

CITY OF WORCESTER

DEPARTMENT OF PUBLIC WORKS AND PARKS

Parks, Recreation and Cemetery Division 50 Skyline Drive Worcester, MA 01605-2898

Paul J. Moosey, P.E.
Commissioner



Robert C. Antonelli, Jr., CPRP
Assistant Commissioner

(508) 799-1190
(508) 799-1293 FAX

Edward M. Augustus, Jr., City Manager

2020 APPLICATION FOR MEETING ROOMS

NAME _____ ADDRESS _____

CITY _____ STATE _____ ZIP _____

ORGANIZATION _____ PHONE _____

EMAIL ADDRESS: _____

LOCATION OF MEETING ROOM: _____

PURPOSE: _____

DATE _____ TIME _____ M. TO _____ M.

HAVE YOU EVER HAD A SIMILAR PERMIT? __ YES __ NO # OF PEOPLE TO ATTEND _____

SPECIAL REQUEST OR SERVICES REQUIRED BY MAINTENANCE STAFF: _____

IT IS EXPECTED OF ALL LEAGUES/ORGANIZATIONS TO KEEP THE MEETING ROOM IN A CLEAN MANNER, AS IT WAS PRIOR TO THE MEETING OR BETTER. A \$220.00 FEE WILL BE CHARGED FOR ROOMS LEFT UNCLEANED

ANY SPECIAL REQUESTS REQUIRING PARKS STAFF SERVICES WILL BE AT A CHARGE OF 55.00/HR WITH A MINIMUM OF FOUR (4) HOURS (This fee is subject to change).

FOR MEETING ROOM USE AT 50 SKYLINE DRIVE THERE IS THE FOLLOWING RESTRICTION:

PARKING IS NOT ALLOWED AT THE NATIONAL GUARD BUILDING PARKING LOT DURING BUSINESS HOURS. PERMITTEE WILL BE RESPONSIBLE TO ASSIGN A PERSON TO DIRECT ALL MEETING ATTENDEES TO PARK THEIR VEHICLES AT THE PARKING LOT BETWEEN THE ATHLETIC FACILITIES AND THE HANDBALL COURTS (ACROSS FROM WORC TECHNICAL HIGH SCHOOL). NO EXCEPTIONS

APPLICANTS SIGNATURE: _____ DATE: _____