



CITY OF WORCESTER, MASSACHUSETTS
Administration & Finance
Purchasing Division
455 Main Street – Worcester, MA 01608
(508) 799-1220
www.worcesterma.gov



June 20, 2016

To All Bidders:

Subject: **Bid No. 6556-W6, Elevator Upgrades – City Hall / EAM**

ADDENDUM NO. 3

To Whom It May Concern:

With reference to our bid request relative to the above subject, please refer to the attached changes/modifications/clarifications to the original bid request.

- **PLEASE FIND ATTACHED GENERAL BID CLARIFICATIONS**

Bidders are requested to acknowledge and/or include this addendum with bid. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Christopher J. Gagliastro
Purchasing Director

CLARIFICATIONS

1. The elevator contractor is expected to act as the GC, as stated in 01.11.00 – Summary of Work, paragraph 1.07.
2. There are two elevators in the building, as shown on Drawings 3/A4 and 4/A4. The elevator to the left of the front entrance (North) is not receiving work and as such is noted “N.I.C.” (not in contract) on both floor plans. The elevator to the right of the front entrance (South) is receiving the work of this project. Bidders should not include any voluntary alternate pricing for work on the North elevator under this contract.
3. Equipment specified is to be non-proprietary, as stated in 14.24.00 – Elevator Modernization paragraph 2.01.C to allow the City to purchase parts and arrange for service from a variety of vendors in the future. The “Non-Proprietary Equipment Affidavit” referenced in 14.24.00 paragraph 1.04 item I, was omitted from the project manual and is attached to this addendum. This form is not required to be executed at the time of bid; the successful bidder will execute this form with the contract.
4. Repairs to the roof over the elevator machine room are being planned in conjunction with a future roof replacement project, and are not being performed under this project.
5. General Note 4 on Sheet A1 is correct as written and does not include replacement of the buttons.
6. Section 14.24.00 – Elevator Modernization, paragraph 2.04 is correct as written. The existing AC motor is 100% covered under the City’s current preventative maintenance agreement, and is not being replaced under this project.
7. The new controller specified as the basis of design, is equipped with an absolute positioning Elgo landing system. Controllers which utilize a “fault/diagnostic” tool for troubleshooting, in lieu of a monitoring system to see the position of the car in the hoistway on a computer, are not equal and will not be acceptable.

SPECIFICATIONS

1. Section 14.24.00, Paragraph 2.04, Item B, ADD the following to read:

“The elevator car doors shall be refinished on three sides (inside face, outside face and exposed vertical edge). The elevator lobby/landing doors shall be refinished on the exposed face and vertical edge at each stop. Care should be taken to protect the etched City Seals on the lobby doors. The required finish shall be a semi-gloss or gloss clear acrylic, final selection of sheen to be made by Owner. Bronze plates surrounding the Main and Aux COP shall be polished.”

DRAWINGS

1. No Changes.

ATTACHMENTS

1. “Non-Proprietary Equipment Affidavit” on (1) 8 ½ x 11 sheet.

Non-Proprietary Equipment Affidavit

The elevator control equipment proposed for the project identified below shall be Non-Proprietary. The following provisions comprise a warranty representing compliance with established standards for Universal Serviceability and Maintainability:

- **Equipment Purchase Unrestricted**
Any elevator company shall be allowed to purchase and install this equipment.
- **Spare Parts**
Spare parts shall be available for sale for replacement or stock to be maintained at the building site, or the offices of any elevator contractor designated by the building owner to maintain their equipment.
 - No exchange-only provisions shall limit any parts purchase.
 - No building owner approval shall be required to processing any parts order.
 - A published price list shall establish reasonable list pricing for parts.
- **Diagnostics**
The control system shall be provided together with all available diagnostic tool functions, either onboard or in a separate device.
 - Such maintenance, adjustment and troubleshooting device or system shall provide unrestricted access to all parameters, levels of adjustment, and flags necessary for maintenance of equipment.
 - No expiring software, degrading operation, or key shall be accepted. Any lost or damaged tool shall promptly be replaced or repaired at reasonable cost.
- **Training**
Factory and/or on-site training shall be available from the original equipment manufacturer for enrollment by anyone who wishes to learn about installation, adjustment, maintenance and troubleshooting the equipment. Training fees shall be reasonable and appropriate.
- **Technical Support Hotline**
A technical support hotline shall be provided by the original equipment manufacturer whereby anyone designated by the building owner shall be able to obtain assistance for installation, adjustment, maintenance or troubleshooting.
- **Engineering Support**
The original equipment manufacturer shall provide engineering support to any maintaining contractor so designated by the building owner.
- **Documentation**
Manuals, engineering drawings, circuit diagrams and prints shall be provided with the equipment at time of delivery. All documentation shall be available for replacement purchase, at reasonable cost, by any installing or maintaining elevator contractor or persons so designated by the building owner.

AFFIRMATION

The undersigned swears and affirms that the conditions described above are hereby made a part of the equipment proposal. The building owner, elevator contractor, and/or consultant shall reasonably rely upon these provisions.

Project

Controller Manufacturer

Installing Company Officer Signature

Date

Printed Name & Title