

Joining a City of Worcester Council WebEx Event

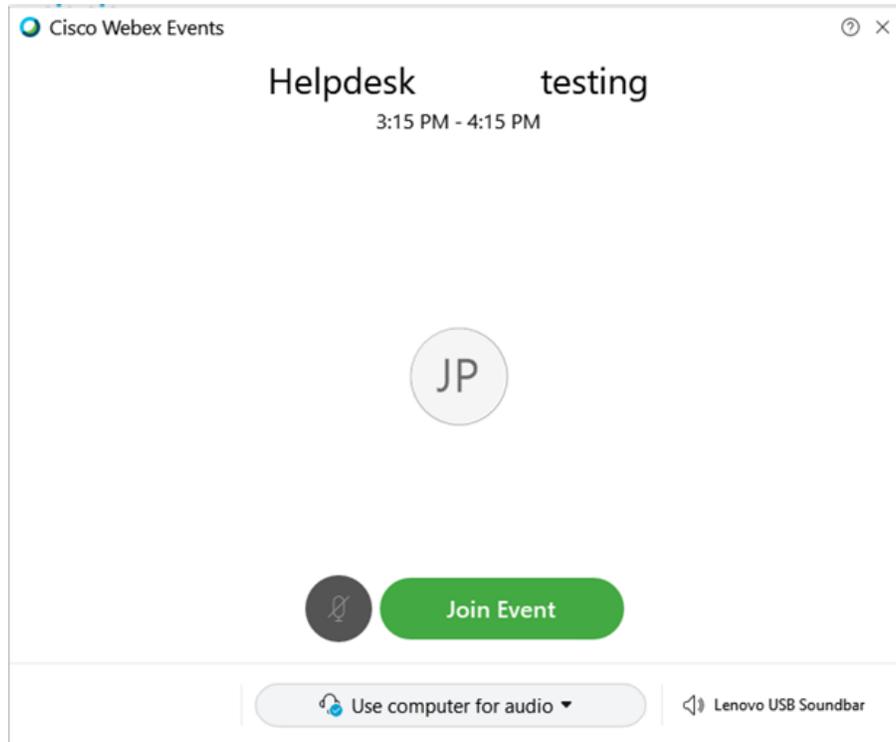
To join with your PC or Mac, for mobile see below:

To attend a City Council Webex Event, click the link for the event that is available on the city's website, social media or from email received.

When you click the attendee link, you will be prompted to enter your name and email. Once completed, please click "Join Now". You will be asked to confirm email once again.

We recommend installing the WebEx add-on if you are prompted to do so by your browser.

A WebEx popup will appear as show below:



At the very bottom, you will have a choice as to how to listen and participate in the meeting, "Use computer for audio". Click the drop down to select your audio source. You have the choice to use computer audio, call in to the meeting or have the meeting call you. Once selected, click "Join Event".

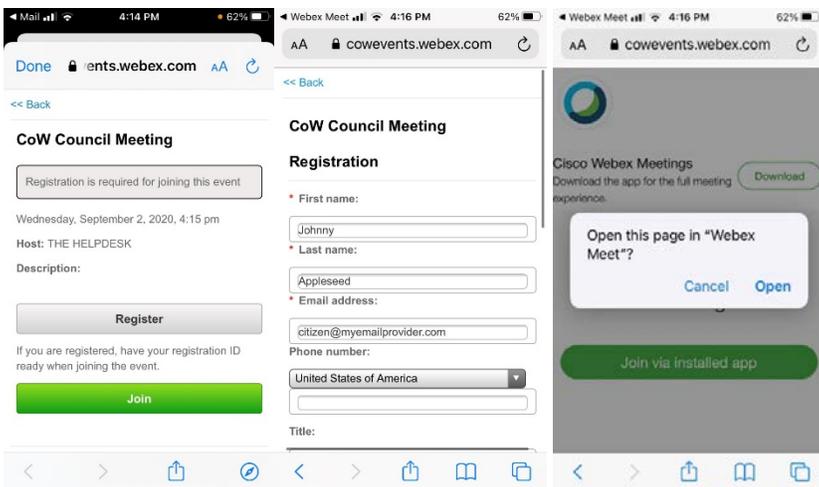
Once in the meeting you will see the participants of the meeting.

If you would like to comment during the meeting, you will need to click the participant's button at the bottom. Once the list comes up on the right, at the very bottom, you will see a hand symbol. Click the hand symbol and wait for the moderator to call your name.

***If you are joining with your iPhone, iPad or Android mobile device, you will need to download the official Cisco Webex Meetings application from the App Store (iOS) or the Play Store (Android) prior to joining the meeting.**



Once you've downloaded the application to your mobile, click the link for the event that is available on the city's website, social media or from email received. You will be prompted to enter some registration information. Enter this information, scroll to the bottom and select Join Meeting. Then click again, Join via installed app. If prompted, click "Open". This will launch the application.



When the app open, at the bottom, click Join. You will be joined to the meeting.

