

THIS MUST BE POSTED AS TO BE EASILY OBSERVED

LICENSE COMMISSION FOR THE CITY OF WORCESTER  
RULES AND REGULATIONS

LICENSE for SALE of ALCOHOLIC BEVERAGES to be DRUNK on PREMISES

YOU MUST BE FAMILIAR WITH ALL OF THE BELOW

The sale of Alcoholic, Wine and Malt beverages governed by Chapter 138, of the Acts of 1993, any amendments, and any rules and regulations of the Commission now or hereafter in force.

**RULE #1**

HOURS OF RESTAURANTS, CLUBS, HOTELS AND GENERAL ON PREMISES ARE: Sunday 11:00a.m. to 2:00 a.m. the following morning or as otherwise specified on the license (Sales to cease at 1:45 a.m. or 15 minutes before the specified closing time), Monday, Tuesday, Wednesday, Thursday, Friday and Saturday, 8:00 a.m. to 2:00 a.m. the following morning or as otherwise specified on the license (Sales to cease at 1:45 a.m. or 15 minutes before closing time. All patrons off the premises by closing hour. HOURS FOR TAVERNS: Monday, Tuesday, Wednesday, Thursday and Friday, 8:00 a.m. to 1:00 a.m. (Sales to cease at 12:45 a.m.) Saturday, 8:00 a.m. to 12:00 midnight (Sales to cease at 11:45 a.m.) Closed on Sundays. All patrons off the premises by closing hour. CLEARANCE HOURS: Unconsumed beverages must be cleared at closing hour as stated above. (Licensees and employees may remain upon such premises at any time for the purpose of cleaning, making emergency repairs to, or providing security for such premises or preparing food for the next day's business or opening or closing the business in an orderly manner). MAIN DOOR cannot be locked until all patrons have left the premises.

**RULE #2**

No license can be transferred or surrender without authority of the Commission. Stock in a corporation shall not be transferred without permission from the Commission.

**RULE #3**

No interior renovations or alterations shall be made without prior approval of the Commission.

**RULE #4**

No license shall be issued to a person who is not a citizen.

**RULE #5**

All licenses shall be posted in a protective container on the premises specified in a public area so that the same may be easily observed.

**RULE #6**

Records of all alcoholic beverages sold and purchased must be kept available when called for by the Commission or their agents.

**RULE #7**

Sales to persons under twenty-one (21) are prohibited and are punishable by fine or imprisonment of both. (Chapter 138, Section 34.)

**RULE #8**

Each corporate licensee must appoint a manager satisfactory to the Commission by a written vote of their directors, giving such manager full authority and control of the premises. Immediate notice of vacancy of stockholder and/or manager and appointment of new manager must be approved by the Commission. (Chapter 138. section 26).

**RULE #9**

The licensed premises shall be subject to inspection by the Police, the Alcoholic Beverages Control Commission, the License Commission and their authorized agents, the Health Department and Building Department to ascertain the manner in which the licensee conducts its business.

**RULE #10**

No Alcoholic Beverages shall be sold or kept for sale on premises not specified on license.

**RULE #11**

Each patron may be served only one drink at a time. Exemptions to this must be done on an individual basis. The sale of alcoholic beverages in bottles or original containers with seal unbroken is prohibited in Restaurants, Taverns, General On Premises, Clubs and public rooms of Hotels.

**RULE #12**

The use of booths, stalls or enclosures of any description whatever which are closed by curtains, screens or any other devices that the persons therein cannot be seen at all times by persons in such restaurants, tavern or place, unless such enclosure is approved by the License Commission, and the use of barred or barricaded entrances or exits thereto or other devices or appliances designed to impede access thereto by the authorized agents of the License Commission or other Law Enforcement body is a violation of Chapter 272, Section 25. Measurements of new booths to be 40" or less in height.

**RULE #13**

No alcoholic beverages shall be sold or delivered to an intoxicated person on any premises licensed under this chapter. (Chapter 138, Section 69).

**RULE #14**

Managers of all licensed liquor establishment shall be responsible for all violations or infractions of the law occurring on the premises whether present or not. The licensee is responsible for any disorder, disturbance or illegality of any kind taking place on licensed premises whether present or not.

**RULE #15**

Premises must at all times be kept clean, neat and sanitary in

accordance with the Health Department.

**RULE #16**

ALL SIGNS AND ADVERTISEMENTS must be kept neat and dignified. All admissions or cover charges must be posted in letters not under one inch (1") in height on outside of premises. (Chapter 140, Section 183D) and receipts must be given to all patrons for cover charges.

**RULE #17**

Taverns, Restaurants, General On-Premises, Hotels and Clubs are prohibited from purchasing alcoholic beverages, other than malt and wine, in bottles or original containers holding less than 1/5 of a gallon or .75 liters. Taverns, Restaurants, General On-Premises, Hotels and Clubs are prohibited making sales by bottles or PACKAGE to be taken away from the premises. No alcoholic beverages to be consumed except in areas specified on the license.

**RULE #18**

Club doors shall be kept closed and locked. Entrance to be by key, card or ringing of bell by member. Membership list to be available at all times. Admittance to members and to guest introduced by such members and to no others, or rental of hall to members and to guest of members and to no others.

**RULE #19**

No gambling permitted on the premises. Any use of any coin operated amusement devices for gambling purposes shall result in suspension and/or revocation of both the alcoholic beverages license as well as the amusement device license.

**RULE #20**

WINDOW OBSTRUCTIONS AND INTERIOR LIGHTING: Taverns, Restaurants and General On-Premises shall be governed by the regulations provided in Section 1 of Chapter 138 and all Amendments thereto now an in the future. Restaurants and General On-Premises must provide a clear view of interior. Taverns must provide a clear view of interior from sidewalk level. No window facing a public way shall be obstructed by any screen or other object extending more than five feet above the sidewalk level. Correct lighting must meet with the License Commission approval.

**RULE #21**

Entertainment within license premises may be licensed as is provided by Massachusetts General Laws and City Ordinances. Application for such license may be issued according to the procedure of a Massachusetts General Laws. Chapter 140, Section 183A. The License Commission may revoke or suspend a license granted in accordance of such conditions in Chapter 140, Section 183A.

**RULE #22**

No one under eighteen may be employed in the direct handling and selling of alcoholic beverages or alcohol. No clearing of empty glasses used for alcoholic beverages by persons under eighteen years of age allowed. (Chapter 138, Section 14).

**RULE #23**

No license for the sale of alcoholic beverages shall be granted for the portion of any building or premises licensed for the purpose of bowling, or any game similar, thereto regardless of its designation. (Chapter 138, Section 16D).

**RULE #24**

No person, corporation, association or other combination of persons directly or indirectly, or through any agent, employee, stockholder, officer or other person of any subsidiary whatsoever, licensed under the provision of eighteen or nineteen of Chapter 138 shall be granted a license under this section.

**RULE #25**

Separate toilet and lavatory facilities for men and women required on premises.

**RULE #26**

All alcoholic beverages licenses issued under Chapter 138, Section 14, shall be issued only upon proof of non-profit status of applicants.

**RULE #27**

All licensed premises shall conform to the number of persons allowed on their building and/or occupancy permits.

**RULE #28**

Managers and all persons involved in the service of liquor are required to attend a server training program within thirty calendar days of that persons first day of work, except that persons serving under the authority of a one day special license shall be server trained prior to serving any alcoholic beverages. A copy of the manager's certificate must be on file at the License Commission office. A copy of the server training certificate of each employee or volunteer involved in the service of liquor shall be kept on the premises.

**RULE #29**

In the event that a disturbance or breach of the peace occurs on the licensed premises resulting in physical injury to any person (s), the Licensee or responsible person shall promptly notify the police and shall take all reasonable steps to assist such injured persons and shall cooperate with police in their investigation.

THIS LICENSE IS SUBJECT TO REVOCATION OR SUSPENSION FOR BREACH OF ANY OF ITS CONDITIONS OR ANY LAW OF THE COMMONWEALTH.

License Commission

Attest:

Revised: FEBRUARY 15, 2007