. Oroszko

Councilors-At-Large
Morris A. Bergman ..... 11 Kensington Heights

Michael T. Gaffney..... 1 Bancroft Tower Road

Khrystian E. King..... 9 Victoria Avenue

Konstantina B. Lukes..... 24 Hadwen Road

Joseph M. Petty ..... 2 Grove Heights Drive

Kathleen M. Toomey..... 50 Ideal Road

District Councilors
District #1 – Wards 1 and 2
Tony Economou ..... 150 Holden Street

District #2 – Wards 3 and 4
Candy Mero-Carlson..... 42 Benedict Road

District #3 – Wards 5 and 6
George J. Russell ..... 30 Dolly Drive

District #4 – Wards 8 and 10
Sarai Rivera..... 7 Lucian Street

District #5 – Wards 7 and 9
Gary Rosen ..... 11 Herbert Road

School Committee
Chairperson: Mayor Joseph M. Petty

Vice Chairpersons: Brian A. O'Connell

School Committee Members
Dianna L. Biancheria ..... 8 Ventura Road, Apartment #2

Donna M. Colorio ..... 10 Homer Street, Apartment #2

John L. Foley ..... 6 Winter Hill Drive

Molly O. McCullough..... 195 Fairhaven Road

John F. Monfredo ..... 8 Cherokee Road

Brian A. O'Connell..... 54 Providence Street

Standing Committees of the City Council, 2016 – 2017

Economic Development
Tony Economou, Chairperson
George J. Russell
Sarai Rivera

Education
Morris A. Bergman, Chairperson
Gary Rosen
Khrystian E. King

Municipal Operations
Candy Mero-Carlson, Chairperson
Kathleen M. Toomey
George J. Russell

Public Health and Human Services
Sarai Rivera, Chairperson
Tony Economou
Candy Mero-Carlson

Public Safety
Kathleen M. Toomey, Chairperson
Sarai Rivera
Morris A. Bergman

Public Service and Transportation
Michael T. Gaffney, Chairperson
Konstantina B. Lukes
Tony Economou

Public Works
George J. Russell, Chairperson
Candy Mero-Carlson
Kathleen M. Toomey

Rules and Legislative Affairs
Khrystian E. King, Chairperson
Tony Economou
Gary Rosen

Traffic and Parking
Konstantina B. Lukes, Chairperson
Michael T. Gaffney
Khrystian E. King

Veterans' and Military Affairs
Morris A. Bergman, Chairperson
Michael T. Gaffney
Konstantina B. Lukes

Youth, Parks and Recreation
Gary Rosen, Chairperson
Morris A. Bergman
Khrystian E. King

Finance and Ordinances
Mayor and Entire City Council

City Manager's Cabinet

Executive Office of the City Manager

City Manager ..... Edward M. Augustus, Jr.[1]

Assistant City Manager for Operations ..... Kathleen G. Johnson

Head Librarian ..... Geoffrey M. Dickinson

Health and Human Services Cabinet

Commissioner of Health and Human Services... Matilde Castiel, M.D.

Director of Elder Affairs..... Amy Vogel Waters

Director of Human Rights..... Jayna L. Turchek

Veterans' Agent/Director..... Karen R. Greenwood

Youth Office Coordinator ..... Raquel Castro-Corazinni

Medical Director..... Michael P. Hirsh, M.D.

Director of Public Health ..... Karyn E. Clark

Economic Development Cabinet

Chief Development Officer..... Michael E. Traynor, Esq.

Assistant Chief Development Officer for
Administration and Special Projects..... Heather K. Gould

Assistant Chief Development Officer for
Business and Community Development..... Paul D. Morano, Jr.

Assistant Chief Development Officer for
Planning and Regulatory Services..... Stephen S. Rolle

Assistant Chief Development Officer for
Grants Management and Compliance..... Andrew Taylor

Cultural Development Officer ..... Erin L. Williams

[1] Term expires October 3, 2017

Neighborhood Development Director ..... Gregory J. Baker

Housing Director ..... Miguel A. Rivera

Director of Central Massachusetts
Workforce Investment Board..... Jeffrey T. Turgeon

Director of Workforce Central Career Center .... Janice Ryan Weekes

Director of Cable Services ..... Judith A. Warren

Human Resources Cabinet
Director of Human Resources ..... Kathleen G. Johnson

Assistant Director of Human Resources..... Dori A. Vecchio

City Physician ..... John E. Kelly, M.D.

Chief Diversity Officer ..... Malika Carter

Law Cabinet
City Solicitor ..... David M. Moore, Esq.

Deputy City Solicitor ..... Jennifer H. Beaton, Esq.

Assistant City Solicitors..... Kevin M. Gould, Esq.
Alexandra Haralambous, Esq.
Karen A. Meyer, Esq.
John F. O'Day, Esq.
Wendy L. Quinn, Esq.
Ann Stille-Refolo, Esq.
Janice E. Thompson, Esq.
Cesar A. Vega, Esq.

Police Cabinet
Chief of Police ..... Gary J. Gemme

<u>Deputy Chiefs of Police</u>
Administrative Division ..... Sean J. Fleming
Support Services ..... Edward J. McGinn

Investigative Services ..... Mark S. Roche
Patrol Division ..... Steven M. Sargent

Fire Cabinet
Fire Chief ..... Geoffrey Gardell

Deputy Chiefs of Fire ..... John F. Sullivan
Michael J. Lavoie

Deputy Chiefs of Fire ..... Matthew Braley
Robert Courtney
Douglas Courville
Frank D. DiLiddo, III
Timothy J. Gardell
Daniel O'Neil
John P. Powers
Donal Smith
Samuel W. Richesson
Charles Rogacz
Edward R. Thomas
Andrew White

Emergency Communications and Management Cabinet
Director of Communications ..... Richard Fiske, III

Inspectional Services Cabinet
Inspectional Services Commissioner ..... John R. Kelly

Deputy Building Commissioner..... David C. Horne

Director of Housing and Health Inspections..... Amanda M. Wilson

Public Works and Parks Cabinet
Commissioner of Public Works and Parks..... Paul J. Moosey

Deputy Commissioner of
Public Works and Parks ..... Vacant

Assistant Commissioner of
Administration and Finance ..... Daniel Curtis

Assistant Commissioner of
Engineering and Architectural Services ..... K. Russell Adams

Assistant Commissioner for Operations ..... Matthew J. Labovites

Director of Engineering..... Joseph F. Borbone

Director of Water and Sewer Operations..... Philip D. Guerin

Director of Street and Sanitation Operations ..... James M. Kempton

Director of Central Garage ..... John A. Rugg

Assistant Commissioner of
Parks, Recreation and Cemetery ..... Robert C. Antonelli, Jr.

Tree Warden ..... Robert C. Antonelli, Jr.

Administration and Finance Cabinet
Chief Financial Officer ..... Thomas F. Zidelis

City Treasurer and Collector of Taxes..... Maryann Castelli-Hier

Director of Budget ..... Jarrett B. Conner

Purchasing Agent..... Chris J. Gagliastro

Parking Administrator..... Elvira Guardiola

City Assessor ..... William J. Ford

Chief Information Officer ..... Paul R. Covello

Deputy Chief Information Officer..... Eileen M. Cazaropoul

Director of City Energy and
Assessment Management ..... John W. Odell

Public Schools Department Officials

Superintendent of Schools, Interim ..... Marco C. Rodrigues, Ed. D.

Assistant to the Superintendent and
Clerk of the School Committee ..... Helen A. Friel, Ed. D.

School Safety Liaison..... Robert F. Pezzella

Chief Research and Accountability Officer..... David A. Perda, Ed. D.

Chief Academic Officer..... Vacant

Chief Financial and Operations Officer..... Brian E. Allen

Human Resources Manager, Acting ..... Mark T. Brophy

Quadrant Managers
Burncoat Quadrant ..... Mary Meade-Montaque, Ed. D.
Doherty Quadrant..... Vacant
North Quadrant ..... Vacant
South Quadrant ..... Mary Meade-Montaque, Ed. D.

City Officers Elected by City Council

City Auditor ..... Robert V. Stearns

City Clerk..... David J. Rushford[2]

Assistant City Clerk ..... Susan M. Ledoux

Assistant Director of Elections..... Nikolin Vangjeli

Authorities

WHA Executive Director and Secretary..... Raymond V. Mariano

WRTA Administrator, Interim..... Thomas J. Coyne

[2] Term expires September 4, 2016

Membership of Boards and Commissions

Members and Date Term Expires

Affirmative Action Advisory Committee

James Berry ..... December 31, 2016
Daniel Bondzie ..... December 31, 2013
Susan Chapman ..... December 31, 2015
Morris Crump ..... December 31, 2016
Calvin Hill ..... December 31, 2015
Arthur Jarrett ..... December 31, 2017
Dimitry Jean-Noel ..... December 31, 2017
Kathleen Rentsch ..... December 31, 2017
Lily Vandyk ..... December 31, 2015

Cable Television Advisory Committee

Thomas A. Colletta ..... December 31, 2011
Lisa Morton ..... December 31, 2017
William Nay ..... December 31, 2015
William Spellane ..... December 31, 2015

Citizens Advisory Council

Ken Asafo-Adjei ..... March 31, 2016
Etel Capacchione ..... March 31, 2018
Carol Claros ..... March 31, 2018
Coreen Gaffney ..... March 31, 2017
Jesse Gibson ..... March 31, 2016
Douglas J. Hannam ..... March 31, 2018
Theodore A. Kostas ..... March 31, 2017
Talena Ngo ..... March 31, 2017
J. Martin Shanahan ..... March 31, 2018
Benito Vega ..... March 31, 2018
Dominic Warren ..... March 31, 2018

Civic Center Commission

Lowell Alexander ..... October 4, 2018
John Brissette ..... October 4, 2019
John H. Budd ..... October 4, 2017
Jim Knowlton..... October 4, 2017
Scott Najarian..... October 4, 2014

Commission on Disabilities

Francesca Abbey..... May 31, 2018
Herbert Cremer..... May 31, 2017
Nancy Garr-Colzie..... May 31, 2017
Paul Keister ..... May 31, 2017
Elizabeth Myska ..... May 31, 2018
Stephen Stolberg ..... May 31, 2016
Susan Swanson ..... May 31, 2016
Robert Bilotta, Associate Member ..... May 31, 2018
Robert Bureau, Associate Member..... May 31, 2016
Joseph Prochilo, Associate Member..... May 31, 2017
Douglas Russell, Associate Member ..... May 31, 2016

Community Development Advisory Committee

Martha Assefa ..... June 30, 2017
Mark Borenstein ..... June 30, 2016
Etel Capacchione ..... June 30, 2017
Ariel Lim..... June 30, 2018
Edward Moynihan..... June 30, 2016
Tracey Pakstis-Claiborne..... June 30, 2016
Dana Strong ..... June 30, 2017
Paula Stuart..... June 30, 2017
Daniel Whalen ..... June 30, 2017
Matthew Yalouris ..... June 30, 2018

Conservation Commission

Amanda Amory ..... September 30, 2015
Jordan Berg Powers ..... September 30, 2016
Joseph Charpentier ..... September 30, 2017
John Donahue ..... September 30, 2015
Henry Fields ..... September 30, 2017
Peter McKone ..... September 30, 2018
Stefanie Wood, Chairperson ..... September 30, 2015

Diversity and Inclusion Advisory Committee

Maureen Carlos ..... September 30, 2017
Patrick Hare ..... September 30, 2018
Greta Kenney ..... September 30, 2016
Aivi Nguyen ..... September 30, 2017
Kathleen Rentsch ..... September 30, 2018
Lily Vandyk ..... September 30, 2018
Florette Willis ..... September 30, 2016

Elder Affairs Commission

Robin Bahr Casey, Chairperson[3] ..... October 31, 2015
Sandra Bisson ..... October 31, 2017
Margaret Coffin ..... October 31, 2016
Thomas Cullinane[4] ..... October 31, 2018
Theresa Eckstrom[5] ..... October 31, 2018
Christopher Evans[6] ..... October 31, 2018
Matthew Fonseca ..... October 31, 2017
Ursula Hanus ..... October 31, 2018
Paul Johnson ..... October 31, 2016
Elizabeth Nguyen ..... October 31, 2017
Victor Ortiz ..... October 31, 2016
Richard Pinkes ..... October 31, 2019

[3] Member of Senior Center Committee
[4] Member of Senior Center Committee
[5] Member of Senior Center Committee
[6] Member of Senior Center Committee

Elder Affairs Commission (continued)

Gail Schuyler[7] ..... October 31, 2016
Gail Smith ..... October 31, 2015
Elaine Wrubel ..... October 31, 2017

Board of Election Commissioners

Richard Duffy ..... March 31, 2018
Diane Mohieldin-Schwartz ..... March 31, 2018
Winifred Octave ..... March 31, 2019
Michael Perotto ..... March 31, 2019
Robert Winant ..... March 31, 2018

G.A.R. Memorial Hall Board of Trustees

Michael Baker ..... November 30, 2018
Linda Hixon ..... November 30, 2018
Daniel McAuliffe, Chairperson ..... November 30, 2017
James Mirick ..... November 30, 2014
Reynaldo Rodriguez ..... November 30, 2017

Board of Health

Abigail R. Averbach ..... December 31, 2019
Joanne Calista ..... December 31, 2018
Edith Claros ..... December 31, 2020
David Fort ..... December 31, 2016
Jerry Gurwitz ..... December 31, 2017

Historical Commission[8]

Randolph Bloom[9] ..... December 31, 2018
Robin Conroy ..... December 31, 2017
Devon Kurtz[10] ..... December 31, 2018
Timothy McCann ..... December 31, 2016
Kevin Provencher ..... December 31, 2016

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[7] Member of Senior Center Committee
[8] Appointment pending for representative for the Massachusetts Avenue Historical District
[9] Crown Hill Historic District
[10] Montvale Avenue Historical District

Historical Commission (continued)

Andrew Shveda ..... December 31, 2018
Karl Bjork, Alternative Member ..... December 31, 2018
Cheryll Holley, Alternative Member ..... December 31, 2017

Hope Cemetery Commission

Nicole Apostola ..... December 31, 2016
Matthew P. Curewitz ..... December 31, 2010
Richard F. Perry ..... December 31, 2016
William D. Wallace, Chairperson..... December 31, 2017
Scott Zoback..... December 31, 2017

Human Rights Commission

Cara Berg Powers ..... April 30, 2016
Shawna Curran..... April 30, 2018
Kathleen Gervais ..... April 30, 2016
Izaida Gonzalez..... April 30, 2017
Robyn Kennedy..... April 30, 2017
Sean Lauziere ..... April 30, 2016
Ike McBride..... April 30, 2018
Aaron Richman, Vice Chairperson ..... April 30, 2018
Lillie Williams ..... December 31, 2020

Lake Quinsigamond Commission

Stefanie Wood, Chairperson
Kenneth Polito
Worcester Police Captain Roger Steele, Ex Officio
Shrewsbury Police Officer Rich Fiske, Ex Officio
Peter Collins
Michael Paika
Arthur LeDoux
Russ Messier
John Wilson

License Commission

Anthony Salvidio ..... December 31, 2019
Karon Shea, Chairperson ..... December 31, 2016
Walter Shea ..... December 31, 2018

Mayor Thomas J. Early Scholarship Committee/Bancroft, Arron, and Lucretia Scholarship Fund Trustees

Donna Goranson ..... July 31, 2017
John Kariko..... July 31, 2016
Tara C. Leahy..... July 31, 2016
Emily Longvall ..... July 31, 2017
Nievel Williams ..... July 31, 2018
Superintendent of Schools. ..... Ex Officio

Memorial Auditorium Board of Trustees

Ken Capurso, Chair ..... November 11, 2015
Joseph Genduso..... November 11, 2017
Pamela Kazarian ..... November 11, 2019
Christopher Rodwill..... November 11, 2020
Todd Salmonsen ..... November 11, 2017

Off-Street Parking Board

Nicholas Cuba ..... June 30, 2019
Kevin Durkan..... June 30, 2017
Robert Hennigan ..... June 30, 2017
Isidore Nosike..... June 30, 2018
Ronald P. Richard ..... June 30, 2015

Parks, Recreation and Cemetery Commission

Scott Cashman..... April 30, 2017
Nicholas Chacharone..... April 30, 2017
Eric Goldstein..... April 30, 2016
John Lauring ..... April 30, 2017
Meg Mulhern..... April 30, 2016
George Sedares..... April 30, 2016
Lawrence Sullivan ..... April 30, 2018

Planning Board

Andrew Freilich..... May 31, 2016
Satya Mitra..... May 31, 2018
Robert Ochoa-Schultz ..... May 31, 2017
Andrew Truman ..... May 31, 2015
John Vigliotti..... May 31, 2019

Retirement Board

City Auditor Robert V. Stearns..... Ex Officio
Elizabeth A. Early..... October 31, 2016
John F. Mahan ..... December 31, 2018
Thomas Wade ..... January 8, 2018
Stephen F. Wentzell[11] ..... City Manager Appointee

Advisory Committee on the Status of Women

Chantel Bethea ..... August 31, 2017
Robin Currie..... August 31, 2016
Sarah Gruhin..... August 31, 2015
Athena Haddon ..... August 31, 2017
Heidi Sue LeBoeuf..... August 31, 2017
Kathleen Linton..... August 31, 2016
Jennifer Madson ..... August 31, 2018
Karen L. Pelletier..... August 31, 2015
Elizabeth Tomaszewski..... August 31, 2016

[11] Board Appointed Member

Trust Funds Commission

Gerald Dufault ..... January 31, 2017
Nadia McGourthy ..... January 31, 2017
Jake Messier ..... January 31, 2015

Upper Blackstone Water Pollution Abatement District – PW

Mark Elbag, P.E. ..... November 1, 2016
Philip D. Guerin, Secretary ..... March 31, 2015
Gary Kellaher ..... November 12, 2016
Matthew J. Labovites, Chairperson..... March 31, 2017
Donald Manseau ..... April 22, 2016
Jeffrey C. Mitchell, Vice Chairperson..... March 7, 2016
Robert D. McNeil, III, P.E. ..... March 25, 2017
Robert L. Moylan, Jr., P.E. ..... November 1, 2016
Stephen F. O'Neil ..... March 31, 2017
Michael J. Kittredge, III ..... February 11, 2016
Michael E. Traynor, Esq. ..... November 15, 2016

Worcester Airport Advisory Committee

Worcester Appointments

John Finlay ..... June 30, 2016
Carl Foley ..... June 30, 2018
Oriola Koci..... June 30, 2017
Elizabeth Proko ..... June 30, 2016

Leicester Appointments

Doug Belanger..... June 30, 2013
Dianna Provencher ..... June 30, 2014

Massport Appointments

George Allen ..... June 30, 2015
George Clark ..... June 30, 2013
Raul Porras..... June 30, 2014

Worcester Arts Council

Hansani Archibald ..... December 31, 2018
Jennifer Carey ..... December 31, 2016
Jose Castillo ..... December 31, 2016
Thomas Conroy ..... December 31, 2018
Samantha Fiakofi ..... December 31, 2016
Pedro Figueroa ..... December 31, 2017
Matthew Foster ..... December 31, 2018
Kelly Momberger ..... December 31, 2017
Sara Murphy ..... December 31, 2017

Worcester Free Public Library Board of Directors

William Belcher 2014-2019
Matt Bejune 2016-2021
Dianne E. Bruce 2013-2018
James Comes 2016-2021
Judy Finkel, Secretary 2012-2017
Phyllis Harrington, Treasurer 2011-2016
Carolyn Noah 2015-2020
Collins Nuamah 2014-2019
Anne O'Connor 2015-2020
Deborah Packard, President 2011-2016
Toby Pedone 2015-2017
Joshua J. Perro 2013-2018

Worcester Housing Authority

Joseph Carlson ..... November 30, 2020
Ann Flynn[12] ..... November 21, 2016
Carl F. Gentile ..... November 30, 2015
Cecilio Gonzalez ..... November 30, 2015
Dennis Irish ..... November 30, 2018

[12] State Appointee

Worcester Redevelopment Authority

Robert Diaz[13], Vice Chairperson..... April 15, 2015
Jennifer Gaskin..... April 15, 2018
David Minasian ..... April 15, 2019
Vincent Pedone, Chairperson ..... April 15, 2017
Steven Rothschild ..... April 15, 2016

Zoning Board of Appeals

Lawrence Abramoff, Vice Chairperson ..... December 31, 2017
Timothy Loew..... December 31, 2019
Vadim Michajlow ..... December 31, 2018
George Valeri ..... December 31, 2020
Joseph Wanat..... December 31, 2016
Thomas Dillon, Associate Member..... December 31, 2019
Robert Haddon, Associate Member ..... December 31, 2016

[13] Appointed by the Governor

Mayors of the City of Worcester

Levi Lincoln
Term(s): 1848
Born: October 25, 1782
Died: May 29, 1868

Peter C. Bacon
Term(s): 1851, 1852
Born: November 11, 1804
Died: February 7, 1886

George W. Richardson
Term(s): 1855, 1857
Born: 1808
Died: June 15, 1886

Alexander H. Bullock
Term(s): 1859
Born: March 2, 1816
Died: January 17, 1882

P. Emory Aldrich
Term(s): 1862
Born: 1813
Died: March 4, 1895

Phineas Ball
Term(s): 1865
Born: January 18, 1824
Died: December 19, 1894

Henri Chapin[14]
Term(s): 1849-1850, 1970
Born: May 13, 1811
Died: October 13, 1878

John S. D. Knowlton
Term(s): 1853, 1854
Born: December, 1798
Died: June 11, 1871

Isaac Davis
Term(s): 1856, 1858, 1861
Born: June 2, 1799
Died: April 1, 1883

William M. Rice
Term(s): 1860
Born: March 7, 1826
Died: March 1, 1896

D. Waldo Lincoln
Term(s): 1863-1864
Born: January 16, 1813
Died: July 1, 1880

James B. Blake[15]
Term(s): 1866-1870
Born: June 19, 1827
Died: December 18, 1870

[14] Elected Mayor, ad interim, by the City Council, in joint convention, December 19, 1870 to fill the vacancy by the decease of James B. Blake
[15] Elected for the sixth time, December 12, 1870. Died December 18, 1870

Edward Earle
Term(s): 1871
Born: February 10, 1811
Died: May 19, 1877

Clark Jillson
Term(s): 1873, 1875-1876
Born: April 11, 1825
Died: June 5, 1894

Charles B. Pratt
Term(s): 1877-1879
Born: February 14, 1824
Died: May 9, 1898

Elijah B. Stoddard
Term(s): 1882
Born: June 5, 1826
Died: September 27, 1903

Charles G. Reed
Term(s):1884-1885
Born: April 2, 1835
Died: November 21, 1899

Francis A. Harrington
Term(s): 1890-1892
Born: November 17, 1846
Died: August 28, 1922

Augustus B. R. Sprague
Term(s): 1896-1897
Born: March 7, 1827
Died: May 17, 1910

George F. Verry
Term(s): 1872
Born: July 14, 1826
Died: October 5, 1883

Edward L. Davis
Term(s): 1874
Born: April 22, 1834
Died: March 2, 1912

Frank H. Kelly
Term(s): 1880-1881
Born: September 9, 1827
Died: October 25, 1890

Samuel E. Hildreth
Term(s): 1883
Born: December 8, 1829
Died: June 26, 1893

Samuel Winslow
Term(s): 1886-1889
Born: February 28, 1827
Died: October 21, 1894

Henry A. Marsh
Term(s): 1893-1895
Born: September 7, 1836
Died: November 6, 1914

Rufus B. Dodge, Jr.[16]
Term(s): 1898-1900
Born: November 24, 1861
Died: December 13, 1935

[16] By reason of a tie vote for Mayor at the election of December 1900, whereby there was no choice, Rufus B. Dodge, Jr. held the office until February 25, 1901.

Philip J. O'Connell
Term(s): 1901
Born: December 18, 1870
Died: March 2, 1931

Walter H. Blodget
Term(s): 1904-1905
Born: 1850
Died: January 6, 1923

James Logan
Term(s): 1908-1911
Born: May 6, 1852
Died: November 30, 1929

George M. Wright
Term(s): 1913-1916
Born: April 12, 1865
Died: January 7, 1926

Peter F. Sullivan
Term(s): 1920-1923
Born: June 29, 1871
Died: May 21, 1931

John C. Mahoney
Term(s): 1932-1935
Born: 1878
Died: July 12, 1946

John S. Sullivan[17]
Term(s): 1936-1937
Born: December 18, 1875
Died: April 12, 1949

Edward F. Fletcher
Term(s): 1902-1903
Born: June 17, 1854
Died: December 18, 1943

John T. Duggan
Term(s): 1906-1907
Born: October 27, 1855
Died: September 5, 1927

David F. O'Connell
Term(s): 1912
Born: February 8, 1859
Died: August 12, 1923

Pehr G. Holmes
Term(s): 1917-1919
Born: 1881
Died: December 19, 1952

Michael J. O'Hara
Term(s): 1924-1931
Born: 1878
Died: February 3, 1946

Walter J. Cookson
Term(s): 1936
Born: April 17, 1876
Died: June 11, 1936

William A. Bennett
Term(s): 1938-1945
Born: March 7, 1887
Died: September 15, 1970

[17] Elected October 6, 1936 to fill vacancy caused by the decease of Walter J. Cookson

Charles F. Jeff Sullivan
Term(s): 1946-1949
Born: October 10, 1904
Died: August 24, 1962

James D. O'Brien
Term(s): 1954-1958
Resigned January 2, 1959; 1960-1961
Born: June 12, 1908
Died: June 9, 1965

John M. Shea
Term(s): January through August 1962
Resigned August 31, 1962; 1969
Resigned January 5, 1970
Born: December 8, 1902
Died: November 3, 1988

George A. Wells
Term(s): 1966, resigned January 3, 1967; 1970, Resigned January 4, 1971
Born: October 7, 1910
Died: Oct 19, 1978

Thomas J. Early
Term(s): 1972, 1976-1979,
Resigned January 2, 1973
Born: July 18, 1917
Died: Jan 23, 1992

Jordan Levy
Term(s): 1980-1981, 1988-1993
Born: November 4, 1943

Andrew B. Holmstrom
Term(s): 1950-1953
Born: April 10, 1895
Died: January 13, 1970

Joseph C. Casdin
Term(s): 1959; September 1, 1962 through April 30, 1963; 1967-1968
Born: March 10, 1914
Died: March 17, 2007

Paul V. Mullaney
Term(s): 1963-1965
Born: November 22, 1919

Joseph M. Tinsley
Term(s): 1971, Resigned Jan. 3, 1972; 1973, 1984-1985
Born: June 23, 1915
Died: April 7, 2003

Israel Katz
Term(s): 1974-1975
Born: May 20, 1907
Died: August 13, 1979

Sara Robertson
Term(s): 1982-1983
Born: July 22, 1934

John B. Anderson
Term(s): 1986
Born: January 1, 1935

Raymond V. Mariano
Term(s): 1994-2001
Born: September 23, 1950

Konstantina B. Lukes
Term(s): January 10, 2007-2009
Born: October 13, 1941

Joseph M. Petty
Term(s): 2012-Present
Born: July 8, 1960

Timothy J. Cooney, Jr.
Term(s): 1987
Born: November 22, 1940

Timothy P. Murray
Term(s): 2002- 2007,
Resigned January 9, 2007
Born: June 7, 1968

Joseph C. O'Brien
Term(s): 2010-2011
Born: November 25, 1965

Auditors of the City of Worcester

Gill Valentine
Term(s): 1855, 1857-1870

Charles Marvin
Term(s): 1871

John F. Howell
Term(s): 1890-1898

Frank E. Williamson
Term(s): 1906-1921

Aubrey S. Batstone
Term(s): 1948-1953

James D. Tinsley
Term(s): 1966-1971

M. Joseph Stacey
Term(s): 1978-1991

Robert V. Stearns
Term(s): 2014-Present

Alvan Allen
Term(s): 1856

Henry Griffin
Term(s): 1872-1889

John B. Bowker
Term(s): 1899-1905

Henry A. Allen
Term(s): 1922-1947

Francis X. Powers
Term(s): 1954-1965

Guy V. Lapriore
Term(s): 1972-1977

James A. DelSignore
Term(s): 1992-2013

Clerks of the City of Worcester

Charles A. Hamilton
Term(s): 1848-1856

Enoch H. Towne
Term(s): 1877-1907

William H. Pratt
Term(s): 1925-1926

Russell T. Ober
Term(s): 1951-1952 (Acting)

David J. Rushford
Term(s): 1998-Present

Samuel Smith
Term(s): 1857-1876

W. Henry Towne
Term(s): 1908-1924

Malcom C. Midgley
Term(s): 1927-1950

Robert J. O'Keefe
Term(s): 1953-1998

City of Worcester

"The Heart of the Commonwealth"

First settled in 1674, named and resettled 1684. Permanently settled, 1713. Incorporated as a town June 14, 1722, as a city February 29, 1848. Area 38.441 sq. miles, or about 24,634 acres. Average length 6.4 miles, width 6 miles.

Real Estate Statistics

Dwellings Appraisals

1951, 27,409	1952, 27,426	1953, 28,482
1954, 28,640	1955, 28,719	1956, 29,280
1957, 29,775	1958, 29,618	1959, 29,537
1960, 29,755	1961, 29,890	1962, 30,324
1963, 30,324	1964, 30,596	1965, 30,606
1966, 30,843	1967, 31,143	1968, 31,103
1969, 31,104	1970, 30,783	1971, 30,569
1972, 30,320	1973, 30,000	1974, 30,275
1975, 30,304	1976, 30,578	1977, 30,524
1978, 30,482	1979, 30,514	1980, 30,067
1981, 29,951	1982, 30,078	1983, 30,115

1984, 31,210	1985, 31,409	1986, 31,618
1987, 31,977	1988, 32,086	1989, 33,600
1990, 35,100	1991, 38,573	1992, 38,773
1993, 34,951	1994, 35,071	1995, 35,249
1996, 35,918	1997, 36,032	1998, 36,397
1999, 35,531	2000, 35,726	2001, 36,018
2002, 36,265	2003, 36,669	2004, 37,047
2005, 38,311	2006, 38,893	2007, 39,605
2008, 40,252	2009, 50,618	2010, 51,129
2011, 51,645	2012, 52,167	2013, Not given
2014, 62, 586	2015, Not given	2016, 74, 787

Valuations

1953 ..... $331,225,700

1954 334,434,550

1955 340,437,150

1956 343,673,400

1957 347,774,950

1958 357,172,050

1959 358,800,550

1960 360,761,150

1961 362,780,200

1962 365,933,750

1963 370,282,500

1964 374,832,600

1965 377,710,600

1966 388,837,850

1967 388,530,600

1968 390,403,500

1969 395,552,650

1970 405,641,900

1971 413,013,900

1972 423,218,050

1973 434,485,500

1974 442,161,850

1975 462,762,900

1976 457,363,150

1977 452,204,275

1978 453,604,125

1979 458,415,525

1980 463,168,275

1981 466,022,570

1982 413,520,020

1983 420,351,630

	Total Taxable Assessed Value	**Total Exempt Assessed Value**
1984	2,453,164,909	1,032,961,000
1985	2,688,296,587	1,047,940,860
1986	2,726,493,611	1,046,815,860
1987	4,515,360,100	1,547,436,100
1988	4,637,906,943	1,473,568,700
1989	5,863,251,926	1,622,025,570
1990	7,117,818,452	1,779,572,600
1991	7,008,169,362	1,879,388,200
1992	6,542,179,437	1,877,848,300
1993	5,666,783,091	1,311,333,700
1994	5,226,088,956	1,663,841,700
1995	5,213,678,881	1,676,060,600
1996	5,020,492,696	1,703,253,300
1997	5,074,535,475	1,699,564,700

1998	5,258,936,965	1,653,645,700
1999	5,389,546,300	1,661,179,000
2000	5,604,100,100	1,694,930,600
2001	5,946,964,300	1,689,278,504
2002	6,654,213,200	1,830,383,604
2003	7,621,077,900	2,110,469,000
2004	8,818,751,900	2,449,698,200
2005	10,360,089,100	2,445,616,000
2006	11,595,527,700	2,494,021,200
2007	12,563,051,200	2,768,325,600
2008	12,726,994,400	2,890,917,000
2009	12,137,258,500	1,833,389.45
2010	10,911,942,365	1,793,051.38
2011	10,856,862,089	2,996,064,835
2012	11,277,616,303	2,842,882,238
2013	10,878,856,279	2,842,882,238
2014	11,030,005,783	4,961,753,272
2015	11,171,271,238	4,945,157,390
2016	11,236,881,245	4,948,795,642

Tax, exclusive of polls

1953	$16,562,785.00	1954	17,390,596.60
1955	19,064,480.40	1956	21,307,750.80
1957	22,535,816.76	1958	25,609,243.57
1959	25,403,078.94	1960	26,479,868.41
1961	26,628,066.68	1962	28,103,732.00
1963	29,844,688.27	1964	33,135,201.84
1965	33,389,617.04	1966	33,931,265.94
1967	38,775,353.88	1968	38,962,269.30
1969	47,308,096.94	1970	50,461,852.36
1971	58,069,754.34	1972	61,281,973.64
1973	65,433,516.30	1974	68,892,390.03
1975	68,581,461.78	1976	72,263,377.70
1977	75,337,232.22	1978	75,570,447.23
1979	75,363,512.31	1980	84,481,893.36
1981	71,767,475.78	1982	71,934,764.00
1983	61,001,500.00	1984	61,324,109.00
1985	63,958,547.00	1986	66,366,292.00
1987	70,686,133.00	1988	74,785,432.00
1989	79,586,310.00	1990	85,402,463.00

1991	89,186,131.00	1992	97,682,607.00
1993	101,926,622.00	1994	107,046,948.00
1995	111,969,010.89	1996	114,479,284.00
1997	119,935,361.00	1998	124,739,199.29
1999	129,605,481.82	2000	131,780,392.00
2001	135,264,748.00	2002	141,496,017.00
2003	149,270,086.92	2004	156,546,396.25
2005	163,384,129.00	2006	172,536,326.00
2007	181,765,987.69	2008	190,524,786.48
2009	199,198,926.00	2010	207,489.007.00
2011	218, 261,640.00	2012	229,216,024.00
2013	239,690,684.00	2014	250,808,527.00
2015	261,890,891.00	2016	274,867,833.00

Assessed Polls: Male

1949, 65,174	1950, 64,299	1951, 63,581
1952, 63,610	1953, 62,037	1954, 62,294
1955, 61,549	1956, 61,181	1957, 57,720
1958, 57,288	1959, 55,932	1960, 56,332
1961, 55,387	1962, 53,332	1963, 52,832

1964, None (Abolished by Law)

Rate of taxation per $1,000

1951, $48.40	1952, $50.80	1953, $50.00
1954, $52.00	1955, $56.00	1956, $52.00
1957, $64.80	1958, $71.70	1959, $70.80
1960, $73.40	1961, $73.40	1962, $76.80
1963, $80.60	1964, $88.40	1965, $88.40
1966, $88.40	1967, $99.80	1968, $99.80
1969, $119.60	1970, $124.40	1971, $140.60
1972, $144.80	1973, $150.60	1974, $144.50
1975, $148.10	1976, $158.00	1977, $166.60
1978, $166.60	1979, $164.40	1980, $182.40
1981, $154.00	1982, $154.00	1983, $129.80

Year	Residential	Commercial and Industrial
1984	$20.00	$31.16
1985	$20.30	$32.17
1986	$20.30	$32.17
1987	$13.00	$21.71
1988	$13.39	$22.37
1989	$9.75	$21.00

1990	$9.50	$21.00
1991	$9.68	$21.64
1992	$11.23	$25.08
1993	$13.72	$30.13
1994	$15.57	$33.36
1995	$16.32	$34.50
1996	$17.41	$35.93
1997	$18.67	$35.69
1998	$18.06	$37.63
1999	$18.48	$37.63
2000	$18.47	$36.34
2001	$18.47	$34.24
2002	$17.85	$31.46
2003	$16.16	$31.44
2004	$14.75	$29.60
2005	$13.18	$27.60
2006	$12.53	$25.20
2007	$12.10	$25.32
2008	$12.54	$26.20
2009	$15.15	$28.72

2010	$15.15	$33.28
2011	$16.06	$34.65
2012	$16.98	$29.08
2013	$18.58	$30.85
2014	$19.54	$30.83
2015	$20.07	$31.73
2016	$20.61	$33.98

Election Statistics

Registered Voters (Male and Female)

1952, 108,465	1953, 103,313	1954, 101,481;
1955, 97,459	1956, 101,977	1957, 97,150
1958, 96,259	1959, 93,400	1960, 98,744
1961, 95,062	1962, 94,424	1963, 91,752
1964, 94,982	1965, 91,254	1966, 86,779;
967, 87,450	1968, 90,350	1969, 85,708
1970, 84,904	1971, 86,195	1972, 91,450
1973, 87,889	1974, 85,957	1975, 83,757;
1976, 87,657	1977, 85,529	1978, 82,196;
1979, 79,961	1980, 83,756	1981, 80,308

1982, 79,879	1983, 78,123	1984, 82,872
1985, 74,463	1986, 75,671	1987, 67,982
1988, 79,111	1989, 69,596	1990, 73,003
1991, 74,429	1992, 74,831	1993, 62,005
1994, 64,358	1995, 67,729	1996, 76,918
1997, 79,315	1998, 83,160	1999, 86,424
2000, 92,269	2001 91,226	2002, 95,423
2003, 94,237	2004, 100,048	2005, 100,602
2006, 93,853	2007, 96,458	2008, 103,111
2009, 91,571	2010, 94,073	2011, 96,642
2012, 103,788	2013, 105,792	2014, 108,593
2015, 93,460		

Vote for President

1940, 90,044	1944, 83,931 and 152 Federal War Ballots	
1948, 94,461	1952, 97,421	1956, 50,853
1960, 91,362	1964, 82,629	1968, 76,650
1970, 71,121	1976, 69,742	1980, 64,263
1984, 62,261	1988, 59,143	1992, 60,196
1996, 54,012	2000, 54,267	2004, 56,951
2008, 61,808	2012, 61,708	

Vote for Governor

1946, 72,891	1948, 94,461	1950, 82,666
1952, 96,341	1954, 41,208	1956, 49,890
1958, 75,708	1960, 91,362	1962, 78,975
1964, 82,366	1966, 71,497	1970, 31,365
1974, 57,404	1978, 53,833	1982, 52,356
1986, 41,479	1990, 51,650	1994, 46,465
1998, 41,145	2002, 44,627	2006, 42,268
2010, 43,324	2014, 38,979	

Vote for Mayor

1943, 53,492	1945, 58,874	1947, 69,653
1950 – 1986, None (Abolished by Law)		
1987, 23,163	1989, 27,199	1991, 33,031
1993, 32,101	1995, 23,128	1997, 22,860
1999, 23,594	2001, 25,144	2003, 15,704
2005, 20,172	2007, 21,628	2009, 20,912
2011, 19,244	2013, 15,272	2015, 19,954

Vote for Councilors (Plan E):

1949, 74,708	1951, 58,573	1953, 56,766
1955, 63,804	1957, 61,460	1959, 67,102
1961, 64,981	1963, 65,632	1965, 56,774
1967, 48,562	1969, 43,876	1971, 48,455

1973, 46,137	1975, 45,418	1977, 37,396
1979, 39,487	1981, 31,842	1983, 36,479
1985, 30,609		

Vote for Councilors-at-Large:

1987, 38,688	1989, 29,614	1991, 35,418
1993, 33,128	1995, 24,385	1997, 25,293
1999, 24,897	2001, 25,144	2003, 15,704
2005, 20,172	2007, 21,516	2009, 20,912
2011, 19,244	2013, 15, 272	2015, 19,954

Vote for District Councilor District #1:

1987, 9,389	1989, 7,855	1991, 8,768
1993, 8,365	1995, 6,055	1997, 4,002
1999, 6,913	2001, 7,298	2003, 4,242
2005, 5,889	2007, 6,373	2009, 6,319
2011, 5,554	2013, 4,724	2015, 6,310

Vote for District Councilor District #2:

1987, 7,008	1989, 4,979	1991, 5,285
1993, 5,672	1995, 3,029	1997, 2,900
1999, 3,903	2001, 4,298	2003, 2,784
2005, 3,547	2007, 3,232	2009, 2,921
2011, 2,489	2013, 2,203	2015, 2,914

Vote for District Councilor District #3:

1987, 7,293	1989, 5,166	1991, 6,069
1993, 4,234	1995, 3,090	1997, 3,030
1999, 4,274	2001, 4,165	2003, 2,365
2005, 3,149	2007, 3,436;	2009, 3,723
2011 3,565	2013, 2,307	2015, 3,163

Vote for District Councilor District #4:

1987, 4,926	1989, 3,507	1991, 3,802
1993, 3,046	1995, 2,421	1997, 4,026
1999, 2,662	2001, 2,735	2003, 1,820
2005, 2,196	2007, 2,266	2009, 2,278
2011 2,514	2013, 1,521	2015, 1,962

Vote for District Councilor District #5:

1987, 10,052	1989, 8,107	1991, 8,183
1993, 7,802	1995, 5,925	1997, 6,799
1999, 7,145	2001, 6,648	2003, 4,493
2005, 5,391	2007, 6,213	2009, 5,671
2011 5,121	2013, 4,517	2015, 5,605

City Hall

Cornerstone laid September 12, 1896

Dedication exercises, April 28, 1896

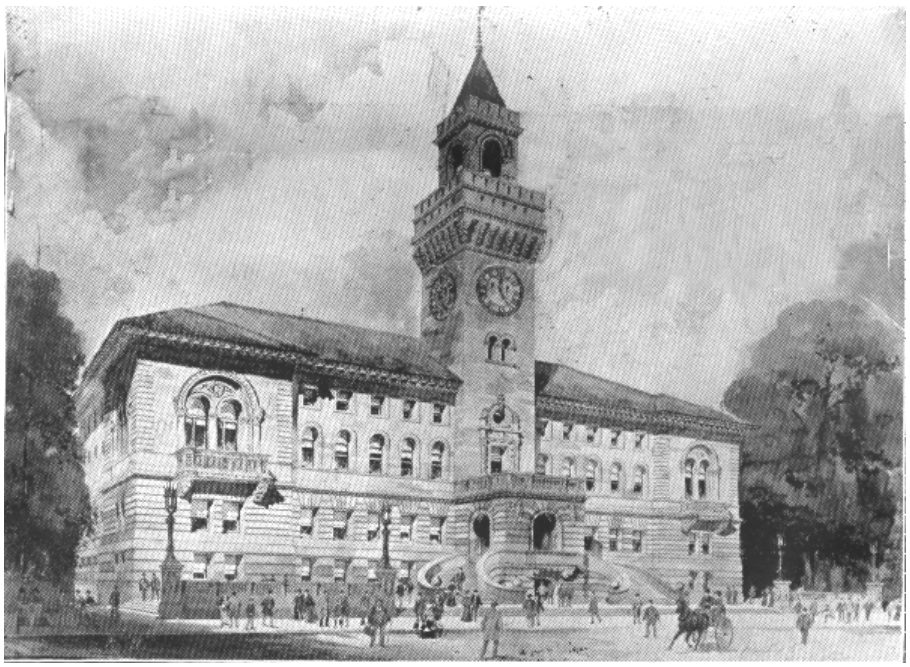
Occupied May 1, 1898

Length, 219 feet; width 85 feet

Height from grade line to top of cornice, 65 feet:

To top of tower, 205

Cost of building, $590,000. Furnishings, $38,000.



Police Department

Police Officers, exclusive of Chief and Deputy Chiefs of Police

Captains 7

Lieutenants..... 21

Sergeants 53

Police Officers 326

Police Recruits..... 36

Total 448

Fire Department

Firefighters, exclusive of Chief and Deputy Fires Chiefs

District Chiefs..... 12

Captains 24

Lieutenants..... 70

Firefighters 297

Total 406

Reservoirs

Area in acres, elevation above City Hall and Storage Capacity

High Service Reservoirs

Lynde Brook – 132 acres; 342.75 feet; 717,422,000 gallons

Kettle Brook, No. 1 – 11.50 acres; 364.35 feet; 19, 307,000 gallons

Kettle Brook, No. 2 – 30.76 acres; 507.5 feet; 127,310,000 gallons

Kettle Brook, No. 3 – 37.41 acres; 559 feet; 152,306,000 gallons

Kettle Brook, No. 4 – 118.61 acres; 604.73 feet; 513,746,000 gallons

Low Service Reservoirs

Holden, No. 1 – 130 acres; 269.85 feet; 729,319,000 gallons

Holden, No. 2 – 52.63 acres, 237.80 feet; 257,398,000 gallons

Kendall – 175 acres; 333 feet; 792,163,000 gallons

Pine Hill – 345 acres; 429 feet; 2,970,967,000 gallons

Elevation of Main Street at City Hall, above tide water 481 feet

Water pressure at City Hall:

High Service – 145 pounds per square inch

Low Service – 101 pounds per square inch

Water Statistics

Miles of Water Main Pipe 592

Fire Hydrants ..... (Public) 5,365 (Private) 495

Metered Accounts..... 42,472

Total Valuation of Water Works System including Distribution Grid, Treatment Plant, Pumping Stations and Storage Tanks:

(Note: cost to replace at current value) $546,830,000.00

Sewer Statistics

Miles of Main Sanitary Sewers 398

Miles of Combined Sewers 61

Miles of Surface Sewers.....371

Total Miles of Sewers.....830

Number of Manholes 28,293

Number of Catch Basins.....15,184

Number of Billed House Connections 39,989

C.C.F. of Recorded Sewer Usage for FY2015.....5,744,508

Total Net Valuation of Sewerage System

June 30, 2011.....$129,715,038

Street Statistics

Miles of Public Streets.....435

Miles of Private Streets.....81

Miles of Asphalt Sidewalks.....307

Miles of Concrete Sidewalks.....181

Sodium vapor, 4000 6,337

Sodium vapor, 5800 6,148

Sodium vapor, 9600 2,720

Sodium vapor, 16000 274

Sodium vapor, 27500 3,151

Sodium vapor, 50000 390

Holphane (Teardrop, 250 watt HPS).....369

Visco/King Luminaire (Post Top, 175 watt, MH) 334

Kim (Shoebox, 250 watt, HPS).....93

MDOT Style Lights (150 watt, HPS) 32

Bridges/Tunnels Lights.....54

Total Street Lights.....13,783

Population of Worcester

1722 – 200	1765 – 1,475	1775 – 1,925
1790 – 2,095	1800 – 2, 411	1810 – 2,577
1820 – 2,962	1830 – 4,172	1840 – 7,497
1850 – 17,049	1860 – 24,960	1865 – 30,058
1870 – 41,105	1875 - 49,317	1880 – 58,291
1885 – 68,389	1890 – 84,655	1895 – 98,767
1900 – 118,421	1905 – 128,135	1910 – 145,986
1915 – 162,697	1920 – 179,754	1925 – 190,757
1930 – 196,837	1935 – 190,471	1940 – 193,402
1945 – 198,741	1950 – 203,486	1955 – 202,612
1960 – 186,587	1965 – 180,341	1970 – 176,572
1975 – 172,342	1980 – 161,799	1985 – 164,655
1990 – 158,833	1993 – 153,892	1994 – 153,107
1995 – 154,222	1996 – 159,635	1997 – 160,222
1999 – 163, 121	2000 - 172,648	2002 – 174,962
2005 – 175,898	2008 – 182,596	2010 – 181,045
2012 – 182,669	2014 – 183,016	

Vital Statistics

Year	Births	Marriages	Deaths
1849	553	138	761
1850	554	242	381
1851	611	270	375
1852	644	242	408
1853	668	281	409
1854	770	323	430
1855	805	395	414
1856	910	416	546
1857	846	367	561
1858	838	256	552
1859	909	322	567
1860	943	363	609
1861	896	355	628
1862	872	349	599
1863	887	336	773
1864	929	368	945
1865	979	402	800
1866	987	492	717
1867	1,152	481	705

1868	1,192	516	789
1869	1,307	541	836
1870	1,301	556	964
1871	1,572	574	1,193
1872	1,614	606	1,437
1873	1,706	592	1,105
1874	1,675	528	1,030
1875	1,526	473	1,097
1876	1,606	434	1,125
1877	1,453	434	1,131
1878	1,501	489	1,000
1879	1,601	471	981
1880	1,779	606	1,288
1881	1,841	641	1,211
1882	1,934	693	1,300
1883	1,967	732	1,380
1884	2,062	641	1,389
1885	1,994	618	1,396
1886	2,090	715	1,271
1887	2,279	820	1,464
1888	2,331	825	1,580
1889	2,509	851	1,620

1890	2,558	902	1,570
1891	2,819	946	1,700
1892	2,903	986	1,871
1893	3,158	1,012	2,051
1894	3,034	804	1,861
1895	2,907	972	1,945
1896	3,253	1,095	1,945
1897	3,202	1,092	1,946
1898	3,295	1,092	1,978
1899	3,217	1,146	1,944
1900	3,253	1,236	2,372
1901	3,426	1,298	2,174
1902	3,475	1,311	2,056
1903	3,656	1,429	2,249
1904	3,634	1,332	2,171
1905	3,624	1,403	2,406
1906	3,861	1,584	2,419
1907	4,132	1,608	2,815
1908	4,119	1,290	2,545
1909	3,823	1,485	2,448
1910	4,101	1,662	2,737
1911	4,310	1,708	2,619

1912	4,365	1,760	2,723
1913	4,670	1,864	2,818
1914	4,899	1,704	2,748
1915	4,744	1,720	2,728
1916	5,182	2,997	3,188
1917	5,528	2,302	3,093
1918	5,563	1,629	4,116
1919	4,884	1,934	2,909
1920	5,078	2,201	2,926
1921	5,094	1,784	2,654
1922	4,587	1,725	2,676
1923	4,774	1,858	2,788
1924	4,812	1,712	2,750
1925	4,612	1,776	2,843
1926	4,555	1,625	2,956
1927	4,571	1,555	2,788
1928	4,251	1,504	2,955
1929	3,990	1,710	2,751
1930	3,867	1,437	2,757
1931	3,810	1,272	2,600
1932	3,601	1,093	2,613
1933	3,259	1,280	2,699

1934	3, 369	1,677	2,731
1935	3, 508	1,656	2,732
1936	3,426	1,787	2,877
1937	3,662	1,929	2,933
1938	3,665	1,758	2,741
1939	3,615	2,156	2,737
1940	3,889	2,538	2,927
1941	4,244	3,059	2,901
1942	5,236	2,753	3,046
1943	5,126	1,947	3,085
1944	4,608	1,753	2,945
1945	4,574	2,087	3,006
1946	6,053	3,173	3,007
1947	6,598	2,602	2,952
1948	5,912	2,662	3,023
1949	5,895	2,267	2,841
1950	5,771	2,255	2,841
1951	6,205	2,289	3,002
1952	6,307	2,122	3,031
1953	6,352	2,105	3,052
1954	6,452	1,946	2,944
1955	6,522	1,951	3,066

1956	6,522	1,984	3,008
1957	6,864	1,848	3,077
1958	6,606	1,699	3,078
1959	6,498	1,571	3,119
1960	6,451	1,657	3,213
1961	6,412	1,543	3,125
1962	6,222	1,549	3,091
1963	6,176	1,549	3,144
1964	5,738	1,571	3,167
1965	5,586	1,729	3,251
1966	5,505	1,714	3,141
1967	5,374	1,837	3,252
1968	5,244	1,877	3,284
1969	5,282	2,018	3,218
1970	5,408	1,894	3,240
1971	5,137	1,968	3,132
1972	4,746	1,953	3,192
1973	4,736	1,898	3,308
1974	4,155	1,933	3,209
1975	4,203	1,815	3,166
1976	4,538	1,722	3,195
1977	4,617	1,815	2,935

1978	4,788	1,860	3,091
1979	4,937	1,933	3,050
1980	5,240	1,614	3,342
1981	5,224	1,629	3,202
1982	5,308	1,613	3,227
1983	5,502	1,634	3,393
1984	5,768	1,604	3,401
1985	6,031	1,619	3,423
1986	6,014	1,666	3,474
1987	6,346	1,598	3,317
1988	6,753	1,627	3,431
1989	7,186	1,606	3,490
1990	7,183	1,521	3,382
1991	6,825	1,382	3,463
1992	6,782	1,228	3,333
1993	6,694	1,244	3,497
1994	6,380	1,206	3,445
1995	6,149	1,302	3,305
1996	5,981	1,194	3,349
1997	6,019	1,319	3,230
1998	6,188	1,232	3,405
1999	6,031	1,374	3,316

2000	6,304	1,358	3,279
2001	6,363	1,600	3,377
2002	6,263	1,355	3,160
2003	6,326	1,254	3,067
2004	6,214	1,465	3,045
2005	6,210	1,555	3,280
2006	6,306	1,530	3,083
2007	6,336	1,562	3,186
2008	6,334	1,377	3,106
2009	6,290	1,320	3,044
2010	5,889	1,363	2,943
2011	6,013	1,188	3,086
2012	7,703	1,248	3,212
2013	5,172	1,185	3,153
2014	6,012	1,176	3,148
2015	5,794	1,168	3,223

Rules of the City Council of Worcester, Mass.

Rule 1. Applicability & Purpose

These rules are adopted under authority of section 2-6(c) of the city charter. They are based on the city charter, state law and the longstanding practices of the Worcester City Council, having been informed first by Cushing's Manual of Parliamentary Practice and later by Robert's Rules of Order. These rules shall govern the practices, procedures and conduct of the Worcester City Council and its members.

Rule 2. Rights and Duties of Members

Every member of the city council shall possess and may exercise on an equal basis with every other member all such rights, duties and responsibilities as are vested in the office of city councilor by the city charter and the constitutions and laws of the commonwealth of Massachusetts and the United States of America. Every member of the city council shall have the right:

a) To place items on the city council calendar of agenda items in the form of proposed orders and proposed resolutions;
b) To attend any open or executive session of the city council and every committee of which they are a member;
c) To address the council on any item on the agenda or under consideration;
d) To address any committee of which they are a member on any item on the committee agenda or under consideration;
e) To make applicable motions and to vote on all ordinances, orders, resolutions, motions or questions coming before the council or any committee of which they are a member.

In exercising the foregoing rights, every member of the council shall:

a) Maintain decorum at all times;
b) Address the chair when speaking;
c) Avoid personalities when speaking on any item;
d) Act in accordance with these rules; and,

e) Comply with the rulings of the chair as provided by these rules.

Meetings – Types, Scheduling & Content

Rule 3. Seating of Members
The seats of the members of the city council shall be numbered and determined by lot conducted by the mayor at or immediately before the first meeting of each council term; and no member shall change his or her seat but by permission of the chair.

Rule 4. Regular Meetings
Regular meetings of the city council shall be held weekly on Tuesday evenings at 7:00 o'clock p.m. in the council chamber located inside City Hall, unless at a previous meeting, by a majority vote, the city council determines another day, time and/or place. Notwithstanding the above, the mayor may advance the starting time for any regular meeting to any time no earlier than 4:00 p.m. to accommodate an extraordinarily long agenda, a request by the city manager to schedule an executive session, or for any other suitable reason. In such event the mayor shall cause notice of the advanced time to be delivered to each member of the city council no later than the time for posting the meeting agenda.

Rule 5. Special Meetings
The mayor, or if the mayor is unable to serve, the vice chair of the city council, or any five (5) members thereof, may call a special meeting by causing written notices stating the time and purpose of holding such meetings and signed by the person or persons calling the same, to be delivered to each member of the city council, immediately upon the posting of such meeting. All special meetings of the city council, except emergency meetings, shall be posted in accordance with the requirements of the Open Meeting Law, G.L. c. 30A §§ 17-25.

Rule 6. Emergency Meetings
An emergency meeting of the city council may be called upon compliance with the procedure for calling a special meeting and in accordance with the emergency meeting provisions of the Open Meeting Law (G.L. c. 30A § 20(b))[18].

Rule 7. Order of Business
(a) The business taken up by the city council at any specific regular meeting shall conform to the Order of Business determined for each regular meeting in accordance with these rules. The Order of Business for the weekly regular meetings of the city council shall reflect the alternating schedule of city council agendas and city manager agendas whereby a "City Council Calendar" shall be a city council agenda that includes motions, orders or resolutions filed by individual councilors, together with committee reports and related matters, and no ordinary communications of the city manager, while and a "City Manager Calendar" shall exclude the foregoing city council items and include a calendar of items prepared by the city manager for transmittal to the city council. A "Joint Calendar" shall include both city council items and city manager communications. An Order of Business template for each of these three types of meetings is attached hereto as Rules Appendix A.

(b) For any special or emergency meetings, the Order of Business for a "Joint Calendar" shall be used but shall be restricted to items relating to the purpose or purposes for calling the meeting.

Rule 8. Annual Calendar of Meetings
Not later than the first meeting of each January the mayor shall introduce to the council for adoption an Annual Calendar of City Council Meetings. The city council shall by majority vote adopt such a calendar, with or without amendment.

The Annual Calendar of City Council Meetings shall:

[18] Emergency", a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.

(a) Maintain as much as practical the alternating schedule of city council calendars and city manager calendars described in these rules.

(b) Include the city manager's quarterly Economic Development Report as a First Item of Business.

(c) Include as a First Item of Business on the second city council calendar of each month (except July and August) a Finance Committee Item to consider a monthly report from the city auditor on the status of the city budget, which report shall contain a narrative on departmental expenditures and budget balances; the budgetary impact of vacancies in funded positions due to retirements, resignations, workers compensation or injured-on-duty status; and any other information indicating any significant variances in the financial performance of the city as anticipated in the annual city budget. Such First Item of Business shall include any communication of the city manager indicating that it is being transmitted to the city council for consideration in conjunction with the monthly financial report of the city auditor.

(d) Identify the Tuesdays when no meetings of the city council shall occur due to general and primary election days, holiday weeks, the summer schedule or any other appropriate reason.

(e) Identify the dates for summer schedule for the city council meetings in July and August, which schedule shall include no fewer than two meetings spaced as evenly as possible between the last meeting in June and Labor Day. The agenda for each summer schedule meeting shall be a joint calendar.

(f) Specify whether any meeting held either before or after any break in the regular weekly meeting shall be a joint agenda which shall include both a city council calendar and a city manager calendar.

(g) Identify the date for the annual evaluation of the city manager.

The Annual Calendar, once adopted, may be amended from time to time by majority vote of the council.

Rule 9. City Clerk to Prepare All City Council Agendas
The city clerk shall prepare a calendar of all items to come before the city council and the committees on finance and ordinances at each regular meeting using the proper Order of Business specified in the Annual Meeting Calendar for that meeting. For any special or emergency meetings, the calendar of items to come before the city council shall contain all items specified in the call for the meeting as the purpose or purposes for calling the meeting, together with such items related thereto as may be presented by the city manager.

Rule 10. Deadline for Filing Items to be Included on the Council Agenda
(a) Except for communications, recommendations and reports prepared by the city manager, all city council or joint calendars shall include all petitions, orders, communications, reports and papers, of any description, which may appropriately be brought before the city council and which are received by the city clerk not later than 4:15 p.m. on the Thursday preceding the day of each regular meeting. Papers presented after that hour on such day shall not be placed on the agenda but shall be held until the next appropriate meeting.

(b) Notwithstanding the above, the city clerk shall include in all city manager calendars all communications, recommendations and reports of the city manager which may be transmitted electronically to the city clerk not later than 5:00 p.m. on the Friday preceding the day of each regular meeting; provided that, whenever any such Friday is a recognized holiday, or if a recognized holiday falls on the intervening Monday, this deadline shall be Thursday at 5:00 p.m. Papers, excluding emergency items, presented after the deadline established herein will not be considered until the next appropriate meeting.

(c) Every such calendar of agenda items shall be posted by the city clerk in accordance with the Open Meeting Law, G.L. c. 30A §§ 18-25. The city clerk shall comply with all requirements of the attorney general, whether issued by regulation, advisory or otherwise, including the filing with the attorney general of written notice of the city's Open Meeting Law notice posting method. The city clerk shall deliver electronic copies of the calendar of agenda items to the mayor and city councilors no later than 5:00 p.m. the Friday preceding a

Tuesday meeting (or the Thursday in the event of an intervening holiday). The city clerk shall likewise cause the city council calendar of agenda items to be posted on the city's website at the same time. Paper copies of this calendar shall be available to the public immediately upon its posting and at each meeting. For all member of the public petitions, committee reports, orders filed by the chairs of committees in committee and other communications other than council orders and communications of the city manager, the city clerk shall indicate the appropriate action recommended for the council's consideration.

(d) Upon notification by any councilor filing any proposed order or resolution that the councilor wishes to seek co-sponsors of the item, the city clerk shall send an email blind carbon copying each member of the council, attaching the proposed item and asking if they wish to be a co-sponsor of the item. The city clerk shall compile a list of councilors replying that they wish to co-sponsor the item. Any such notification must be filed within a reasonable time prior to the 4:15 Thursday posting deadline so as to allow the city clerk time to notify the other members of the council and to receive their replies. No co-sponsorship shall be accepted after the filing deadline. The city clerk shall indicate on the agenda which orders or resolutions have co-sponsors but shall not otherwise reveal the names of the councilors co-sponsoring any item until the time the proposed order or resolution is brought to the floor of the council. At such time the city clerk shall provide the chair with the list of the co-sponsors. The chair shall read the names of the co-sponsor(s) for each item prior to its discussion at each council meeting. Any member of the council may request during the meeting that they be listed as a co-sponsor and the minutes of the meeting shall record any such sponsorships.

Rule 11. Regarding Propriety of Items

No petition, paper, order, communication or report of any description which deals with personalities, or with matters not within the general supervision and/or relating to city government, or does not specifically state the business to be discussed, shall be placed on any city council agenda by the city clerk.

The city clerk, with the assistance of the city solicitor, shall determine when an item is not appropriate for placement on the city council agenda.

Conduct of Council Meetings

Rule 12. Quorum for Conducting Business
At all meetings of the city council six (6) councilors shall constitute a quorum for the transaction of business. No business of the city council may be considered or debated and the chair shall declare a recess at any meeting where a quorum of the city council is not present within the council chamber or meeting room.

Rule 13. Call to Order
The mayor shall take the chair at the hour to which the city council has posted its meeting, determine whether a quorum is present, call the members to order and preside over the meeting. If at that hour the mayor is absent, the vice-chair shall take the chair, determine whether a quorum is present, call the members to order and preside over the meeting until the mayor appears. In the absence of both the mayor and the vice-chair, the most senior member with continuous service of the city council then in the meeting room shall take the chair, determine whether a quorum is present, call the members to order and preside over the meeting until either the mayor or vice-chair appears or the meeting is adjourned. In the event that the mayor or chair must leave the meeting, the chair will be filled in the same order of seniority-ranking described above.

Rule 14. Chair to Conduct Meetings – Challenging Rulings
The chair shall preserve decorum and order, may speak to points of order, in preference to other members; shall decide all questions of order and shall interpret these rules as necessary to conduct the business of the city council. Any ruling of the chair shall be subject to an appeal to the city council made by motion of any councilor. No other business shall be in order until the question

on the appeal shall have been decided. The question shall be put as follows: "Shall the decision of the chair stand as the judgment of the city council?" The vote shall be by roll call and it shall be decided in the affirmative unless a majority of the votes are to the contrary.

Rule 15. Relinquishing the Chair for Purpose of Expression

If the mayor wishes to express an opinion on any subject under debate he or she shall relinquish the chair to the vice-chair and address the council from the floor. If the vice-chair is absent or declines or relinquishes the chair, then the most senior member of the council then in the meeting room shall take the chair. Any such relinquishment shall not continue beyond the will of the mayor, vice-chair or most senior member in that order of precedence, except that the mayor, vice-chair, most senior member, as the case may be, shall not resume the chair until all points of order arising out of his or her comments from the floor have been decided.

Rule 16. Order of Taking-Up

The chair shall take-up items in accordance with the order of business appearing on the agenda, except the chair may take items out of order on his or her own initiative or upon the request of any councilor, in either case so long as no member objects and, in such event, then only by vote of the council.

Rule 17. Order of Taking the Floor

Every member who wishes to speak shall indicate his or her intention to the chair. The chair shall determine who is entitled to take the floor and in what order as guided by the rules of the city council. The chair shall give preference to any member who has asked to be recognized due to a possible conflict of interest and then to any member who has not yet spoken on the subject under discussion.

Rule 18. Rising & Confining Speaking
When speaking, a member shall stand if they are able to do so. At all times, the member shall address the chair and confine his or her comments to the question or issue being discussed.

Rule 19. Using a Microphone
When speaking, voting, calling the roll and announcing votes, all members of the city council, the city manager, the city clerk, department heads or members of the public shall use a microphone.

Rule 20. Single Subject Time Limit
Discussion at a particular council meeting on a single calendar item, or a group of calendar items taken collectively, shall be limited to no more than one (1) hour or until each councilor who wishes to speak is given an opportunity to do so.

Rule 21. No Speaking for More Than Five Minutes
After being recognized by the chair no councilor shall speak for more than five (5) minutes at a time nor more than ten (10) minutes total on any agenda item, or a group of calendar items taken collectively. The chair may grant additional time to any councilor if comments made by the city manager or other individuals in response to questions have taken an unusual amount of time. The chair shall make note of the time each member is recognized. Whenever any member substantially exceeds five minutes during their first time speaking on an item, the chair may rule that the member is being allocated his or her second five minutes and the member shall be deemed to have waived his or her right to speak twice on an item.

Rule 22. No Speaking More Than Twice
No councilor shall be recognized by the chair to speak more than twice on any particular calendar item being discussed at any one meeting of the city council.

Rule 23. Interruptions to Speaking
No member speaking shall be interrupted by another but by rising to raise a question of order; to a point of personal privilege, to a question of parliamentary procedure or to doubt the presence of a quorum.

Rule 24. Personal Privilege
A member may rise to a point of personal privilege with the permission of the chair but shall not discuss pending questions and shall confine his or her remarks to statements which have been made regarding his rights, reputation or conduct in his or her capacity as a city councilor.

Rule 25. Parliamentary Inquiry
A member may rise to ask questions of parliamentary inquiry with the permission of the chair but shall not discuss pending questions.

Rule 26. Conflict of Interests
Any member who believes they have a potential conflict of interest regarding any item on the agenda may notify the chair and request to speak first on the item. The member may then indicate that he or she is making a disclosure as required under the Conflict of Interest Law, G.L. c. 268A, or the member may indicate that he or she is recusing themselves from any participation in the item. In the case of recusal, no vote shall be taken but the clerk shall record in the minutes that the member has recused themselves and the member shall immediately leave the meeting room until all debate and action on the item is complete.

Rule 27. Order of Motions
The chair shall put all motions in the order in which they are moved unless the subsequent motion be previous in its nature, except that in naming sums and fixing times, the largest sum and the longest time shall be put first, as determined by the chair subject to the will of the council. When an agenda item is under debate the chair shall receive no motion, but

1. To adjourn;

2. To recess the meeting for a specific period of time;
3. To grant leave to withdraw a motion or agenda item;
4. To lay on the table (which shall include a motion to postpone indefinitely);
5. To postpone to a date certain (which shall make the item a "First Item of Business" at a specific subsequent meeting);
6. To amend the item as presented on the agenda;
7. To refer (which shall include motions to recommit);
8. To adopt (which shall mean to vote on the item as presented on the agenda including any amendments previously made on the floor);
9. For the previous question (which shall require a two-thirds vote and, if adopted, shall close all debate on the pending item and require an immediate roll call vote to adopt);
10. To place the item on file with the city clerk.

which several motions shall have precedence in the above order. A motion to adjourn shall be in order at any time, except upon immediate repetition, and that motion, the motion to lay on the table, the motion to take from the table, and the motion for the previous question shall be decided without debate.

Rule 28. Chair Declares Votes

All votes taken at an open session shall be by voice vote or roll call vote. All votes requiring a two-thirds or greater majority shall be taken by a call of the roll. No votes shall be taken by secret ballot. All votes taken at an executive session shall be recorded by roll call and entered into the minutes of the executive session. The chair shall declare all votes in accordance with provisions of the city charter, which, for items requiring a simple majority vote shall require the affirmative votes of at least six members of the city council, and, for items requiring a two-thirds vote shall require the affirmative votes of at least eight members of the city council in both cases, regardless of the number present and voting. If any member doubts the vote as declared by the

chair, the chair, without further debate upon the question, shall require the clerk to call the roll of affirmative and negative votes and the chair shall declare the results; but no such declaration shall be made unless a quorum of the city council has voted.

Rule 29. Single Member Holds Under the City Charter[19]

(a) Excepting only proposed ordinances, appropriation orders and loan authorizations, the city council may pass any other measure through all of its stages at any one meeting, provided that no member of the city council shall object; but, if any single member objects, a vote on the measure shall be postponed to the next meeting of the city council.

(b) On the first occasion that the question of adopting any measure is put to the city council, except an emergency measure, if a single member objects to the taking of a vote, the vote shall be postponed until the next regular or special meeting of the city council. If when the matter is next taken up for a vote, four or more members object to the taking of the vote, the matter shall be further postponed for not less than an additional five days. This procedure shall not be used more than once for any measure, notwithstanding any amendment made to the original measure, nor shall it apply to any motion to adjourn or to recess.

(c) A member may express their intention to exercise the authority to hold any vote either: by notifying the mayor in advance of the item being taken up; or, by expressing their intention when they are speaking from the floor. Immediately upon the invocation of "held under privilege," the chair shall determine whether further debate shall be continued. If the mayor is notified in advance of any debate on the item to he held, the chair may declare the item held and that all debate, including public testimony, shall be postponed until the item is taken up at the next meeting. If members of the public have appeared and wish to testify on the item being held, the chair may allow such testimony to be heard with the understanding that speakers giving testimony at the meeting where an item is held will not be allowed to speak to the item

[19] Subsections (a) and (b) of this rule are not subject to amendment because they are taken directly from the city charter, § 2-9(b)(1) and (b)(2).

when it is taken up at the next meeting. If several councilors have spoken on the item before the intention to hold was made known, the chair shall give councilors who have not spoken the opportunity to speak on the item without prejudicing their right to speak on the item at the next meeting.

(d) The word "measure" is defined by the city charter to mean any ordinance, order, resolution, or other vote or proceeding adopted, or which might be adopted by the city council.

Rule 30. Reconsideration of Items Previously Considered

An item once duly considered and voted, whether adopted or not, shall not be brought back before the city council within ninety (90) days of the last action taken by the city council unless a motion to reconsider has been timely made or filed. Except as provided below, a motion to reconsider an item shall be in order: 1) at any time during the meeting when the item was first decided yea or nay; or, 2) upon the filing such a motion in writing with the city clerk any time prior to 5 p.m. on the Thursday next following the day in which the item was first decided. A motion for reconsideration shall not be debatable and shall, if accepted by a two-thirds vote of the members of the city council, rescind the previous vote on the item and place it back on the floor for further action. In computing the time for filing any motion for reconsideration, Saturdays, Sunday and legal holidays shall be excluded.

Rule 31. Expenditure Roll Call Requirements

All final votes of the city council on questions involving the expenditure of five hundred dollars ($500.00) or more, or upon the request of any member, shall be by roll call.

Rule 32. Communication Involving Electronic Devices

No member of the City Council shall communicate using any electronic device with any five or more members of the Council where such communication involves the discussion of any item which is pending before the City Council or which is reasonably likely to be brought before the Council No member of any

committee of the City Council shall communicate using any electronic device with any one or more members of any three-member committee in which he or she is a member where such communication involves the discussion of any item which is pending before the City Council or which is reasonably likely to be referred to the Committee.

Rule 33. Emergency Items and Items "Not Reasonably Anticipated"

(a) Items not appearing on the posted agenda shall not be introduced or taken up unless they qualify as emergency items or items "not reasonably anticipated" as provided for by this rule and in accordance with the Open Meeting Law.

(b) Adoption of any emergency item shall require two votes: first, to adopt by a two-thirds vote an emergency preamble defining and declaring the emergency; and, second, to adopt the item itself, also by a two-thirds vote. Those votes shall be taken separately.

(c) Items not reasonably anticipated, including supplemental communications of the city manager, may be introduced and taken up only upon adoption of a motion to suspend the rules to take up an item not on the posted calendar. Adoption of any such motion shall require a two-thirds vote. The vote on such a motion shall not be taken unless the mayor (or the chair in the absence of the mayor) shall state that he or she, as of the posting deadline, did not reasonably anticipate the item would be brought before the council. If an order is so introduced and taken up, the filer shall indicate whether the item is introduced for inclusion on the next posted agenda or for debate. If the item is taken up for debate, the limitations of the "five minute – no more than twice" speaking rules shall carryover to any debate on the item when it appears on a posted agenda.

(d) Items taken up under this rule which are not otherwise held or postponed to a subsequent meeting, shall be listed on the next posted agenda of the city council together with a notation of the actions taken or motions pending. The public participation provisions of these rules shall apply only at the meeting where such items appear on the posted agenda.

(e) Notwithstanding the above, whenever, due to the alternating schedule of meetings, any item being reported out of any committee for the consideration of the full city council would not appear on the agenda for the next meeting of the city council, the committee or its chair may make a motion to suspend the rules to take up a committee report. Such motions may be made by the committee in committee, or by its chair individually by filing a notice thereof with the city clerk, provided that they must be made or filed prior to the posting deadline for the next meeting of the city council. The city clerk shall list any such timely filed motion on the calendar of the next regular city council meeting under the "Motions for Reconsideration and Suspension of the Rules" portion of the agenda.

Rule 34. Confidentiality of Executive Session

Each member shall respect and maintain the confidentiality of every executive session and shall keep in confidence the discussion, votes and any documents, records or exhibits received or reviewed during any executive session until such time as the same are allowed by law to become public. Every person other than a member of the council who attends any executive session shall by their presence at the session be deemed to have agreed to be bound by this rule. Any violation of this rule shall be communicated to the state ethics commission.

Rule 35. First Consideration of Orders Filed by Councilors

When considering a council order properly before the city council, the filer of the item shall be recognized to introduce the item. If, by the text of the item or by the expressed intention of the filer, it appears that the item is to be referred to a standing committee of the city council, or to the city manager or to any other appropriate individual or body, the chair shall permit no other debate except to recognize councilors who wish to oppose the item, or to request clarification of the item, or to offer an amendment to the item or to amend the motion of referral.

Rule 36. Maintain Minutes
The city clerk shall create and maintain accurate minutes of all meetings of the city council and all of its committees, including executive sessions, setting forth the date, time and place, the members present or absent and a summary of the discussion on each subject. The minutes shall include all documents and other exhibits, such as photographs, recordings or maps, presented to the city council or any committee thereof at any open session or executive session.

Rule 37. Regarding Public Inspection of Papers on the Agenda
The minutes of any open session, whether approved or in draft form, shall be made available upon request by any person within ten (10) days of the meeting to the extent required by subsection 22(e) of the Open Meeting Law, G.L. c. 30A §§ 18-25.

The minutes of any executive session, the notes, recordings or other materials used in the preparation of such minutes and all documents and exhibits used at the session, shall be withheld from public disclosure to the extent provided by subsection 22(f) of the Open Meeting Law, G.L. c. 30A §§ 18-25.

The mayor shall, at reasonable intervals or as otherwise required by subsection 22(g)(1) of the Open Meeting Law, G.L. c. 30A §§ 18-25, review any previously unreleased minutes of all executive sessions and determine whether continued non-disclosure under the Open Meeting Law is warranted. In conducting this review the mayor may seek the advice and assistance of the city clerk, city manager or city solicitor. The mayor shall announce any such determinations at the next regular meeting of the city council and the same shall be included in the minutes.

Public Participation

Rule 38. Hearing the Public and Employees
As provided by the city charter, any member of the public and employees of the city shall have a reasonable opportunity to be heard regarding any matter presently under consideration by the city council. At all times members of the

public shall be accorded the same respect, and maintain the same decorum, when making their comments as is accorded and maintained by members when addressing the chair. It shall be the responsibility of the chair, as guided by the rules established by the city council, to determine public participation.

Rule 39. Items of Public Interest

At every meeting of the city council, under the "public participation" portion of the agenda, the chair shall recognize any person seeking such recognition for the purpose of addressing the council on any eligible item on the agenda for that meeting. Any person who wishes to speak on more than one agenda item shall combine their testimony on all items to one appearance at the microphone. The time for speaking shall not exceed two minutes for any one speaker or thirty (30) minutes for all speakers. This privilege shall not apply to items "held under privilege." This privilege shall also not apply to items listed on the agenda as pending in the committee on finance and/or ordinances or to tabled items.

Rule 40. Petitions

(a) On the first occasion any petition appears on a city council agenda, the primary petitioner may address the city council for no more than three minutes on the subject of their petition. In the event of multiple petitioners to the same petition, or, in the event of multiple petitions filed on the same subject, such multiple petitioners shall select a primary petitioner to speak on the matter. If the petitioners are unable to name a primary petitioner, the chair shall designate such person from among the petitioners. The time for speaking on such matters shall not exceed three minutes. In the event of multiple petitions filed by the same petitioner, the chair shall allow the petitioner no more than three minutes of testimony on those petitions collectively. In the event that any person with a petition on the agenda seeks also to speak on any Items of Public Interest under Rule 39, such person may address the city council for no more than three minutes total on such multiple items/petition.

(b) All petitions filed with the city council, shall automatically be referred without debate by any councilor to the proper committee, the city manager,

board, commission or department of for investigation, recommendation or disposition. The chair shall permit no debate except to recognize councilors who wish to oppose the item, or to request clarification of the item, or to offer an amendment to the item or to the motion of referral.

Rule 41. Notice to petitioners

A reasonable good faith effort should be made to notify the principal petitioner of any petition to be heard before a standing or ad hoc committee of the city council of the date, time and place at which his or her petition will be heard by the committee. No final action shall be taken on a member of the public petition unless the city clerk's office can attest to said good faith effort.

Rule 42. Standards for Addressing the Council

When addressing the city council, all members of the public and employees of the city shall maintain decorum, address the chair and avoid personalities at all times when speaking on any item. All such persons shall comply with all rulings of the chair.

Rule 43. Disruption of Meetings

Every person in attendance at any meeting of the council, shall, at the request of the chair, be silent. In accordance with General Laws c. 39 § 17, as interpreted by the courts, if any person, after a warning from the chair, continues to speak without permission of the chair or otherwise persists in disrupting the orderly conduct of the meeting, the chair may order that person to withdraw from the meeting, and, if such person continues to speak or disrupt the meeting after an additional warning from the chair, the chair may order a police officer, constable or any other person to remove such person from the council chamber and confine them in some convenient place until the meeting is adjourned.

Rule 44. Display of Signs

Individuals or groups in attendance at city council meetings may display signs or other advocacy materials or displays in areas designated for public seating

or areas of public congregation in the vicinity of the council chambers for the duration of any meeting. No sign or advocacy display shall be located on or within the rail in the city council chamber or be permanently affixed to any portion of the building or be affixed in any manner which might harm or destroy any portion of the building, or shall otherwise disrupt the orderly conduct of the council meeting.

Rule 45. Representing Another as an Agent
Any individual, except attorneys at law, appearing before the city council at a public hearing and claiming to represent another as agent or otherwise in the matter being heard shall file with the city council a written authorization signed by the individual, organization or corporation whose interests such individual represents. Said individual will be given the opportunity to address the city council consistent with these rules.

Rule 46. Admittance Within Rail
No person will be admitted within the rail in the city council chamber at any meeting of the city council, or any committee thereof, except upon permission of the chair.

Rules Governing the Establishment and Jurisdiction of Committees of the City Council

Rule 47. Creation of Standing Committees
The city council hereby establishes the standing committees as named in Rules Appendix B – Committees of the City Council. Such committees are established for the purposes stated herein and shall have jurisdiction over the items referred to it by the city council.

Rule 48. Appointment to Committees
The mayor shall appoint members of the city council to city council committees in accordance with the requirements of these rules. The mayor

shall be ex-officio chair of any committee of which he or she is a member and on all other committees the councilor first named by the mayor upon initial appointment to a committee shall be chair, and in case of his or her resignation, or inability to serve, the member of the committee next in order as named by the mayor shall be chair.

Rule 49. Temporary Appointments to Fill Vacancies

In the event of any vacancy on any council committee, due to a vacancy in a seat on the council, or the inability of a member to attend a particular meeting of a committee upon which he or she serves, or for some other reason deemed sufficient by the mayor, the mayor may appoint a "member pro-tem" any other member of the city council to such committee to fill such a vacancy or to act in the absence of a member not attending a meeting. Such appointment shall be made in writing filed with the city clerk and valid only for the duration stated by the mayor. Such appointment and shall be noted in the minutes of any committee meeting during which such member serves as a committee member pro-tem. Such appointee may participate fully as a committee member for the duration of his or her appointment.

Rule 50. Regarding Ad Hoc Committees

The city council shall refrain from authorizing the establishment of ad hoc committees except in those instances when an item:

a. cannot be considered by an existing standing committee of the city council,

b. is limited in the scope of responsibilities to a narrow/single area of responsibility,

c. is limited in time and is established to exist for a specific period of time.

If such an ad hoc committee is established, it shall have a clearly defined purpose and have a date established at which time it will automatically be dissolved unless reestablished by a vote of the city council.

If no such date has been established, the ad hoc committee will be automatically dissolved at the end of the current term of office of the city council, which established the ad hoc committee.

Rule 51. City Clerk to Prepare All City Council Committee Agendas
The city clerk shall prepare the agenda for all meetings of any committee of the city council in accordance with these rules; provided, however, the particular subjects or items to be placed on any agenda for any specific committee meeting shall be determined by the chair of the committee.

Rule 52. Referrals - Time For Reports – Discharge of Items In Committee
Any item referred by the city council to a council committee or to the city manager for a report or recommendation shall, whenever possible, be reported back to the city council within ninety (90) days. Items pending in any committee of the city council for longer than 90 days shall be subject to return to the city council through adoption of a discharge order. Such an order, if made by motion from the floor of the council and approved by a two-thirds vote of the city council, shall cause the item previously referred to committee to appear on the next council agenda; provided, however, that the item shall be immediately before the council if such an order is filed as an order before the filing deadline for the next scheduled council agenda and if it is adopted by a two-thirds vote of the city council.

Rule 53. Automatic Filing of Stale Items
On December 15th of each odd-numbered year any item pending in any committee of the city council which was referred to that committee on or before June 30th of that year shall be constructively deemed "placed on file" and removed from the committee agenda of pending items by the city clerk. Notwithstanding the above, the chair of any committee, or the committee collectively, may designate any item pending in the committee as "retained in committee" and in such case those items so designated shall not be deemed "placed on file" but rather shall remain on the list of items referred to that committee. All such designations shall be made between November 1st and

December 14th of such odd-numbered years. Nothing herein shall prevent any item deemed filed under this rule from being re-filed for the new council term by any councilor or petitioner.

Additional Rules of the City Council

Rule 54. Midnight Curfew
No council meeting shall be allowed to proceed after midnight. Items still pending on the agenda at that time shall be carried forward as the "First Items of Business" at the next regular or special council meeting.

Rule 55. Appearance of Nominees
That prior to confirmation of appointments by the city manager that those individuals nominated must first appear prior to or at the time of confirmation.

Rule 56. Suspension of Rules Require Two-Thirds Vote
None of the foregoing rules and orders shall be suspended at any meeting unless two thirds (2/3) of all the members of the council consent thereto.

Rule 57. Amendment to rules
No action is to be taken on any proposed amendment to the rules until the next regular meeting after the amendment has been proposed.

None of the foregoing rules or orders shall be amended or repealed unless two-thirds (2/3) of all the members of the council consent thereto.

Rule 58. Referral to "Robert's Rules of Order"
For all questions of parliamentary practices or order not specifically provided for in these rules of the city council, the council shall be governed by "Robert's Rules of Order."

Rule 59. Votes Required

The number of votes required by state law or the city charter for the passage of any item shall be listed in Rules Appendix C - Votes Required. The city clerk in consultation with the city solicitor shall review and revise this appendix as necessary.

Rule 60. Election of Public Library Board of Directors

The city council shall perform its duty to elect members of the Public Library Board of Directors in accordance with the procedure described in Rules Appendix D - Election of Public Library Board of Directors.

Rules Appendix A – Orders of Business for the Various Types of City Council Agendas (Council, Manager and Joint).

A1 - Order of Business – City Council Calendars

When a regular meeting of the city council is designated on the annual calendar to be a "City Council Calendar," the order of business shall be as follows:

a. Invocation
b. Pledge of Allegiance/Star Spangled Banner
c. Roll Call
d. Proclamations, Acknowledgments, Moments of Silence
e. Approval of the Minutes
f. Public Participation
g. Public Hearings
h. Motions for Reconsideration or Suspension of the Rules to Take Up A Committee Report
i. First Items of Business
j. Petitions
k. Orders filed by the Chairs of Committees in Committee
l. Orders, Motions and Resolutions
m. Recess to Finance Committee, if necessary
n. Recess to Ordinance Committee, if necessary
o. Communications of the City Auditor
p. Communications of the City Clerk
q. Miscellaneous Communications/Reports of the Planning Board
r. Reports of the Committees
s. Loan Orders to be Adopted
t. Ordinances to be Ordained
u. Tabled Items

v. Business Under Suspension (which shall include a list of items brought forth under suspension at the preceding meeting as emergencies or "not reasonably anticipated" which were not otherwise postponed to a subsequent meeting, together with the actions taken on such items).

A2 – Order of Business – City Manager's Calendars

When a regular meeting of the city council is designated on the annual calendar to be a "City Manager Calendar," the order of business shall be as follows:

a. Invocation
b. Pledge of Allegiance/Star Spangled Banner
c. Roll Call
d. Proclamations, Acknowledgments, Moments of Silence
e. Approval of the Minutes
f. Public Participation
g. Public Hearings
h. Motions for Reconsideration or Suspension of the Rules to Take Up A Committee Report
i. First Items of Business
j. Petitions
k. Communications of the City Manager
l. Recess to Finance Committee, if necessary
m. Recess to Ordinance Committee, if necessary
n. Miscellaneous Communications/Reports of the Planning Board.
o. Loan Orders to be Adopted
p. Ordinances to be Ordained
q. Tabled Items

r. Business Under Suspension (which shall include a list of items brought forth under suspension at the preceding meeting as emergencies or "not reasonably anticipated" which were not otherwise postponed to a subsequent meeting, together with the actions taken on such items).

A3 – Order of Business – Joint City Council/City Manager Calendars

When a regular meeting of the city council is designated on the annual calendar to be a "Joint City Council /City Manager Calendar," the order of business shall be as follows:

a. Invocation
b. Pledge of Allegiance/Star Spangled Banner
c. Roll Call
d. Proclamations, Acknowledgments, Moments of Silence
e. Approval of the Minutes
f. Public Participation
g. Public Hearings
h. Motions for Reconsideration or Suspension of the Rules to Take Up A Committee Report
i. First Items of Business
j. Petitions
k. Communications of the City Manager
l. Orders filed by the Chairs of Committees in Committee
m. Orders, Motions and Resolutions
n. Recess to Finance Committee, if necessary
o. Recess to Ordinance Committee, if necessary
p. Communications of the City Auditor
q. Communications of the City Clerk
r. Miscellaneous Communications/Reports of the Planning Board

s. Reports of the Committees

t. Loan Orders to be Adopted

u. Ordinances to be Ordained

v. Tabled Items

w. Business Under Suspension (which shall include a list of items brought forth under suspension at the preceding meeting as emergencies or "not reasonably anticipated" which were not otherwise postponed to a subsequent meeting, together with the actions taken on such items).

Rules Appendix B – Committees of the City Council

A. Committee on Economic Development: to consist of three (3) councilors, to consider matters pertaining to economic development, neighborhood development, housing development, marketing, workforce development, zoning, planning and regulatory services functions of the city and energy.

Related City Departments and Divisions:

- Economic Development Division
- Neighborhoods & Housing Division
- Planning and Regulatory Services Division
- Workforce Development Division

Related Boards and Commissions:

- Cultural Commission
- Historical Commission
- Planning Board
- Worcester Housing Authority
- Worcester Redevelopment Authority
- Workforce Investment Board
- Zoning Board of Appeals

B. Committee on Education: to consist of three (3) councilors, to consider matters pertaining to public education, the public libraries, arts, culture and higher education.

Related City Departments and Divisions:

- Public Library Division
- Worcester Public Schools

Related Boards and Commissions:

- Public Library Directors
- Early Scholarship Committee

C. Committee on Municipal Operations: to consist of three (3) councilors, to consider matters involving municipal operations and procedures including: human resources; employee health care; workers compensation and injured on duty; unemployment compensation; the retirement system; taxation, fees, charges and other revenues; and, the city clerk, city auditor and other municipal support operations.

Related City Departments and Divisions:

- Assessing Division
- Auditing Department
- Budget Office Division
- City Clerks & Elections
- Human Resources Department
- Law Department
- Purchasing Division
- Retirement System
- Technical Services Division
- Treasury and Collections Division

Related Boards and Commissions:

- Retirement Board
- Trust Funds Commission

D. Committee on Public Health & Human Services: to consist of three (3) councilors, to consider matters relating to public health, the elderly, veterans, human rights, the equality of women, the disabled and community development block grant funding.

Related City Departments and Divisions:

- Disability Division
- Elder Affairs Division
- Human Rights Division
- Public Health Division

Related Boards and Commissions:

- Affirmative Action Advisory Committee
- Board of Health
- Commission on Disability
- Commission on Elder Affairs
- Community Development Block Grant Advisory Committee
- Human Rights Commission
- Status of Women Committee

E. Committee on Public Safety: to consist of three (3) councilors, to consider matters pertaining to criminal and civil law enforcement, public safety communications services and ambulance and first responder services in the city.

Related City Departments and Divisions:

- Police Department
- Fire Department
- Communications Division
- Inspectional Services Division

Related Boards and Commissions:

- License Commission

F. Committee on Public Service and Transportation: to consist of three (3) councilors, to consider matters concerning cable television and telecommunications, public transportation, street lighting, taxis and liveries.

Related City Departments and Divisions:

- Cable Services Division
- D.P.W. Streetlights Division

Related Boards and Commissions:

- Cable Television Advisory Committee
- Worcester Airport Advisory Committee

- Worcester Regional Transit Authority

G. Committee on Public Works: to consist of three (3) councilors, to consider matters pertaining to streets, water, sewers, sanitation, recycling, snow removal and the construction of public buildings.

Related City Departments and Divisions:

- Engineering & Architectural Services Division
- Central Garage Division
- Sanitation Division
- Sewer Division
- Snow Removal Division
- Streets Division
- Water Division

Related Boards and Commissions:

- Civic Center Commission
- Conservation Commission
- Designer Selection Board

H. Committee on Traffic and Parking: to consist of three (3) councilors, to consider matters pertaining to traffic and parking ordinances and off street parking facilities.

Related City Departments and Divisions:

- D.P.W. Traffic Engineering Division

Related Boards and Commissions:

- Off-Street Parking Board

I. Committee on Youth, Parks and Recreation: to consist of three (3) Councilors, to consider matters, involving youth, parks, playgrounds, recreation activities and Hope Cemetery.

Related City Departments and Divisions:

- Parks & Recreation Division
- Hope Cemetery Division

Related Boards and Commissions:

- Parks & Recreation Commission
- Hope Cemetery Board

J. Committee on Rules and Legislative Affairs: to consist of three (3) councilors, to initiate and review proposals for amendments to the rules of the city council and any other matter affecting or determining the conduct of city council meetings or meetings of any standing or ad hoc committees of the city council and to consider matters pertaining to state and federal legislation affecting Worcester and regional affairs.

K. Committee on Finance: to consist of the mayor and all members of the city council to review and report on the appropriations recommended by the city manager in the annual budget or in any supplemental budget and to consider loan orders and official bonds and in general matters affecting the financial condition of the city.

L. Committee on Ordinances: to consist of the mayor and all members of the city council to conduct public hearings on proposed ordinances and orders unless any such item has been referred to another standing committee.

M. Committee on Veterans' and Military Affairs: to consist of three (3) councilors, to consider all matters pertaining to veterans, veterans organizations, military affairs and veterans and military monuments and memorials.

Related City Departments and Divisions:

- Veterans' Services Division

- Related Boards and Commissions:
- Lincoln Square Memorial Board
- Memorial Auditorium Board of Trustees

Rules Appendix C – Number of Votes Required By Law

Rule C-1. Votes Required for Passage

The following votes shall be required for passage:

a. **Approval of budget** - For approval of budget-majority vote - 6 votes. G.L. c 44, § 32, WHR Charter Art. 5, § 5-2 (b).

b. **Intra-departmental -** For intra-departmental (within the same department) transfer of funds - upon recommendation of city manager - majority vote – 6 votes. G.L. c.44, § 33B, WHR Charter Art. 5, § 5-4.

c. **Inter-department -** For inter-departmental (from one department to another) transfer of funds - upon recommendation of city manager and 2/3 vote (8) votes plus assent of departmental head from whose department funds are being transferred. G.L.c.44, § 33B, WHR Charter Art. 5, § 5-4.

d. **For straight appropriation -** For transfer of one appropriation to another but not between departments is a straight appropriation of money and requires a recommendation of City Manager and a majority vote - 6 votes. G.L. c.44, § 33B, WHR Charter Art.5, section 5-4.

e. **Approval of loan orders -** For approval of Loan Orders whether within or outside of the Debt Limit - 2/3 vote 8 votes. G.L.c.44, §§ 7 and 8. Except debts for temporary loans outside the debt limit - majority vote - 6 votes. G.L. c.44, § 8.

f. **Approval of appropriations -** For approval of appropriations for purchase or taking of land or any other interest therein, 2/3 vote - 8 votes. G.L. c.40, § 14, WHR Charter Art. 5, § 5-6.

g. **Acceptance of statue -** For acceptance of statute, a majority vote - 6 votes, G.L. c.4, § 4, WHR Charter Art. 2, § 2-6 (b). Unless otherwise provided in the statute G.L. c.4, § 4.

h. **Adoption of an ordinance -** For adoption of an ordinance - majority vote - 6 votes. WHR Charter Art. 2, § 2-6 (b). Emergency preamble requires 2/3 votes. WHR Art. 2, § 2-9 (a).

i. **Decreeing of a public street -** for decreeing of a public street - majority vote - 6 votes. WHR Charter Art. 2, § 2-6 (b). But such orders usually carry an appropriation for such taking under G.L. c.40, § 14 and therefore paragraph f, above applies.

j. **Construction order -** for construction order, streets, sewer etc. - majority vote – 6 votes. WHR Charter Art. 2, § 2-6 (b).

k. **Original zoning ordinance -** For passage of original zoning ordinance or change of zoning ordinance - 2/3 vote - 8 votes. G.L.c. 40A, § 5. WHR Charter Art. 2, § 2-6 (b).

If written protest, stating the reasons, is filed with the city clerk prior to final action by the council and is duly signed by owners of at least 20% of the area of the land proposed to be included in the change or of the area of land immediately adjacent extending 300 feet therefrom, then 3/4 of the entire council - 9 votes are required. G.L. c. 40A, § 5. WHR Charter Art.2, § 2-6 (b).

l. **Increase of pension -** For increase of pension under G.L.c.32, section 90A - 2/3 vote – 8 votes. G.L. c.32, § 90A. WHR Charter Art. 2, § 2-6 (b).

m. **Increase of salary and wage -** For increase in salary or wage - 2/3 vote - 8 votes. G.L. c.44, § 33A. WHR Charter Art. 2, § 2-6 (b).

n. **To add a street to the official map -** To add a street to the Official Map, 2/3 vote - 8 votes, unless planning board after hearing, has approved, then majority vote - 6 votes. G.L. c.41, § 81F. WHR Charter Art. 2, § 2-6 (b).

o. **Required vote to advertise -** Any motion to advertise shall not be deemed to have been approved unless such motion shall have received the same number of votes as is required to ordain the proposed Ordinance or Order.

Rules Appendix D - Election of Public Library Board of Directors

Rule D-1. Public Notice of Openings

The city clerk shall cause to be notified the appropriate media and community outreach groups regarding the timing and availability of openings on the Library Board of Directors. As part of this notification the clerk shall use the same mailing list as utilized by the Citizens Advisory Committee.

Rule D-2. Review of Applications

All applications and resumes shall be filed with the city clerk. The city clerk shall forward all applications and resumes to the city council no later than two (2) weeks prior to the scheduled vote of the city council. No applications or resumes shall be accepted after that date. The clerk shall present to the city council a list of all applicants for a position as Director of the Public Library prior to the council meeting in accordance with other rules established herein. At the city council meeting one week prior to the vote, the city council shall provide each applicant with the opportunity to address the city council for not more than three (3) minutes to state the reasons they wish to be appointed to the Board

Rule D-3. Scheduling of Vote

Unless otherwise voted by the city council, a vote to elect trustees to the Public Library, shall be taken on the first regular council meeting in December. In the case of a vacancy, the council shall establish a date for such a vote no later than sixty (60) days after the clerk has been notified of the vacancy.

Rule D-4. Voting – Determination of Those Elected

At the time of the voting, the city clerk shall call the roll of the city council with each member indicating his or her preference for each available position. The person receiving the most votes elected, also receiving more than a majority of the full city council, shall be elected to the position. If the position is not filled on the first ballot, the list of eligible candidates shall be reduced by removing the candidate who received the least number of votes on the first

ballot. The same procedure will be applied on each subsequent ballot until a candidate receives at least six votes.

WORCESTER HOME RULE CHARTER

ARTICLE ONE

INCORPORATION: SHORT TITLE;

POWERS: DEFINITIONS

Section 1-1 Incorporation.

The inhabitants of the city of Worcester within the territorial limits established by law, shall continue to be a municipal corporation, a body corporate and politic, under the name "city of Worcester".

Section 1-2 Short Title.

This instrument shall be known and may be cited as the Worcester home rule charter.

Section 1-3 Distribution of Powers.

The administration of the fiscal, prudential and municipal affairs of the city of Worcester, with the government thereof, shall be vested in an executive branch headed by a city manager, and a legislative branch to consist of a city council.

Section 1-4 Powers of the City.

Subject only to express limitations on the exercise of any power or function by a municipal government in the constitution or general laws of the commonwealth, it is the intention and the purpose of the voters of Worcester through the adoption of this charter to secure for themselves and their government all of the powers it is possible to secure as fully and as completely as though each such power was specifically and individually enumerated herein.

Section 1-5 Construction.

The powers of the city of Worcester under this charter are to be construed liberally to its benefit and the reference to any particular power herein shall not be construed to limit the general powers of the city as stated in section 1-4.

Section 1-6 Intergovernmental Relations.

Subject only to the express limitations in the constitution or general laws of the commonwealth, the city of Worcester may exercise any of its powers or perform any of its functions, and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with the commonwealth or any agency or political subdivision thereof, or with the United States government or any agency thereof.

Section 1-7 Definitions.

The following words and phrases as used in this charter shall, unless the context requires otherwise, have the following meanings.

(a) Charter - The word "charter" shall mean this charter and any amendment to it hereafter adopted.

(b) City - The word "city" shall mean the city of Worcester.

(c) City Agency - The words "city agency" shall mean any multiple member body, department, division or office of the city.

(d) City Bulletin Board - The words "city bulletin board" shall mean the bulletin board in city hall on which the city clerk posts official notices of meetings and upon which other official city notices are posted. Is shall also mean any other bulletin boards as may be designated "city bulletin boards" by the city council.

(e) City Officer - The words "city officer" when used without further qualification shall mean a public officer as defined by law, and shall also mean a person having charge of an office or department of the city who in the exercise of his/her powers or duties exercises some portion of the sovereign power of the city.

(f) Emergency - The word "emergency" shall mean a sudden, unexpected, unforeseen happening, occurrence or condition necessitating immediate action or response.

(g) Full Council, Full Multiple Member Body - The words "full council" or "full multiple member body" shall mean the entire authorized complement of

the city council, school committee or other multiple member body notwithstanding any vacancy which might exist.

(h) general laws - The words "general laws" (all lower case letters) shall mean laws enacted by the general court which apply alike to all cities and towns, to all cities, to all towns, or to a class of two or more cities and towns of which Worcester is a member.

(i) General Laws - The words "General Laws" (initial letter of each word in upper case letters) shall mean the General Laws of the Commonwealth of Massachusetts, a codification and revision of statutes enacted on December 22, 1920, and including all amendments thereto subsequently adopted.

(j) Initiative Measure - The words "initiative measure" shall mean a measure proposed by the voters through the initiative process provided under article seven of this charter.

(k) Local Newspaper - The words "local newspaper" shall mean a newspaper of general circulation within the City, with either a weekly or daily circulation.

(l) Majority Vote - Unless otherwise specifically provided within this charter or by law, ordinance or the rules adopted by a multiple member body, the words "majority vote" shall mean a majority of those members present and voting of a multiple member body, provided a quorum is present.

(m) Measure - The word "measure" shall mean any ordinance, order, resolution, or other vote or proceeding adopted, or which might be adopted by the city council or the school committee.

(o) Multiple Member Body - The words "multiple member body" shall mean any board, commission, committee, sub-committee or other body consisting of two or more members whether elected, appointed, or otherwise constituted but not including the city council or the school committee.

(p) Referendum measure - The words "referendum measure" shall mean a measure adopted by the city council or by the school committee which is protested in accordance with the referendum procedures provided under article seven of this charter.

(q) Voters - The word "voters" shall mean registered voters of the city of Worcester.

ARTICLE TWO

CITY COUNCIL

Section 2-1 Composition, Term of Office, Legislative Powers

(a) Composition - There shall be a city council of eleven members which shall exercise the legislative powers of the city. Six of these members, to be known as councilors at-large, shall be nominated and elected by and from the voters at large. Five of these members, to be known as district councilors, shall be nominated and elected by and from the voters of each district; one such district councilor to be elected from each of the five council districts into which the city is divided in accordance with section 7-6 of this charter.

(b) Term of Office - City councilors shall be elected for terms of two years each, beginning on the first secular day of January in the year following their election and shall serve until their successors are qualified.

(c) Eligibility - Any voter shall be eligible to hold the office of councilor at-large; provided, however, that he/she shall have resided in the city for a period of at least one year. A district councilor shall at the time of his/her election be a voter of the district from which he/she is elected and shall have resided therein for a period of at least one year. If any such district councilor shall, during the term for which he/she was elected, remove to another district in the city, or be so removed by a revision of district lines, such councilor may continue to serve for the balance of the term for which he/she was elected.

(d) Legislative Powers - The city council shall have and shall exercise all the legislative powers of the city, except as such powers are reserved by this charter to the school committee or to the qualified voters of the city.

Section 2-2 Organization, Mayor

(a) Organization - The city council, elected as aforesaid, shall meet on the first secular day of January, following the regular municipal election, and the members of the city council shall severally make oath, before the city clerk or a justice of the peace, to perform faithfully the duties of their respective offices, except that any member-elect not present shall so make oath at the first regular

meeting of the city council thereafter which he/she attends. The organization of the city council shall take place as aforesaid, notwithstanding the absence, death, refusal to serve or non-election of one or more of the members; provided, that a majority of all the members elected to the city council are present and have qualified. For the purposes of organization, the city clerk shall be temporary chair until the mayor or vice-chair has qualified.

(b) Selection of the Mayor and Vice-chair - All candidates nominated in the preliminary election for the office of councilor at large in accordance with section 7-4, shall appear on the ballot as candidates for councilor at large in the regular municipal election and shall also be listed on a separate portion of the ballot as candidates for the office of mayor. The candidate elected to the office of councilor at large and receiving the highest number of votes for the office of mayor shall be mayor. The candidate elected to the office of councilor at large and receiving the next highest number of votes for the office of mayor shall be vice-chair of the city council.

A candidate duly nominated and seeking election solely for the office of councilor at large may withdraw his/her name from nomination to the office of mayor in accordance with the procedures set forth in section 7-4 (e) but shall not be replaced by the candidate with the next highest number of votes in the preliminary election.

(c) Powers and Duties of the Mayor - The mayor shall be recognized as the official head of the city for all ceremonial purposes and shall be recognized by the courts for the purpose of serving civil process and by the governor for military purposes. He/she shall be chair of the city council.

The mayor shall have no power of veto but shall have the same powers as any other member of the city council to vote upon all measures coming before it. He/she shall perform such duties consistent with his/her office as may be provided by this charter, by ordinance, or by majority vote of the city council.

The mayor shall serve as chair of the school committee. He/she shall have no power of veto but shall have the same powers as any other member of the school committee to vote upon all measures coming before it.

The mayor shall have no power of appointment except those powers specifically granted to the mayor in this charter and except as to the appointment of the secretaries, stenographers, clerks, telephone operators, and

messengers connected with his/her office whose appointment shall not be subject to the civil service laws. The mayor may remove said appointees without a hearing and without making a statement as to the cause of their removal.

(d) Council Vice-Chair - During the absence or disability of the mayor, or during the time such office is vacant, the vice-chair shall perform the duties of the mayor.

(e) Vacancies in the Office of Mayor or Vice-Chair - If the office of mayor or vice-chair become vacant, the vacancy shall be filled by the councilor-at-large receiving the next highest number of votes for mayor at the preceding regular municipal election, provided such person remains eligible and willing to serve. The board of election commissioners shall certify such candidate to the office of mayor or vice-chair to serve for the balance of the then unexpired term. If there be no candidate eligible and willing to serve to fill a vacancy in the office of mayor or vice-chair, the city council shall, by majority vote, elect one of its members to fill such office for the unexpired term. No vacancy in the office of mayor or vice-chair shall be filled so long as there is any vacancy in the council.

Section 2-3 Prohibitions.

Neither the city council nor any of its committees or members shall direct or request the appointment of any person to, or his/her removal from, office by the city manager or any of his/her subordinates, or in any manner take part in the appointment or removal of officers and employees in that portion of the service of the city for whose administration the city manager is responsible. Except for the purpose of inquiry and as otherwise provided in section 2-8 of this charter, the city council and its members shall deal with that portion of the service of the city as aforesaid solely through the city manager and neither the city council nor any member thereof shall give orders to any subordinate of the city manager either publicly or privately.

Any member of the city council who violates, or participates in the violation of, any provision of this section shall be punished by a fine of not more than five hundred dollars, and upon final conviction thereof his/her office in the city council shall thereby be vacated.

Section 2-4 Salaries.

The mayor and the members of the city council shall receive for their services such salary as the city council shall by ordinance determine, and they shall receive no other compensation from the city. No increase or reduction in the salaries of mayor or city councillor shall take effect during the year in which such increase or reduction is voted, and no change in such salaries shall be made between the election of a new council and the qualification of the new council.

Section 2-5 General Powers.

Except as otherwise provided by general law or by this charter, all powers of the city shall be vested in the city council which shall provide for their exercise and for the performance of all duties and obligations imposed upon the city by law.

Section 2-6 Exercise of Powers; Quorum; Rules.

(a) Exercise of Powers - Except as otherwise provided by general law or by this charter, the legislative powers of the city council may be exercised as provided by ordinance or rule adopted by it.

(b) Quorum - The presence of six members shall constitute a quorum for the transaction of business, but a smaller number may meet and adjourn from time to time. Except as otherwise provided by general law or by this charter, the affirmative vote of six members shall be required to adopt any measure. A majority vote of those members present, however, shall be sufficient to adjourn any meeting of the city council.

(c) Rules of Procedure - The city council shall from time to time establish rules for its proceedings which shall be made available to the public and the press. Such rules shall include and be subject to the following.

(i) Regular and special meetings shall be held at a time and place fixed by ordinance.

(ii) The mayor or the vice-chair of the city council, or any five members thereof, may at any time call a special meeting by causing written notice, stating the time and place of such meeting and signed by the councilor(s) calling the same, to be delivered in hand to each member of the city council, or left at

his/her usual dwelling place, at least twelve hours before the time of such meeting.

Except in the case of an emergency, notice of such special meeting, in accordance with chapter thirty-nine, section twenty-three B of the General Laws, shall be posted on the city bulletin board at least forty-eight hours in advance of the time set for such special meeting.

(iii) Subject to the requirements of section twenty-three B of chapter thirty-nine of the General Laws, meetings of the city council may also be held at any time when all the members of the city council are present and consent thereto.

(iv) Except when meeting in executive session as authorized by section twenty-three B of chapter thirty-nine of the General Laws, all meetings of the city council shall be open to the press and to the public.

(v) At any meeting of the city council, the citizens and employees of the city shall have a reasonable opportunity to be heard regarding any matter presently under consideration by the council.

(vi) Every matter coming before the city council for action shall be put to a vote, the result of which shall be duly recorded. All final votes of the city council on questions involving the expenditure of five hundred dollars or more, or upon the request of any member, shall be by roll call and the yeas and nays shall be entered on the record. A full, accurate and up to date journal of the proceedings of the city council shall be kept by the city clerk and shall be open to the inspection of the public, with reasonable promptness following each meeting.

(d) The mayor, if present, shall preside at the city council meetings and may vote. In the absence of the mayor, the vice-chair of the city council shall preside and, in the absence of both, a temporary chair shall be chosen, who shall serve during the absence of both the mayor and vice-chair.

Section 2-7 Access to Information.

The city council may, at any time, request from the city manager, specific information on any municipal matter within its jurisdiction, and may request him/her to be present to answer written questions relating thereto at a meeting to be held not earlier than one week from the date of receipt by the city manager of said questions. The city manager, shall personally, or through the head of a

department or a member of a board, attend such meeting and publicly answer all such questions. The person so attending shall not be obliged to answer questions relating to any other matter. The city manager, may attend and address the city council in person or through the head of a department or a member of a board, upon any subject and at any time.

Section 2-8 Officers Elected by the Council.

(a) City Clerk - The city council shall, by majority vote, elect a city clerk to hold office for two years or for such other term as provided by general or special law, and until his/her successor is qualified. The city clerk shall have such powers and perform such duties as the city council may require, in addition to such duties as may be prescribed by law. He/she shall be, ex-officio, clerk of the city council, and shall keep records of its proceedings; but in case of his/her absence or disability or of a vacancy in the office, the city council shall elect a temporary city clerk, who shall be sworn to the faithful discharge of his/her duties and shall act as clerk of the city council until the city clerk resumes his/her duties or a new city clerk is qualified.

(b) City Auditor - The city council shall, by majority vote, elect a city auditor to hold office for two years or for such other term as provided by general or special law, and until his/her successor is qualified. He/she shall keep and have charge of the accounts of the city and, from time to time, shall audit the books and accounts of all departments, commissions, boards and offices of the city, and shall have such other powers and perform such other duties as the city council may prescribe, in addition to such duties as may be prescribed by law. In the event of the absence or disability of the city auditor or of a vacancy in the office, the city council shall elect a temporary city auditor, who shall be sworn to the faithful discharge of his/her duties and shall act as city auditor until the city auditor resumes his/her duties or a new city auditor is qualified.

* **(c) Citizen Complaints Officer** - The city council shall, by majority vote, elect a citizen complaints officer to hold office for two years and until his/her successor is qualified. The citizen complaints officer shall be responsible for processing citizen complaints and inquiries that are directed or referred to him/her. He/she shall investigate and analyze data on all citizen complaints received by him/her and shall regularly submit reports as directed by the city council. In the performance of his/her duties, he/she shall confer with and receive the cooperation of the city manager and the department heads and executive officers of the city agencies.

In the event of the absence or disability of the citizen complaints officer or of a vacancy in the office, the city council shall elect a temporary citizen complaints officer, who shall be sworn to the faithful discharge of his/her duties and shall act as citizen complaints officer until the citizen complaints officer resumes his/her duties or a new citizen complaints officer is qualified. .

*** Section 2-8(c) repealed by the citizens of Worcester, see Addendum**

Section 2-9 Ordinances and Other Measures.

(a) Emergency Ordinances - No ordinance shall be passed finally on the date it is introduced, except in cases of special emergency involving the health or safety of the people or their property.

No ordinance shall be regarded as an emergency ordinance unless the emergency is defined and declared in a preamble to such ordinance, separately voted upon, and receiving the affirmative vote of eight members of the city council.

No ordinance making a grant, renewal or extension, whatever its kind or nature, of any franchise or special privilege of any kind or nature, shall be passed as an emergency measure, and except as provided in sections seventy and seventy-one of chapter one hundred and sixty four and in chapter one hundred and sixty-six of the General Laws, no such grant, renewal or extension shall be made otherwise than by ordinance.

(b) Measures, In General - Excepting only proposed ordinances, appropriation orders and loan authorizations, the city council may pass any other measure through all of its stages at any one meeting, provided that no member of the city council shall object; but, if any single member objects, a vote on the measure shall be postponed to the next meeting of the city council.

On the first occasion that the question of adopting any measure is put to the city council, except an emergency measure as defined in section 2-9(a), if a single member objects to the taking of a vote, the vote shall be postponed until the next regular or special meeting of the city council. If when the matter is next taken up for a vote, four or more members object to the taking of the vote, the matter shall be further postponed for not less than an additional five days. This procedure shall not be used more than once for any measure, notwithstanding any amendment made to the original measure.

(c) Publication - Every proposed ordinance, or loan order, except emergency ordinances as provided in section 2-9(a) and revenue loan orders, shall be published once in full in at least one local newspaper, and in any additional manner as may be provided by ordinance, at least ten days before its final passage. After final passage, the ordinance as amended and completed, shall again be published once in the aforesaid manner; provided that if any ordinance or proposed ordinance, or codification thereof, shall exceed in length eight octavo pages of ordinary book print, then there shall be no requirement to advertise as aforesaid if the same is published by the city council in a municipal bulletin or printed pamphlet, but otherwise in conformity with said provisions, except for zoning ordinances or amendments thereto, a summary of which shall be published at least two times in a local newspaper. The publication of such zoning summaries shall include a statement indicating where copies of the ordinance may be examined and obtained and a statement that claims of invalidity by reason of any defect in the procedure of adoption may only be made within ninety days after the posting or the second publication.

Emergency ordinances shall take effect on the date of their passage and shall be published at the earliest practicable moment.

Section 2-10 Filling of Vacancies

(a) Councillors-at-large - If a vacancy shall occur in the office of councillor-at-large, the vacancy shall be filled in descending order of votes received by the candidate for the office of councillor-at-large at the preceding regular municipal election who received the largest number of votes for the office of councillor-at-large without being elected, provided such person remains eligible and willing to serve. The board of election commissioners shall certify such candidate to the office of councillor-at-large to serve for the balance of the then unexpired term.

(b) District Councillor - If a vacancy shall occur in the office of district councillor it shall be filled in the same manner as provided in section 2-10(a) for the office of councillor-at-large, except that the list shall be of the candidates for the office of district councillor in the district in which the vacancy occurs, provided however, if there be no candidate on such list who remains eligible and willing to serve, the vacancy shall be filled at a special election called by the city council to be held within ninety days after the city council is notified by the board of election commissioners that the vacancy cannot be filled as aforesaid.

ARTICLE THREE

CITY MANAGER

Section 3-1 Appointment, Term of Office, Qualifications.

(a) Appointment - The city council shall appoint a city manager who shall be sworn to the faithful performance of his/her duties and who shall be the chief administrative and executive officer of the city responsible for the administration of all city agencies whether established before the adoption of this charter or thereafter, except that of the city clerk, city auditor, *** citizen complaints officer (see Addendum page 109)**, or any official appointed by the governor or any body elected by the voters of the city.

(b) Term - The city council shall enter into an employment agreement with the city manager for a term not to exceed five years; the city manager may, however, serve consecutive successive terms. The terms of the employment agreement shall be consistent with the provisions of this charter.

(c) Qualifications - The city manager shall be appointed on the basis of his/her administrative and executive qualifications only and need not be a resident of the city or commonwealth when appointed; provided, however, that he/she shall become a resident of the city within six months after his/her appointment. No person, age seventy years or over, shall be eligible to serve as city manager.

No member of the city council shall during his/her term of office be chosen as city manager and no person who has within two years been elected to or served in any elective office in the city or in Worcester county shall be chosen as city manager.

Section 3-2 Power and Duties.

The city manager shall have and possess, and may exercise, all the power, rights and duties, other than legislative, commonly associated with municipal chief executive or administrative officers. The city manager shall be the chief administrative and executive officer of the city and shall be responsible to the city council for the proper administration of all city affairs properly entrusted to him/her by the city council or under this charter. The powers and duties of the city manager shall include, but shall not be limited to the following.

(1) To act as chief conservator of the peace within the city. He/she shall have all the authority and power conferred upon a city manager under section forty-two of chapter thirty-three of the General Laws.

(2) To supervise the administration of the affairs of the city.

(3) To ensure that, within the city, the general laws and the ordinances, resolutions, and regulations of the city council are faithfully executed.

(4) To make such recommendations to the city council concerning the affairs of the city as he/she may deem necessary and desirable.

(5) To make reports to the city council from time to time upon the affairs of the city.

(6) To keep the city council fully advised of the city's financial condition and its future needs.

(7) To prepare and submit to the city council budgets as required by general law and article five of this charter. He/she may require the submission by all city agencies under his/her jurisdiction of detailed estimates of the full amounts necessary to meet their expenses for the next fiscal year pursuant to section 31A of chapter 44 of the General Laws.

Section 3-3 Appointments and Removals.

(a) Department Heads, Officers, and Employees - Such officers and employees as the city council, with the advice of the city manager, shall determine are necessary for the proper administration of the city agencies for whose administration the city manager is responsible, shall be appointed and may be removed, by the city manager. The city manager shall report every appointment and removal made by him/her to the city council at the next meeting thereof following such appointment or removal. The city manager may authorize the head of a city agency, for whose administration he/she is responsible, to appoint and remove subordinates in such city agency. All appointments by or under the authority of the city manager, if subject to chapter thirty-one of the General Laws and the rules and regulations made under authority thereof, shall be made in accordance therewith, and all other appointments as aforesaid shall be on the basis of executive and administrative ability and training and experience in the work to be performed.

(b) Boards and Commissions - Every board and commission of the city shall be classified as executive, regulatory, or advisory by the city manager subject to approval, by majority vote, of the city council. Classification of boards and commissions shall be made in accordance with these definitions: boards and commissions classified as executive shall be those which set policy for a city department and/or act in the nature of city departments such as the airport commission, the board of trustees of the city hospital and the board of health; boards and commissions classified as regulatory shall be those which are administrative and/or adjudicatory in nature establishing policy in specific areas and/or applying laws and ordinances such as the conservation commission, the licensing commission and the zoning board of appeals; boards and commissions classified as advisory shall be those which provide information and advice to the city agencies, the city manager, the city council, or the school committee, such as the advisory committee on the status of women and the city manager's youth council.

(i) Appointment - Members of all boards and commissions classified as executive and regulatory shall be appointed by the city manager. Confirmation by the city council shall not be required for said appointments. Appointments to all boards and commissions classified as advisory shall be subject to confirmation, by majority vote, of the city council. The city manager shall follow open, fair and equitable procedures in making appointments to all boards and commissions in the city. The city manager shall not make or seek confirmation from the city council on any such appointments until he/she has received the list of names from the citizen advisory council in accordance with section 3-4. The city manager shall not be limited to those names submitted by the citizens advisory council in making appointments to boards or commissions.

(ii) Term - Members of boards and commissions shall serve such terms of office as are provided in this charter, or by general law or ordinance; provided, however, that no member shall serve more than two consecutive full terms or a maximum of ten consecutive years on the same board and commission.

(iii) Restrictions - Membership on boards and commissions classified as regulatory or advisory, consisting of five or fewer persons shall be restricted so that no more than one member shall reside in any one district; on boards and commissions consisting of six to ten persons, no more than two members shall reside in any one district; and on boards and commissions consisting of more than ten members, no more than three members shall reside in any one district.

As used herein, a district shall be one of the five districts created for the election of city councillors, in accordance with section 7-6 of this charter.

(iv) Eligibility - To be eligible for membership on a board or commission classified as regulatory or advisory, an individual must reside within the district from which he/she is appointed for a period of at least one year immediately prior to appointment.

The residence of a member of a board or commission shall be determined at the time of his/her most recent such appointment. If a member of a board or commission classified as regulatory or removed by a revision of district lines, such member may continue to serve for the balance of the term for which he/she was appointed. Ex-officio members of any board or commission, for the purpose of appointment under this section, shall be deemed to be resident of no district.

Section 3-4 Citizen Advisory Council.

To assist the city manager in making appointments to boards and commissions in accordance with the preceding section, a citizen advisory council shall be established as follows.

(a) Composition, Appointment –

The citizen advisory council shall consist of eleven members, appointed by the city manager, subject to confirmation, by majority vote of the city council.

(b) Term –

Each such member shall serve a term of three years and shall be restricted to serving two consecutive full terms.

(c) Restrictions -

Membership on the citizen advisory council shall be restricted so as to ensure that a minimum of two members thereof reside in each district. As used herein, a district shall be one of the five districts created for the election of city councillors in accordance with section 7-6 of this charter.

(d) Duties and Responsibilities –

The citizen advisory council shall be responsible for publicizing vacancies on boards and commissions, recruiting nominees for any such vacancy, and

advising the city manager of candidates for appointment to boards and commissions.

The citizen advisory council shall submit two or more names to the city manager for every vacant position. Any such candidates submitted shall meet the requirements for appointment to boards and commissions contained in section 3-3. The citizen advisory council shall make every effort to seek applicants from underrepresented groups in the city and shall give equal consideration to applicants from all segments of the community in submitting names to the city manager for appointment.

Section 3-5 Regulations.

Officers and employees of the city appointed by, or under the authority of, the city manager shall perform the duties required of them by the city manager, under general regulations of the city council. Any violation of this section shall constitute sufficient grounds for removal of any such officer or employee.

Section 3-6 Compensation.

The city manager shall receive such compensation as the city council shall fix by ordinance.

Section 3-7 Evaluation.

The city council shall annually, in open session except as provided by section twenty-three B of chapter thirty-nine of the General Laws, conduct a general review and evaluation of the professional competence and job performance of the city manager.

Section 3-8 Removal.

Before the city manager may be removed prior to the end of the contract term, if he/she so demands, he/she shall be given a written statement of the reasons alleged for his/her removal and shall have the right to be heard publicly thereon at a meeting of the city council prior to the final vote on the question of his/her removal, but pending and during such hearing the city council may suspend him/her from office. The action of the city council in suspending or removing the city manager shall be final, it being the intention of this provision to vest all authority and fix all responsibility for such suspension or removal in the city council.

Section 3-9 Acting City Manager.

(a) Temporary absence - The city manager shall, by letter filed with the city clerk, designate a qualified city officer or administrative employee to exercise the power and perform the duties of his/her office during his/her temporary absence. During the first fifteen business days of a temporary absence of the city manager, the city council may revoke such designation by two-thirds vote of the full council and may designate another qualified city officer or administrative employee to serve as a temporary city manager. After the expiration of fifteen business days, the city council may, by majority vote, designate an acting city manager to serve until the city manager shall return and resume his/her duties.

(b) Acting city manager - In the event of the suspension of the city manager or a vacancy in said office, the city council shall designate a qualified city officer or administrative employee to serve as acting city manager until the city manager is reinstated or a new city manager is appointed.

ARTICLE FOUR

SCHOOL COMMITTEE

Section 4-1 Composition, Term of Office and Powers.

(a) Composition - The school committee shall consist of the mayor, who shall chair the committee and six members elected at-large.

(b) Term of Office - School committee members shall be elected for terms of two years each, beginning on the first secular day of January in the year following their election and shall serve until their successors are qualified.

(c) Eligibility - Any voter shall be eligible to hold the office of school committee member, provided, however, that he/she shall have resided within the City for one year immediately prior to the election.

(d) Powers and Duties - The school committee shall have all the powers which are conferred on school committees by general law and such additional powers and duties as may be provided by the charter, by ordinance, or otherwise. Its powers and duties shall include, but shall not be limited to the following.

(1) To take general charge of all the public schools in the city, including the evening schools and evening high schools, and all special programs conducted by the school department.

(2) To appoint a superintendent of the schools who shall be charged with the day to day administration of the school system, subject to policy directives adopted by the school committee. The school committee may award a contract to the superintendent of schools for a term not to exceed six years, in accordance with section forty-one of chapter seventy-one of the General Laws.

(3) To appoint all other officers and employees connected with the schools, define their duties, fix their compensation, makes rules concerning their tenure of office, and to suspend or remove them at pleasure, subject to any applicable provision of the general law.

(4) To make all reasonable rules and regulations consistent with general law, for the management of the school department.

(5) To take control of all school buildings and grounds connected therewith. No site for a school building shall be acquired by the city unless the approval of the site by the school committee is first obtained. No plans for the construction of or alterations, with the exception of ordinary repairs, in a school building shall be accepted, and no such work shall be commenced on the construction or alteration of a school building unless the approval of the school committee and the city manager shall have first been obtained.

(6) To provide, when necessary, for temporary accommodation for school purposes. The school committee shall furnish all school buildings with proper fixtures, furniture and equipment and shall provide ordinary maintenance of all school buildings and grounds.

Section 4-2 Organization - Mayor, Vice-Chair.

(a) Organization - The school committee shall organize on the first secular day of January, in accordance with the procedures set forth for the organization of the city council in section 2-2.

(b) Chair - The mayor shall serve as chair of the school committee and shall have the same power to vote on every matter coming before the school committee, as any other member.

(c) Vice Chair - Once the school committee shall have organized and at that meeting, the committee shall elect one of its members, by majority vote of all the members elected, to serve as vice-chair. The vice-chair shall preside at all meetings of the committee at which the mayor is not present.

Section 4-3 Conflict of Interest.

Except as otherwise authorized by law, no member of the school committee shall, while a member thereof, hold any other office or position in the school department, the salary or compensation for which is payable out of the city treasury.

Section 4-4 Salaries.

The members of the school committee, other than the mayor, shall receive as compensation for their services a salary equal to fifty percent of the salary established for members of the city council in accordance with section 2-4 of this charter.

Section 4-5 Meetings of the School Committee.

(a) Rules of Procedure - The school committee shall from time to time establish rules for its proceedings which shall include and be subject to the following.

(i) All meetings of the school committee shall be open to the press and to the public, except as otherwise provided by section twenty-three B of chapter thirty-nine of the General Laws.

(ii) The vote on any particular measure shall be by roll call when requested by any member and the yeas and nays shall be so recorded.

Section 4-6 Vacancies.

If a vacancy shall occur amongst the six at-large members of the school committee, said vacancy shall be filled in the same manner as provided in section 2-10(a) for the filing of vacancies in the office of councillor-at-large, from among the candidates for election to the office of school committee at the preceding regular municipal election.

ARTICLE FIVE

FINANCIAL PROCEDURES

Section 5-1 Submission of Budget.

Within the period prescribed by general law, the city manager shall submit to the city council an annual budget which shall be a statement of the amounts recommended by him/her for proposed expenditures of the city for the next fiscal year. The annual budget shall be classified and designated so as to show separately with respect to each city agency or undertaking for which an appropriation is recommended as follows.

(1) Ordinary maintenance, which shall also include debt and interest charges matured and maturing during the next fiscal year, and shall be subdivided as follows.

(a) Salaries and wages of officers, officials and employees other than laborers or persons performing the duties of laborers; and

(b) Ordinary maintenance not included under (a); and

(2) Proposed expenditures for other than ordinary maintenance, including additional equipment, the estimated cost of which exceeds one thousand dollars.

The foregoing shall not prevent the city, upon recommendation of the city manager and with approval, by majority vote, of the city council, from adopting additional classifications and designations.

Section 5-2 Action on the Budget.

(a) Public Hearing - The city council may, and upon written request of at least ten registered voters shall, give notice of a public hearing to be held on the annual budget, prior to final action thereon, but not less than seven days after publication of such notice in a local newspaper. At the time and place so advertised, or at any time or place to which such public hearing may from time to time be adjourned, the city council shall hold a public hearing on the annual budget as submitted by the city manager, at which all interested persons shall be given an opportunity to be heard for or against the proposed expenditures or any item thereof.

(b) Adoption - The city council may, by majority vote, make appropriations for the purposes recommended and may reduce or reject any amount recommended in the annual budget, but except on recommendation of the city manager, shall not increase any amount in or the total of the annual budget, nor add thereto any amount for a purpose not included therein, except as provided in section thirty-three of chapter forty-four of the General Laws. Except as otherwise permitted by law or by this charter, all amounts appropriated by the city council, as provided in this section, shall be for the purposes specified. In setting up an appropriation order or orders based on the annual budget, the city council shall use, so far as possible, the same classifications required for the annual budget. If the city council fails to take action with respect to any amount recommended in the annual budget, either by approving, reducing or rejecting the same, within forty-five days after its receipt of the budget, such amount shall, without any action by the city council, become a part of the appropriations for the year, and shall be available for the purposes specified.

If the city manager shall fail to submit the annual budget to the city council within the period prescribed by general law, the city council shall within thirty days upon its own initiative prepare the annual budget, as far as apt. Within fifteen days after such preparation of the annual budget, the city council shall proceed to act by voting thereon and all amounts so voted shall thereupon be valid appropriations for the purposes stated therein to the same extent as though based upon a city manager's annual budget, but subject, however, such requirements, if any, as may be imposed by law. If the city council fails to take action with respect to any amount recommended in the annual budget, either by approving, reducing, or rejecting the same, within fifteen days after such preparation, such amount shall, without further action by the city council, become a part of the appropriations for the year, and be available for the purposes specified.

Section 5-3 Supplementary Budgets, Other Appropriations.

Nothing in this section shall prevent the city council, acting upon the written recommendation of the city manager, from voting appropriations, not in excess of the amount so recommended, either prior or subsequent to the passage of the annual budget.

In case of the failure of the city manager to transmit to the city council a written recommendation for an appropriation for any purpose not included in the annual budget, which is deemed necessary by the city council, after having

been so requested by majority vote thereof, the city council, after the expiration of seven days from such vote, upon its own initiative may make such appropriation by a vote of at least two thirds of its members, and shall in all cases clearly specify the amount to be expended for each particular purpose, but no appropriation may be voted hereunder so as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.

Section 5-4 Transfer of Appropriations.

On recommendation of the city manager, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation to the same department, but no transfer shall be made of any amount appropriated for the use of any department to the appropriation for any other department except by a two-thirds vote of the city council on recommendation of the city manager and with the written approval of the amount of such transfer by the department having control of the appropriation from which the transfer is proposed to be made. No approval other than that expressly provided herein shall be required for any transfer under the provisions of this section.

Section 5-5 Capital Outlay Program.

(a) Submission - The city manager shall prepare and submit to the city council a five year capital outlay program at least three months prior to the final date for submission of a proposed annual operating budget.

(b) Contents - The capital outlay program shall include:

(1) A clear general summary of its contents.

(2) A listing of all capital expenditures proposed to be made during the five fiscal years next ensuing, with appropriate financial and other details concerning each such expenditure.

(3) Cost estimates, proposed methods of financing, and a time schedule for each such expenditure.

(4) The estimated annual cost of operating or maintaining any facilities to be acquired or constructed.

The above information shall be revised and extended, annually, The foregoing shall not prevent the city, upon recommendation of the city manager and with the approval, by majority vote, of the city council, from adopting additional classifications.

Section 5-6 Purchase or Taking of Land for Municipal and Other Purposes.

At the request of any department, and with the approval of the city manager and the city council, the city council may, in the name of the city, purchase, or take by eminent domain under chapter seventy-nine of the General Laws, any land within the city limits for any municipal purpose, and without the request of any department, but with like approval, the city council may, in the name of the city, purchase or take by eminent domain under said chapter seventy-nine, any land within the City limits for the purpose of conveying the same, with or without consideration, to the commonwealth for the use of a regional community college. Whenever the price proposed to be paid for land for any municipal purpose is more than twenty-five percent higher than its average assessed valuation during the previous three years, the land shall not be purchased but shall be taken as aforesaid. No land shall be taken or purchased until an appropriation by loan or otherwise for the general purpose for which land is needed has been made by the city council by a two-thirds vote of all its members; nor shall a price be paid in excess of the appropriation, unless a larger sum is awarded by a court of competent jurisdiction. All proceedings in the taking of land shall be under the advice of the law department of the city.

Section 5-7 City Manager to Approve Certain Contracts; Surety Bonds, etc.

All contracts made by any city agency where the amount involved is two thousand dollars or more shall be in writing, and no such contract shall be deemed to have been made or executed until the approval of the city manager and also of the officer or the head of the department or of the chair of the board, as the case may be, making the contract is affixed thereto. Any contract made as aforesaid may be required to be accompanied by a bond with sureties satisfactory to the board or official having the matter in charge, or by a deposit of money, certified check or other security for the faithful performance thereof, and such bonds or other securities shall be deposited with the city treasurer until the contract has been carried out in all respects; and no such contract shall be altered except by a written agreement of the contractor, the sureties on his/her bond, if any, and the officer, department or board, as the case may be, making the contract, with the approval of the city manager, affixed thereto. Any cash deposit

or check payable to the city received as security for performance under this section may be deposited by said treasurer in any bank or trust company under a separate account to be known as a performance deposit account.

The provisions of this section shall be deemed to have been complied with on all purchases made under the provisions of sections twenty-two A and twenty-two B of chapter seven of the General Laws when one municipality acting on behalf of other municipalities complies with the provisions of this section, or when purchases are made from a vendor holding a contract with the commonwealth for the item or items being purchased.

ARTICLE SIX

CITY AGENCIES

Section 6-1 Reorganization of City Agencies.

(a) Submission - The city manager may from time to time prepare and submit to the city council reorganization plans which may, subject to applicable provisions of the general laws and this charter, reorganize, consolidate or abolish any city agency, in whole or in part, or establish new city agencies, as he/she deems necessary or expedient. Any such reorganization plan shall be accompanied by an explanatory message when submitted.

(b) City Council Action - Every such reorganization plan shall upon receipt by the city clerk be referred to an appropriate committee of the city council which shall, not more than thirty days later, hold a public hearing on the matter and shall, within ten days following such hearing, report either that it approves or that it disapproves of the plan. A reorganization plan shall become effective ninety days after the date it is received by the city council unless the city council has prior to that date voted to disapprove the reorganization plan, or unless a later effective date is specified in the plan. A reorganization plan presented by the city manager to the city council under this section shall not be amended by it, but shall either be approved or rejected as submitted.

(c) Publication - A current record of any reorganization plan adopted under this article shall be kept on file in the office of the city clerk and copies of all such plans shall be included as an appendix in any publication of the ordinances of the city.

ARTICLE SEVEN

NOMINATIONS, ELECTIONS, INITIATIVE, AND REFERENDUM

Section 7-1 Board of Election Commissioners.

(a) Composition - The board of election commissioners shall consist of five members, of whom two shall always represent each one of the two leading political parties, as defined in section one of chapter fifty of the General Laws; and one person who shall not represent either of said political parties. One member shall reside in each of the five districts created for the election of city councillors in accordance with section 7-6 of this charter.

(b) Appointment, Term of Office - The city manager, subject to approval, by majority vote of the city council, shall appoint the members of the board of election commissioners in accordance with paragraph (a). Appointment of the two members representing the two leading political parties shall be made from a list to be submitted by the city committee of the political party from the members of which the position is to be filled, containing the names of three enrolled members of such party resident in the city and meeting the requirements of paragraph (a), selected by a majority vote at a duly called meeting, at which a quorum is present of such committee; and every member of said board shall serve until the expiration of his/her term and until his/her successor has qualified; provided, however, that if the chair of the city committee has not submitted such list to the city manager within forty-five days after notification to said chair by certified mail, the city manager shall make such appointment without reference to said list. Such appointments shall be for a term of four years beginning April first, except that any appointment to fill a vacancy shall be for the unexpired term and shall be filled in the same manner as aforesaid.

(c) Organization - The board shall organize annually in the month of April by the choice of a chair and a secretary. Where the members are unable to agree upon a chair and a secretary, such officers shall be designated by the city manager. The secretary shall keep a full and accurate record of the proceedings of the board and shall perform such other duties as the board may require.

(d) Power and duties - All the powers, rights, privileges, liabilities and duties relating to caucuses, primaries and elections, by law vested in and imposed upon mayors, city managers, boards of alderman, selectman, city or town clerks and board of registrars of voters, except the power and duty of giving

notice of elections and fixing the days and hours of holding the same, shall be vested in and performed by the board of election commissioners.

The board shall have such other powers and duties as provided under section sixteen A of chapter fifty-one of the General Laws, or otherwise prescribed to said board by general law.

The board may recommend such assistant commissioners and such assistants as it deems necessary; the two leading political parties shall be equally represented with respect to said appointments. Said assistant commissioners shall have such powers and perform such duties as the board may require. Persons appointed to serve temporarily as assistant commissioners or as temporary assistant commissioners, shall not be subject to chapter thirty-one.

(e) Compensation - The members of the board of election commissioners shall receive such compensation for their services as the city manager and city council may determine.

Section 7-2 City Elections: General: Preliminary.

The regular municipal election shall be held on the first Tuesday following the first Monday in November in each odd numbered year.

The City manager and city council may fix the date of the preliminary election and may fix the time for filing nomination papers and for certification of the names thereon. Any action taken by the city manager and city council fixing any date as authorized by this section shall be taken not later than the sixtieth day prior to the date otherwise provided by general or special law, and if not so fixed, general or special law shall otherwise apply thereto.

Notice of such action shall be published in one or more local newspapers, if any, or posted in at least five public places, including the city bulletin board, within the city.

Section 7-3 Non-Partisan Elections.

All elections for city offices shall be non-partisan and election ballots shall be printed without any party mark, emblem, or other designation whatsoever.

Section 7-4 Preliminary Elections.

(a) Statement and Petition of Candidate for Nomination –

There shall not be printed on the official ballot for use at such preliminary election the name of any candidate for nomination at such election, unless he/she shall have filed, within the time period required, with the board of election commissioners a statement in writing of his/her candidacy, and with it a petition signed by the voters as required by paragraph (c); said statement and petition shall be in substantially the following form.

Statement of Candidate

Form of Statement - I ( ), on oath declare that I reside at (number if any) on (name of street) in the city of Worcester; that I am a voter therein, qualified to vote for a candidate for the office of (name of office) for (state the term) to be voted for at the preliminary election to be held on Tuesday, the day of , nineteen hundred and , and I request that my name be printed as such candidate on the official ballot for use at said preliminary election.

(signed)

Commonwealth of Massachusetts

ss.

Subscribed and sworn to on this day of , nineteen hundred and , before me.

(signed)

Justice of the Peace or

(Notary Public)

Petition Accompanying Statement of Candidate

Form of Petition - Whereas (name of candidate) is a candidate for nomination for the office of (state the office) for (state the term), we, the undersigned, voters of the city of Worcester, duly qualified to vote for a candidate for said office, do hereby request that the name of said (name of candidate) as a candidate for nomination for said office be printed on the official

ballot to be used at the preliminary election to be held on the Tuesday of , nineteen hundred and . We further state that we believe him/her to be of good moral character and qualified to perform the duties of the office.

No acceptance by the candidate for nomination named in the said petition shall be necessary to its validity or its filing, and the petition, which may be on one or more papers, need not be sworn to.

(b) Signature Requirements –

The number of required signatures of voters to appear on the petition accompanying the statement of a candidate for election to the office of councillor at-large or school committee member shall be not less than three hundred. The number of certified signatures of voters from the district from which nomination is sought, required to appear on the petition accompanying the statement of a candidate for election to the office of district councillor, shall be not less than one hundred.

(c) List of Candidates, Official Ballots –

On the first day, other than Sunday or a legal holiday, following the expiration of the time for filing the above described statement and petition, the board of election commissioners shall post on the city bulletin board, the names and residences of the candidates for nomination who have duly qualified as candidates for nomination, as they are to appear on the official ballots to be used at the preliminary election, except as to the order of the names. The board of election commissioners shall cause the ballots which shall contain said names, in their order as drawn by said commissioners, and no others, with a designation of residence, and of the office and term of service, to be printed, and the ballots so printed shall be official and no others shall be used at the preliminary election.

Blank spaces shall be left at the end of each list of candidates for nomination for the different offices equal to the number to be nominated therefore, in which the voter may insert the name of any person not printed on the ballot for whom he/she desires to vote for nomination for such office. There shall be printed on said ballots such directions as will aid the voter, as, for example: "vote for one", "vote for two" and the like, and the ballots shall be headed as follows.

Official Preliminary Ballot

Candidates for nomination for the offices of ( ) in the City of , at a preliminary election to be held on the day of in the year nineteen hundred and (The heading shall be varied in accordance with the offices for which nominations are to be made).

(d) Election Results –

The board of election commissioners shall, immediately upon closing of the polls at preliminary elections, count the ballots and ascertain the number of votes cast in the several voting places for each candidate, canvass said returns, and shall forthwith determine the result thereof, insert the same in one or more local newspapers and post the same on the city bulletin board.

(e) Determination of Candidates - The two persons receiving at a preliminary election the highest number of votes for nomination for each office shall be the sole candidates for that office whose names shall be printed on the official ballots to be used at the regular municipal election at which such office is to be voted upon, and no acceptance of a nomination shall be necessary to its validity; provided, however, that a person nominated at a preliminary election may withdraw his/her name from nomination by a request signed and duly acknowledge by him/her and filed with the election commission within five business days succeeding five o'clock in the afternoon of the day of holding such preliminary election. Such nominee shall be replaced by the candidate with the next highest number of votes in said preliminary, unless otherwise provided herein.

(f) Condition Making Preliminary Unnecessary - If at the expiration of time for filing statements of candidates to be voted upon at any preliminary election not more than twice as many such statements have been filed with the board of election commissioners for an office as candidates are to be elected to such office, the candidates whose statements have been filed with the board of election commissioners shall be deemed to have been nominated to such office, and their names shall be voted upon for such office at the succeeding regular or special election, and the board of election commissioners shall not print said names on the ballot to be used at such preliminary election and no other nomination to such office shall be made. If in consequence it shall appear that no names are to be printed upon the official ballot to be used in any particular district or districts of the City, no preliminary election shall be held in such district or districts.

Section 7-5 Ballot Position, Incumbents.

The names of all candidates shall appear on the official ballot in the order in which they are drawn by lot. Each such drawing shall be conducted by the board of election commissioners. Each candidate or his/her duly authorized representative shall have an opportunity to be present at such drawing. After the name of each candidate for office who is an elected incumbent thereof, shall be added the words "candidate for re-election".

Section 7-6 Districts.

(a) Number, Requirements - The board of election commissioners shall divide the city into five districts for the purpose of electing district councillors under Article 2 of this charter. Each such district shall be compact and shall contain, as nearly as may be, an equal number of inhabitants, shall be composed of contiguous existing precincts, and shall be drawn with a view toward preserving the integrity of existing neighborhoods.

(b) Revision of District Lines - The city clerk shall immediately provide notice to the board of election commissioners of the results of each state census and division of the city into wards and precincts as required under chapter fifty-four of the General Laws. The board of election commissioners shall review the districts for conformance with the requirements of paragraph (a) and shall redraw said districts, if necessary, after public hearing, within sixty days of receiving notice from the city clerk. Revision of district lines and new wards and precincts shall take effect simultaneously.

Section 7-7 Application of State General Laws.

Except as expressly provided in this charter and authorized by law, all city elections shall be governed by the general laws relating to the right to vote, the registration of voters, the nomination of candidates, the conduct of preliminary, general, and special elections, the submission of charters, charter amendments and other propositions to the voters, the counting of votes, the recounting of votes, and the determination of results.

Section 7-8 Initiative Petitions to Council or School Committee.

A petition conforming to the requirements hereinafter provided and requesting the city council to pass a measure, except an order granted under section seventy or seventy-one of chapter one hundred and sixty-four or chapter

one hundred and sixty-six of the General Laws, or requesting the school committee to pass a measure, therein set forth or designated, shall be termed an initiative petition and shall be acted upon as hereinafter provided.

(a) Requirements, Commencement - The city council or school committee shall take action in accordance with paragraph (b), on any initiative petition filed in accordance with the requirements as set forth in this paragraph.

(1) Signatures - Initiative petitions shall contain signatures of voters equal to at least fifteen percent of the total number of voters in the city.

Signatures to initiative petitions need not all be on one paper. All such papers pertaining to any one measure shall be fastened together and shall be filed in the office of the city clerk as one instrument, with the endorsement thereon of the names and addresses of three persons designated as filing the same. Accompanying each signature to the petition shall be stated the place of residence of the signer, giving the street and number, if any.

(2) Certification - Within five days after the filing of a petition, the board of election commissioners shall ascertain by what number of voters the petition is signed and what percentage that number is of the total number of voters, and shall attach thereto their certificate showing the results of such examination.

When such certificate has been so transmitted, a petition shall be deemed to be valid unless written objections are made thereto by a voter within forty-eight hours after such certification by filing such objections with the city council or the school committee, and a copy thereof with the board of election commissioners.

A copy of the objections so filed shall forthwith be transmitted to the state ballot law commission which shall hold a public hearing on such objections, shall render a decision on the matter referred to it within fourteen days after the objections were filed and transmit a copy of its decision to the city council or the school committee.

(b) Action by City Council or School Committee if Initiative Petition is Fully Signed; Referendum - If any initiative petition, meeting the requirements of paragraph (a) is filed, the city council or school committee shall, within twenty days after the date of the certificate of the board of election commissioners to that effect:

1. Pass said measure without alteration, subject to the referendum vote provided by this charter; or

2. The city council shall call a special election to be held on a Tuesday fixed by it, not less than thirty nor more than forth-five days after the date of the certificate hereinbefore mentioned, and shall submit the proposed measure without alteration to the voters at that election; provided, that if any city election is otherwise to occur within ninety days after the date of said certificate, the city council may, at its discretion, omit calling the special election and submit the proposed measure to the voters at such approaching election.

(c) Proceedings if Petition Not Fully Signed - If an initiative petition is signed by voters equal in number to at least eight percent but less than fifteen percent of the total number of voters, and said measure is not passed without alteration, within twenty days by the city council or the school committee as provided in the preceding paragraph, such proposed measure without alteration, shall be submitted by the city council to the voters at the next regular municipal election.

(d) Question on the ballot - The ballots used when voting upon a proposed measure, or a measure or part thereof protested against hereunder, shall state the nature of the measure in terms sufficient to show the substance thereof.

(e) Passage, Date of Effect - A proposed measure or a measure or part thereof protested against hereunder, shall become effective if it shall be approved by the voters equal in number to one third of the total number of voters and also by a majority of the voters voting on such measure, but not otherwise.

Section 7-9 Citizen Referendum Procedures.

(a) Petition, Effect on Final Vote - If, within twenty days after the final passage of any measure, except a revenue loan order, by the city council or by the school committee, a petition signed by the voters, equal in number to at least twelve percent of the total number of voters, and addressed to the city council or to the school committee, as the case may be, protesting against such measure or any part thereof taking effect, is filed with the city clerk, the same shall thereupon and thereby be suspended from taking effect; and the city council or the school committee, as the case may be, shall immediately reconsider such measure or part thereof; and if such measure or part thereof is not entirely rescinded, the city council shall submit the same, by the method herein provided, to the voters

either at the next regular city election, or at a special election which may, in the city council's discretion, be called for that purpose, and such measure or part thereof shall forthwith become null and void unless a majority of the voters voting on the same at such election, vote in favor thereof.

(b) Certain Initiative Provisions to Apply - The petition described in this section shall be termed a referendum petition and section 7-8, with the exception of the last paragraph 7-8 (a) (2), shall apply to the procedure in respect thereto, except that the words "measure or part thereof protested against" shall, for this purpose, be understood to replace "measure" in said section wherever it may occur, and "referendum" shall be understood to replace the word "initiative" in said section.

Section 7-10 Ineligible Measures.

None of the following shall be subject to the initiative or the referendum procedures: (1) proceedings relating to the internal organization or operation of the city council or the school committee; (2) an emergency measure adopted in conformity with the charter; (3) the city budget or the school committee budget as a whole; (4) revenue loan orders; (5) any appropriation for the payment of the city's debt or debt service; (6) an appropriation of funds to implement a collective bargaining agreement; (7) proceedings relative to the election, appointment, removal, discharge, employment, promotion, transfer, demotion, or other personnel action; (8) any proceedings repealing or rescinding a measure or part thereof which is protested by referendum procedures; and (9) any proceedings providing for the submission or referral of any measure to the voters at an election.

Section 7-11 Submission of Other Matters to Voters.

The city council may on its own motion, and shall, upon the request of the school committee, if a measure originates with that committee and pertains to the affairs under its administration, submit to the voters for adoption or rejection at a general or special city election any proposed measure, or a proposition for the repeal or amendment of any measure, in the same manner and with the same force and effect as are hereby provided for submission on petition.

Section 7-12 Conflicting Provisions.

If two or more proposed measures passed at the same election contain conflicting provisions, only the one receiving the greater number of affirmative votes shall take effect.

ARTICLE EIGHT

NEIGHBORHOOD AREA COUNCILS

Section 8-1 Purpose.

It is the purpose of this article to encourage citizen involvement in government at the neighborhood level by permitting limited self-government through the establishment of neighborhood area councils as legal entities of the city government.

Section 8-2 Establishment of Neighborhood Council Areas.

The city council may establish one or more neighborhood area councils to provide advisory and self-help functions that the neighborhood area council is authorized to undertake.

Section 8-3 Petition to Establish Neighborhood Area Council.

(a) A petition may be submitted to the city council requesting the establishment of a neighborhood area council to advise the city council on neighborhood affairs and to act on its behalf when specifically authorized to do so by majority vote of the city council. Such petition must be signed by twenty percent of the voters residing in such area. The petition shall describe the territorial boundaries of the proposed neighborhood council area, shall specify the advisory and self-help functions to be provided, and shall indicate the size of the neighborhood area council.

(b) Upon receipt of the petition and certification of the signatures thereon by the board of election commissioners, the city council shall, within thirty days following receipt of such certification hold a public hearing on the question of whether or not the requested neighborhood area council should be established. The hearing may be adjourned from time to time but shall be completed within sixty days of its commencement.

(c) Within thirty days following the public hearing, the city council shall, by resolution, approve or disapprove the establishment of the requested neighborhood area council.

(d) A resolution approving the creation of the neighborhood area council may contain amendments or modifications of the boundaries of the neighborhood council area, functions or size of the neighborhood area council, as set forth in the petition.

Section 8-4 Boundary Changes of a Neighborhood Council Area.

Pursuant to a request from a neighborhood area council, accompanied by a petition signed by at least twenty percent of the voters residing in the area to be added or deleted, the city council may enlarge, diminish, or otherwise alter the boundaries of any existing neighborhood area council in accordance with the procedures set forth in section 8-3(b),(c), and (d).

Section 8-5 Criteria to Set Boundaries.

In establishing neighborhood boundaries and determining those functions to be undertaken by a neighborhood area council, the city council shall study and take into consideration, but shall not be limited to, the following criteria.

(1) The extent to which the area constitutes a neighborhood with common concerns and a capacity for local neighborhood initiative, leadership, and decision-making with respect to city government.

(2) City agency authority and resources which may appropriately be transferred or shared with the neighborhood council.

(3) Population density, distribution, and growth within a neighborhood area council to assure that its boundaries reflect the most effective territory for local participation and control.

(4) Citizen access to, control of, and participation in neighborhood area council activities and functions.

Section 8-6 Dissolution of a Neighborhood Area Council.

(a) The city council may, after a public hearing, dissolve a neighborhood area council on the initiative of the city council or pursuant to a petition signed by at least twenty percent of the voters living within the neighborhood area.

(b) The city council shall give notice, in a local newspaper of general circulation in that neighborhood area, of its intention to hold a public hearing on a proposed dissolution. Such notice shall be given not less than fourteen days before the date of the public hearing.

Section 8-7 Election of Neighborhood Area Council; Vacancies.

(a) A neighborhood area council shall consist of five to nine members. The term of office of each member shall be two years and he/she shall serve until his/her successor is qualified.

(b) Neighborhood area council members shall be elected at-large by and from voters residing in the neighborhood council area at the time of the election. The city council shall determine the time and manner of holding such elections. The district councillors who represent any portion of the area included in a neighborhood council area shall serve, ex-officio and with no power to vote, as members of the neighborhood area council.

(c) The director of a neighborhood center, or his/her delegate, whose center is a duly organized non-profit corporation which provides human services in the neighborhood area, or a portion thereof, shall be a member of said neighborhood area council with full voting power.

(d) The city manager may appoint an additional ex-officio member, with voting power, if such appointment is needed to satisfy the city's commitment to open, fair and equitable practices in city government. Such appointment shall be subject to approval, by majority vote, of the city council.

(e) A vacancy on a neighborhood area council shall be filled by the candidate for neighborhood councillor on that neighborhood area council who received the largest number of votes for said office, without being elected, provided that such individual remains eligible and willing to serve. The board of election commissioners shall certify such candidate to the office of neighborhood area councillor for the then unexpired term. If there be no such candidate, the

vacancy shall be filled by the neighborhood area council who shall elect, by majority vote, a voter to serve for the balance of the unexpired term.

Section 8-8 Neighborhood Area Council Powers and Functions.

A neighborhood area council may exercise any power and perform any functions within the neighborhood area expressly authorized by the city council, which may include but shall not be limited to:

(1) Advisory or delegated substantive authority, or both, with respect to such programs as community action, urban renewal, relocation, public housing, planning and zoning actions, other physical development programs, crime prevention and juvenile delinquency programs, health services, code inspection, recreation, education, and manpower training. Nothing contained herein shall be construed to authorize the city council to delegate to any neighborhood area council any substantive authority with regard to zoning or the operation of private non-profit neighborhood centers.

(2) Self-help projects, such as supplemental refuse collection, beautification, minor street and sidewalk repair, street fairs and festivals, cultural activities, recreation, and housing rehabilitation and sale.

(3) Acceptance of funds from public sources, but not including city, private sources, including public subscriptions; and expenditure of monies to meet overhead cost of neighborhood area council administration.

Section 8-9 Compensation; Meetings; By-Laws; Quorum.

(a) Members of a neighborhood area council shall receive no compensation but may receive reimbursement of actual and necessary travel and other expenses incurred in the performance of official duties.

(b) A neighborhood area council shall adopt rules providing for the conduct of its business and the selection of a presiding officer and other officers. Copies of all rules adopted by neighborhood area councils shall be made available to the public upon request.

(c) A majority of the voting members of a neighborhood area council shall constitute a quorum for the transaction of business. Each member entitled to vote shall have one vote.

Section 8-10 Annual Report.

Each neighborhood area council shall make an annual report of its activities to the city council which shall be made available to the public. It shall also hold an annual meeting in the neighborhood area at which it will report on its activities and make copies of said annual report available.

Section 8-11 Financial Records.

Each neighborhood area council shall maintain complete financial records which shall be subject to audit by the city.

Section 8-12 Relationship to City Manager.

The city manager shall, at the request of the neighborhood area council, assign a representative to attend the meetings of the neighborhood area council and act as liaison between the neighborhood area council and the city manager.

ARTICLE NINE

GENERAL PROVISIONS

Section 9-1 Charter Changes.

This charter may be revised or amended in accordance with the procedures made available under the constitution of the commonwealth or pursuant to any applicable provision of the general laws.

Section 9-2 Severability.

The provisions of this charter are severable. If any provision of this charter is held invalid, the other provisions shall not be affected thereby. If the application of this charter, or any of its provisions, to any person or circumstance is held invalid, the application of this charter and its provisions to other persons and circumstances shall not be affected thereby.

Section 9-3 Specific Provision to Prevail.

To the extent that any specific provision of this charter may conflict with any other provision expressed in general terms herein the specific provision shall prevail.

Section 9-4 Rules and Regulations.

A copy of all rules and regulations adopted by city agencies shall be placed on file in the office of the city clerk and shall be made available for review by any person who requests such information at any reasonable time. No rule or regulation adopted by any city agency shall become effective until five days following the date it is so filed.

Section 9-5 Number.

Words importing the singular number may extend and be applied to several persons or things; words importing the plural number may include the singular.

Section 9-6 Reference to General Laws.

All references to the General Laws contained in this charter refer to the General Laws of the commonwealth of Massachusetts and are intended to refer to and to include any amendments or revisions of such chapters or sections, or to the corresponding chapters and sections of any recodification, or revision of such statutes enacted or adopted subsequent to the adoption of this charter.

Section 9-7 Certificate of Election or Appointment.

Every person who is elected, including those elected by the city council, or appointed to an office of the city shall receive a certificate of such election or appointment from the city clerk.

Except as otherwise provided by law, before performing any act under an appointment or election, all such persons shall take and subscribe to an oath of office and be sworn to the faithful performance of their duties.

ARTICLE TEN

TRANSITIONAL PROVISIONS

Section 10-1 Continuation of Existing Laws, etc.

All General Laws previously accepted by the City, special laws, ordinances, resolutions, orders, and rules and regulations of or pertaining to the city that are in force when this charter takes effect, and not specifically or by implication repealed herein, shall continue in full force and effect until amended

or repealed, or rescinded by due course of law, or until they expire by their own limitations.

Section 10-2 Continuation of Government and Administration.

Until superseded under this charter, the organization of the city agencies and the powers and duties exercised by each such city agency, shall continue as established prior to the adoption of this charter.

Section 10-3 Transfer of Records and Property.

All records, property, and equipment whatsoever of any city agency, or part thereof, the powers and duties of which are assigned in whole or in part to another city agency pursuant to this charter, shall be transferred forthwith to such agency when such agency shall have been established hereunder.

Section 10-4 Continuation of Personnel.

Any person holding a city office or a position in the administrative service of the city, or any person holding full-time employment under the city, shall retain such office, position or employment, and shall continue to perform the duties of such office, position or employment until provision shall have been made for the performance of those duties by another person or agency; provided, however, no person in the permanent full-time service of the city shall forfeit his/her pay grade, or time in service of the city. All such persons shall be retained in a capacity as similar to the capacity in which they were serving at the time this charter becomes effective, as is practicable.

Section 10-5 Effect on Obligations, Taxes, etc.

All official bonds, recognizances, obligations, contracts, and other instruments entered into or executed by or to the city before the effective date of this charter, and all taxes, special assessments, fines, penalties, forfeitures, incurred or imposed, due or owing to the city, shall be enforced and collected, and all writs, prosecutions, actions, and causes of action, except as otherwise provided herein, shall continue without abatement and remain unaffected by this charter; and no legal act done by or in favor of the city shall be rendered invalid by reason of the adoption of this charter.

Section 10-6 City Agencies Established by Special Law.

(a) Special Laws Retained - Nothing in this charter shall be construed so as to alter in any manner the provisions of certain special laws establishing and governing the operation of:

(1) Worcester City Hospital - In particular, the provisions of chapter two-hundred and sixty-six of the acts of nineteen hundred and fifty-three and chapter three-hundred and eighty-six of the acts of nineteen hundred and eighty-four.

(2) Civic Center Commission - In particular, the provisions of chapter two-hundred and sixteen of the acts of nineteen hundred and seventy-six.

(3) Off-Street Parking Board - In particular, the provisions of chapter three-hundred and sixty-five of the acts of nineteen hundred and fifty-five.

(4) Board of Trustees of the Grand Army of the Republic Memorial Hall - In particular, the provisions of chapter two-hundred and eighty-two of the acts of nineteen hundred and thirty.

Each of the aforesaid entities shall continue to operate under the provisions of law heretofore applicable to it, and its relationship with the several city agencies, the city manager, and the city council shall be unaffected by the adoption of this charter.

(b) Special Laws Repealed - Certain city agencies previously established and governed by special law are hereby continued as city agencies subject to the provisions of article six of this charter for the purposes of organization and reorganization. These city agencies include the board of health and the commissioner of public health established by chapter one-hundred and eighty-one of the acts of nineteen hundred and fifty-three, the commissioner of public works established by chapter two-hundred and ten of the acts of nineteen hundred and thirty-nine, and the parks and recreation commission established by chapter two-hundred and four of the special acts of nineteen hundred and seventeen (but the powers contained in chapter one hundred and eighteen of the acts of nineteen hundred and seventy-five are specifically preserved). The special laws establishing these agencies are hereby repealed but the provisions of such special laws are retained and shall have the force of city ordinances which may be amended, revised, or repealed in accordance with the power to reorganize city agencies contained in article six of this charter.

Section 10-7 Effective Date of the Charter and Certain Provisions.

This charter shall become effective upon its approval by the voters pursuant to the procedures available under the constitution of the commonwealth or under the general laws, and in accordance with the following schedule.

(a) This charter, in its entirety, unless otherwise provided herein, shall take effect on January 1, 1987.

(b) Within ninety days of the adoption of this charter by the voters, each city committee of the two leading political parties shall submit the list required by section 7-1(b) to the city manager for the purpose of appointing the board of election commissioners. Said list shall comply with the requirements of section 7-1(a) except that the names may be selected from the city at large, giving consideration to the geographical distribution of the nominees within the city. Within sixty days of receipt of said list, the city manager shall appoint the board of election commissioners in accordance with section 7-1(b). In appointing this board of election commissioners, the city manager shall not be restricted by the district residency requirements contained in section 7-1(a), but shall give consideration to the geographical distribution of the members within the city.

Once the board of election commissioners shall have organized, the city clerk shall send an official notice informing said board of the results of the most recent state census and division of the city by the city council into wards and precincts as required under section one of chapter fifty-four of the General Laws. Within one hundred and twenty days following receipt of such notice, the board of election commissioners shall, after public hearing, divide the city into five districts for the purpose of electing district councillors under Article 2 of this charter. Each such district shall be compact and shall contain, as nearly as may be, an equal number of inhabitants, shall be composed of contiguous existing precincts, and shall be drawn with a view toward preserving the integrity of existing neighborhoods.

Section 10-8 Home Rule Petition.

Immediately following the election at which this charter is adopted, the city clerk shall transmit to the members of the general court who represent the city, a certificate stating that the voters have approved of the filing of the following petition to enact a special law.

AN ACT EXEMPTING CERTAIN POSITIONS IN THE CITY OF WORCESTER FROM THE PROVISIONS OF THE CIVIL SERVICE LAW.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of the same as follows.

Section 1. Notwithstanding any provision of law to the contrary, the positions of city treasurer and city clerk in the city of Worcester shall be exempt from the provisions of chapter thirty-one of the General Laws.

Section 2. The provisions of section one shall not impair the civil service status of any incumbent holding permanent status in said positions on the effective date of this act.

ADDENDUM

Pursuant to the vote at the election held on November 3, 1987 the citizens of Worcester voted the following charter amendment eliminating the Citizen Complaints Officer.

QUESTION

"Shall this City approve the charter amendment proposed by the City Council summarized below?

The proposed charter amendment eliminates the position of Citizen Complaints Officer by deleting Section 2-8(c) of the Worcester Home Rule Charter which provides that the City Council shall appoint a Citizen Complaints Officer to process citizen complaints and inquiries."

Votes Cast Yes: 15641 No: 12663